



January 2021

Regular Meeting

January 22, 2021

Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton,
Killingly, Plainfield, Pomfret, Putnam, Scotland, Sterling,
Thompson, Union, Voluntown and Woodstock

Results Through Regionalism



Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton, Killingly, Plainfield, Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

January 2021 Meeting

January 22, 2021 - 8:30 am

Agenda *(amended - 2/3 Vote Required)*

1. Open Meeting - Tracy Hanson, Chair

- a. Welcoming Remarks
- b. Previous Meeting Minutes
- c. Public Participation
- d. Other Agenda Items

2. Presentation - NE Economic Alliance, Shawn Johnston - Chair

3. Director's Report - John Filchak, Executive Director

- a. Transit Activities
- b. Animal Services Program
- c. Paramedic Intercept Program
- d. Regional REVAL Program
- e. Transportation Projects and Planning
- f. Housing Plan Status
- g. COVID Recovery Efforts
- h. 2021 Legislation
- i. COG County Equivalency
- j. Crumbling Foundations
- k. Member Town Assistance
- l. Legislative Meeting

4. Discussion and Action Items

a. 2021-22 Work Plan

- i. **Existing:** Engineering, GIS, Human Services/Veterans Advocate, Economic Development
- ii. **Potential:** Town Administrative Assistance

c. Legislative Priorities

- i. Crumbling Foundations Funding and CFSIC Extension
- ii. COG Funding Formula Change
- iii. RPIP Reformulation
- iv. Executive order Codifications
- v. Other??

d. Regional Referrals - None

e. STIP Amendments/Actions - None

f. Resolution 1-1-21 - Re-Authorization for the Executive Director to Sign All documents on Behalf of NECCOG and NECTD

g. Resolution 1-2-21 - Authorizing a Change in the Annual NECCOG Assessment to \$1.10 per capita Annually to cover Annual Mortgage Payments for the Purchase of the Land located at 125 Putnam Pike

h. CEO Roundtable

5. Adjourn

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125 Putnam Pike, Dayville, CT

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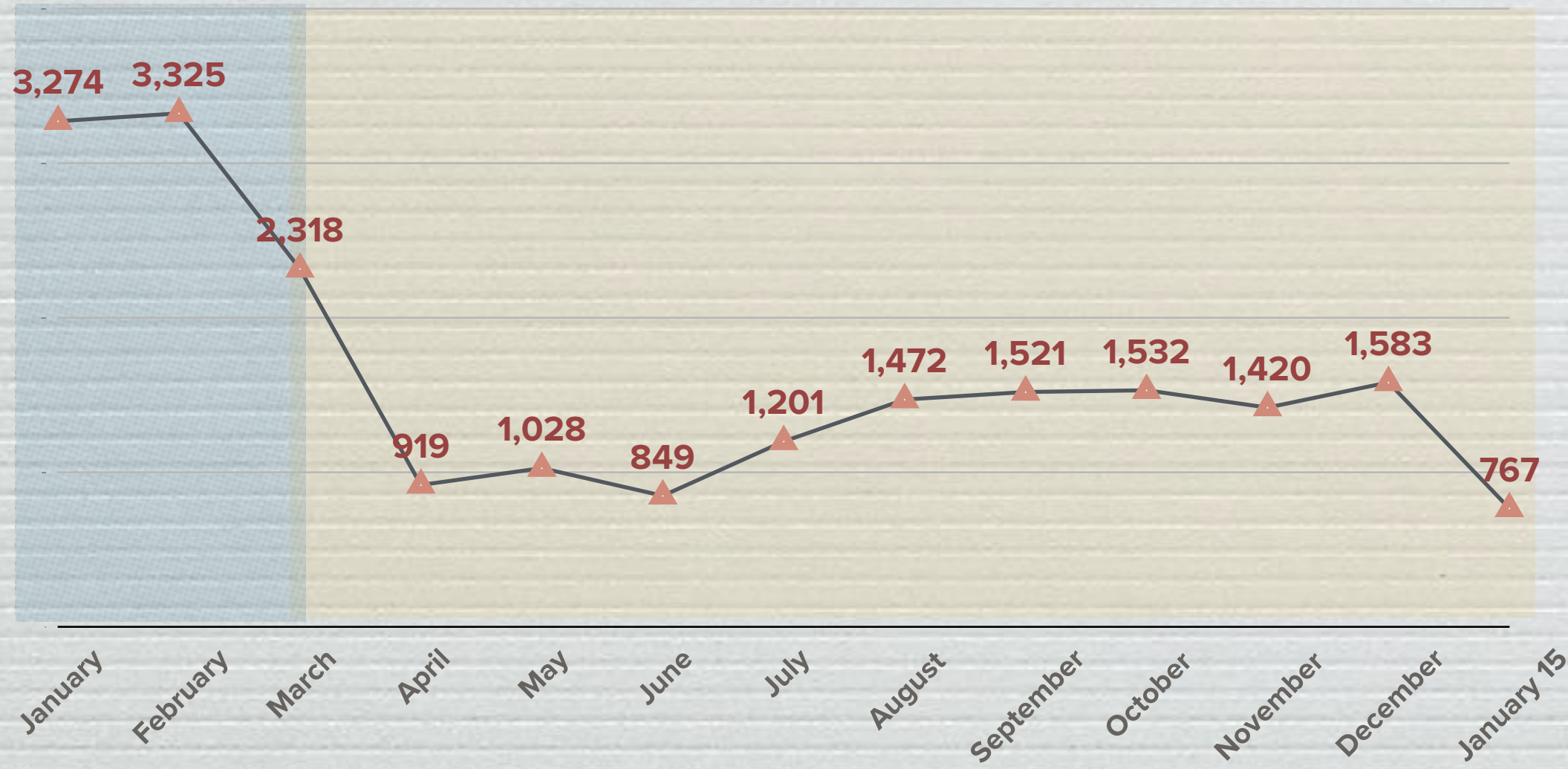
Results Through Regionalism

Schedule M1 – General Administrative Schedule, p. 5

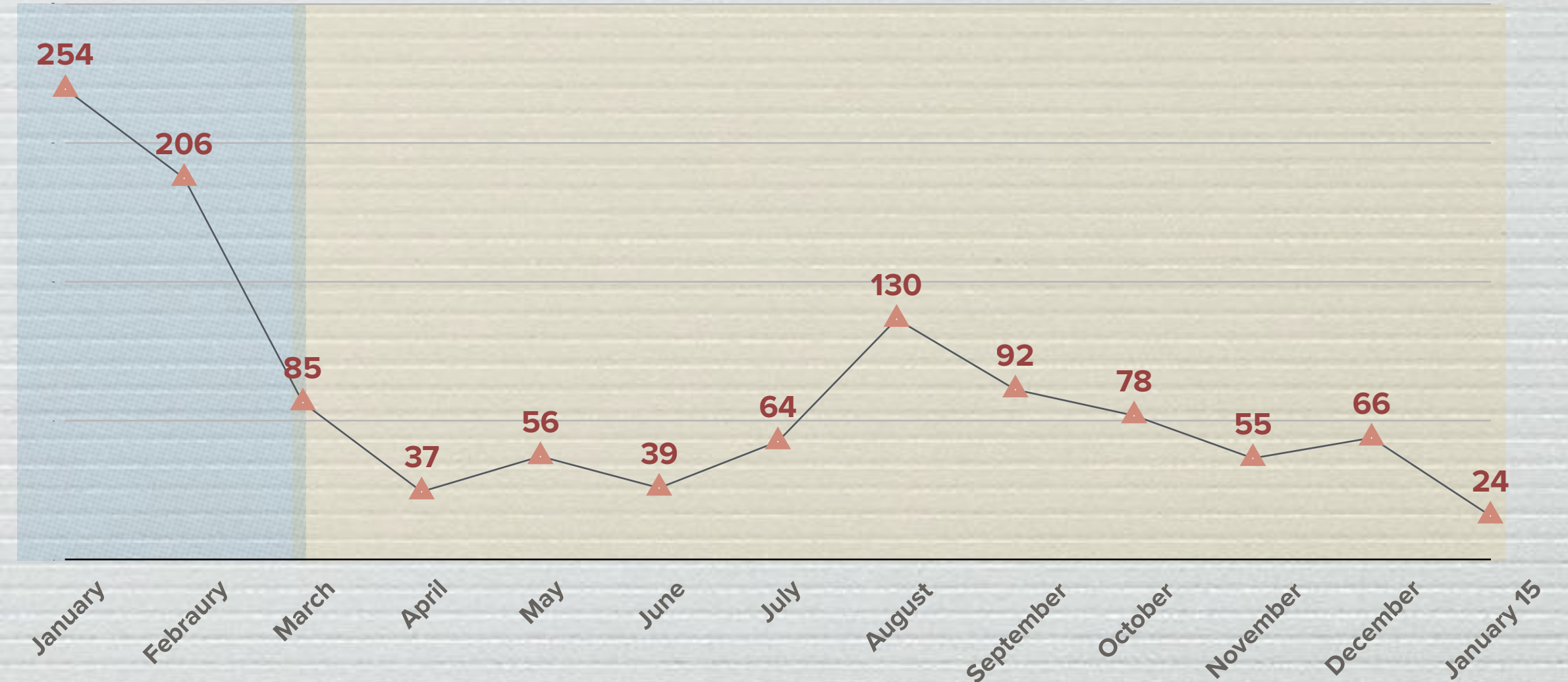
| Item Number | Record Series Title | Minimum Retention Required | Disposition |
|--------------------|---|---|--------------------------|
| | Reports, Departmental | | |
| M1-240 | a. Annual (record copy) | Permanent ¹¹ | maintain in municipality |
| M1-245 | b. Special/administrative and/or Interim, including copies of reports created for submission to state or federal agencies | 2 years | destroy ¹ |
| | Rental of Town Owned Housing, Applications for | | |
| M1-250 | a. Accepted | current year, plus 5 years | destroy ¹ |
| | b. Rejected | 2 years | destroy ¹ |
| | Tapes: audio or video | | |
| M1-255 | a. Zoning | 1 year after minutes are approved unless pending appeal, then maintain 1 year after appeal decision | destroy ¹ |
| M1-260 | b. All other general meetings | 6 months after minutes are approved | destroy ¹ |
| M1-265 | c. Security surveillance | 2 weeks | recycle ¹² |
| M1-275 | Telephone message books | 1 year | destroy ¹ |
| | Transcripts | | |
| M1-285 | a. Zoning matters | 4 years after minutes are approved | destroy ¹ |
| M1-290 | b. All other general meetings | 6 months after minutes are approved | destroy ¹ |
| M1-295 | Vehicle Use Reports and Logs | 3 years or until audited, whichever comes later | destroy ¹ |
| M1-300 | Voice Mail | delete at will ¹³ | |



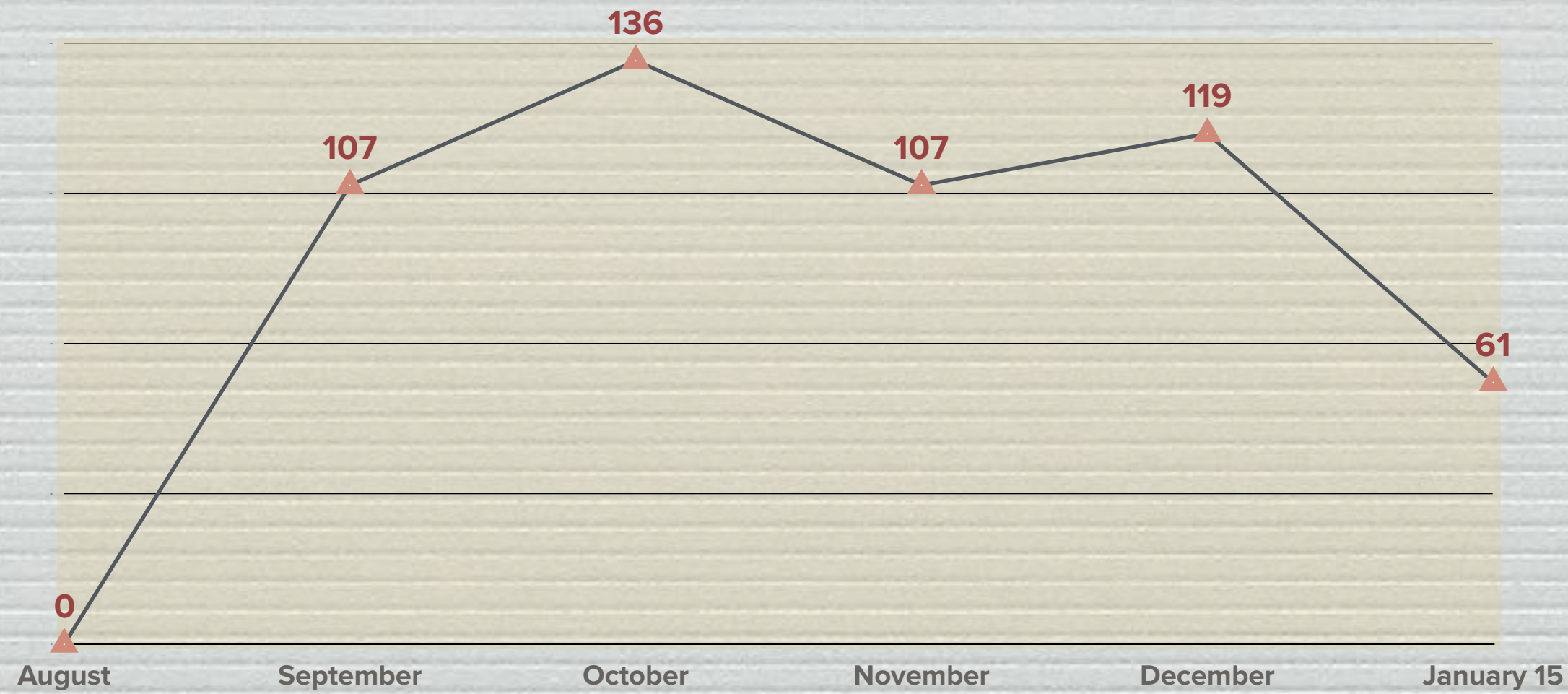
Deviated—Fixed Route Ridership



Elderly Disabled Ridership



Plainfield Bus Service (began September 8, 2020)

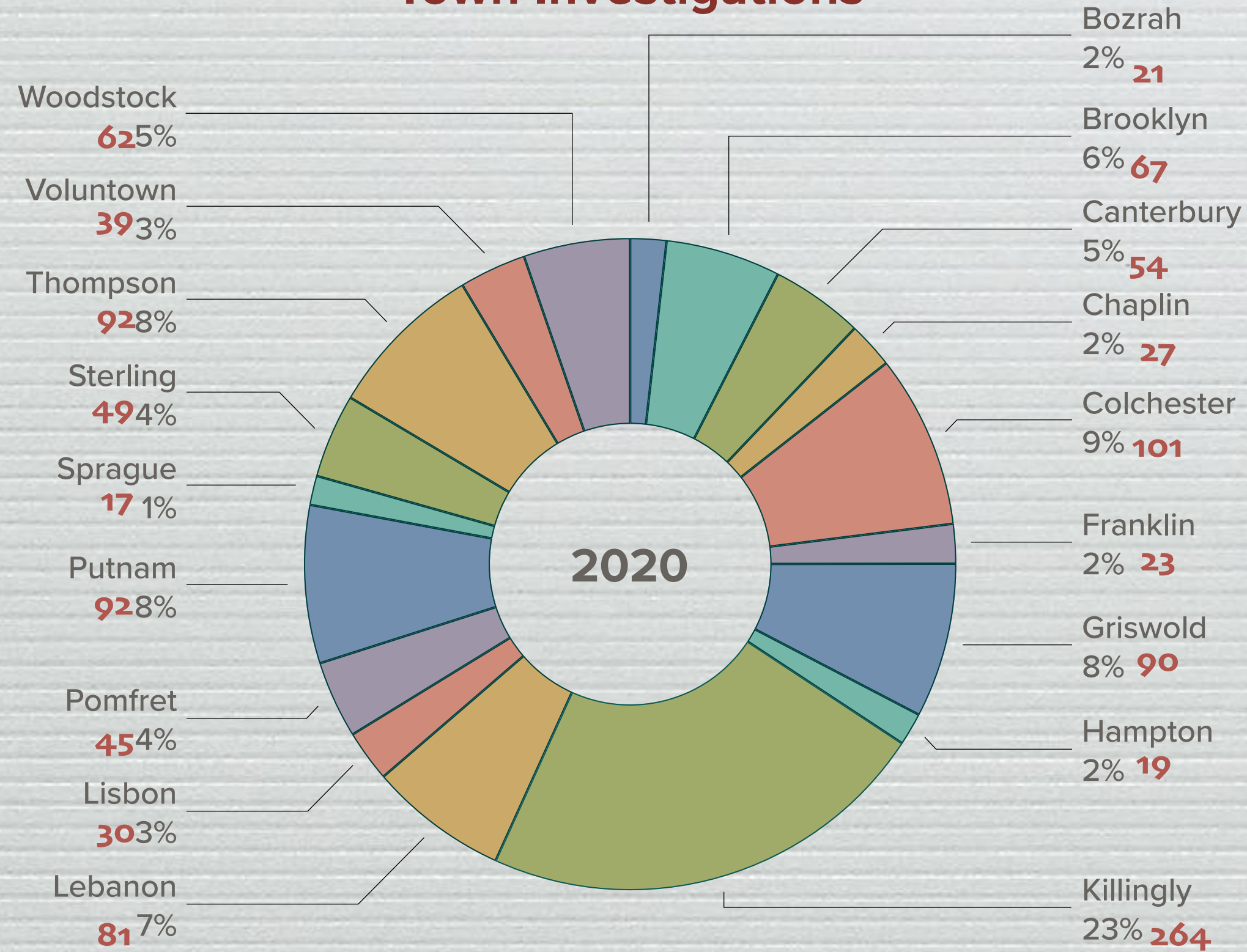


Results Through Regionalism

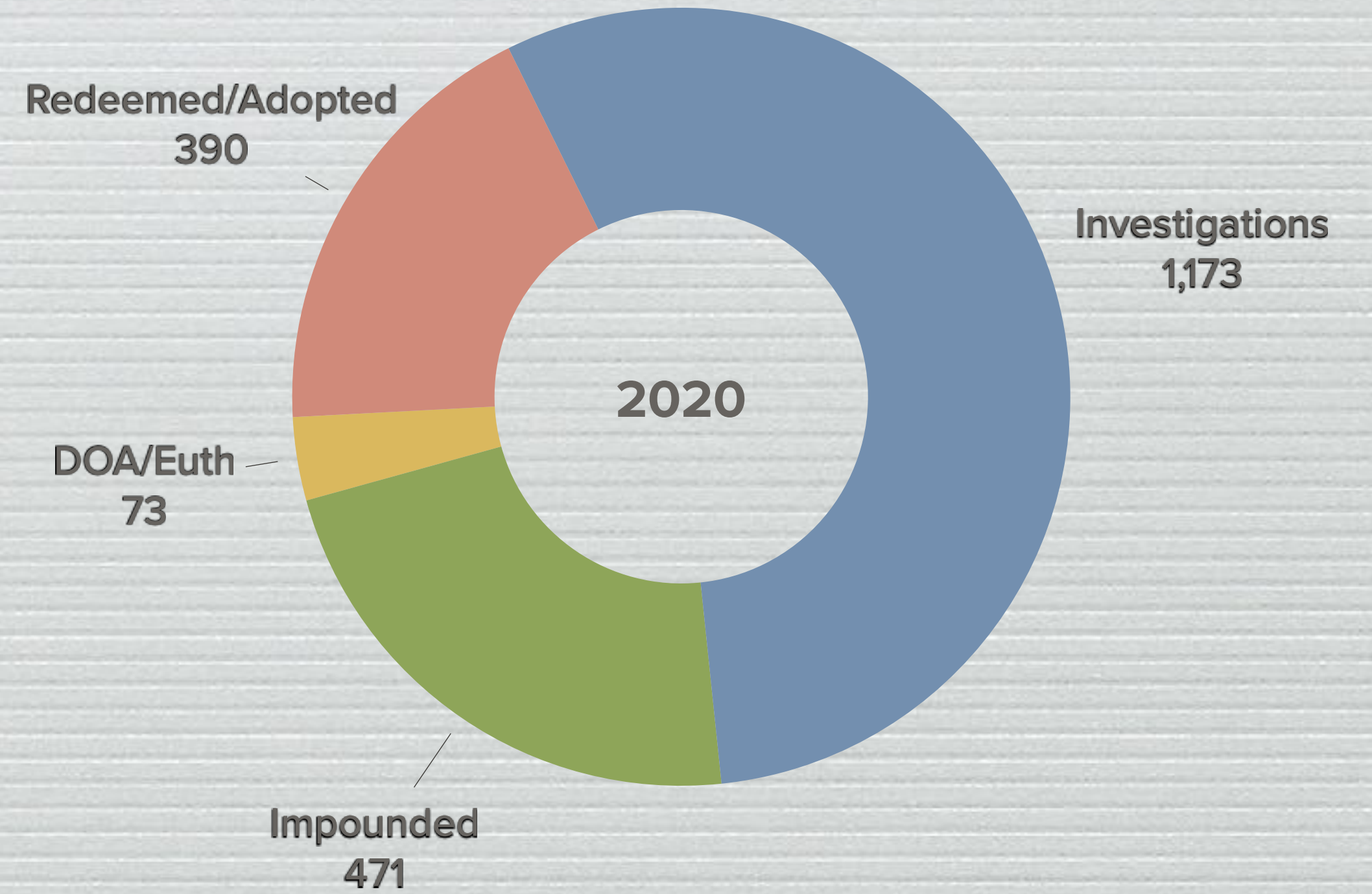


Animal Services Program

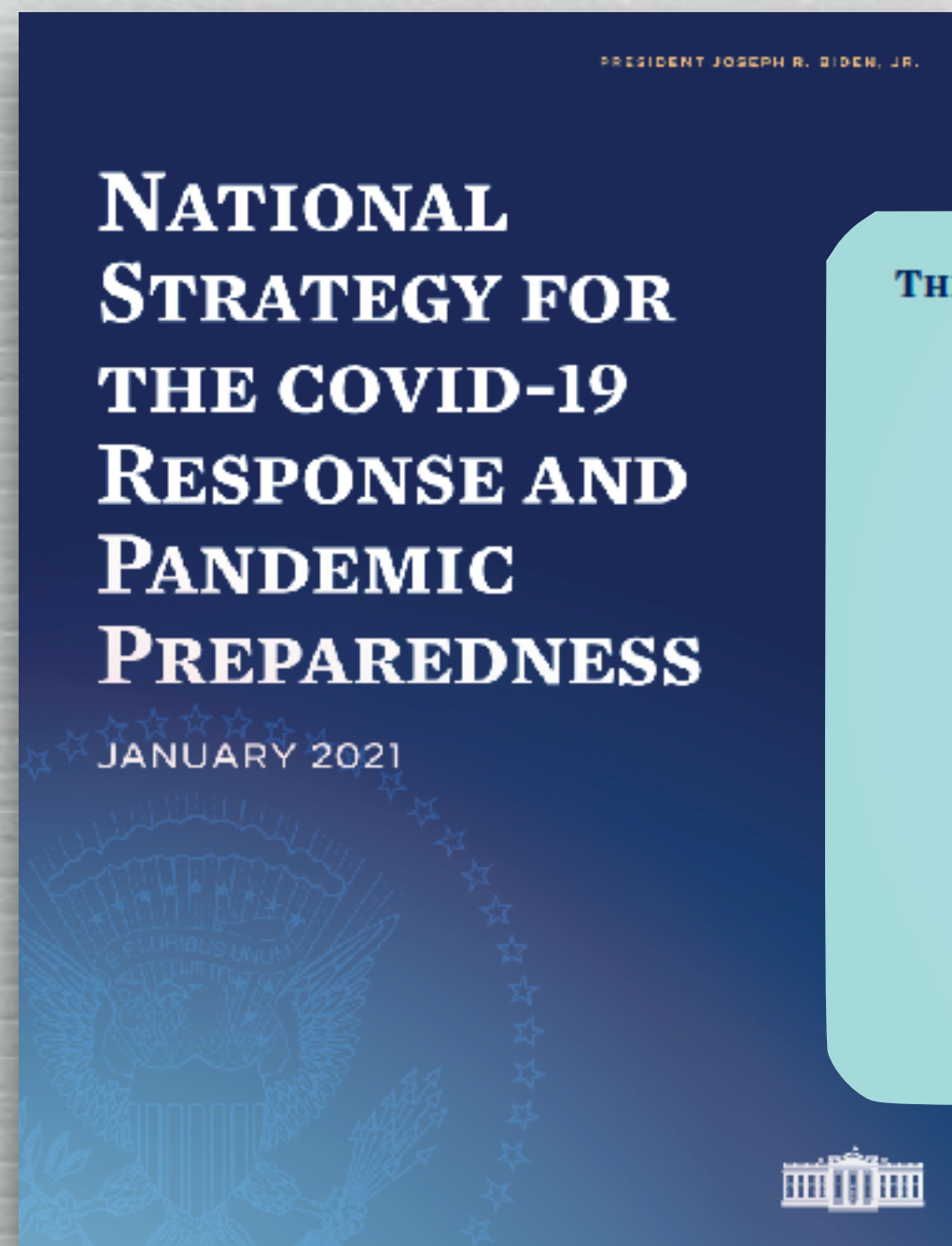
Town Investigations



Annual Activity



Results Through Regionalism



THE NATIONAL STRATEGY IS ORGANIZED AROUND SEVEN GOALS:

- ➊ Restore trust with the American people.
- ➋ Mount a safe, effective, and comprehensive vaccination campaign.
- ➌ Mitigate spread through expanding masking, testing, treatments, data, health care workforce, and clear public health standards.
- ➍ Immediately expand emergency relief and exercise the Defense Production Act.
- ➎ Safely reopen schools, businesses, and travel while protecting workers.
- ➏ Protect those most at risk and advance equity, including across racial, ethnic and rural/urban lines.
- ➐ Restore U.S. leadership globally and build better preparedness for future threats.

Region 4 Regional Recovery Steering Committee (RRSC)

Working Groups:

Economic/Natural and Cultural Resources

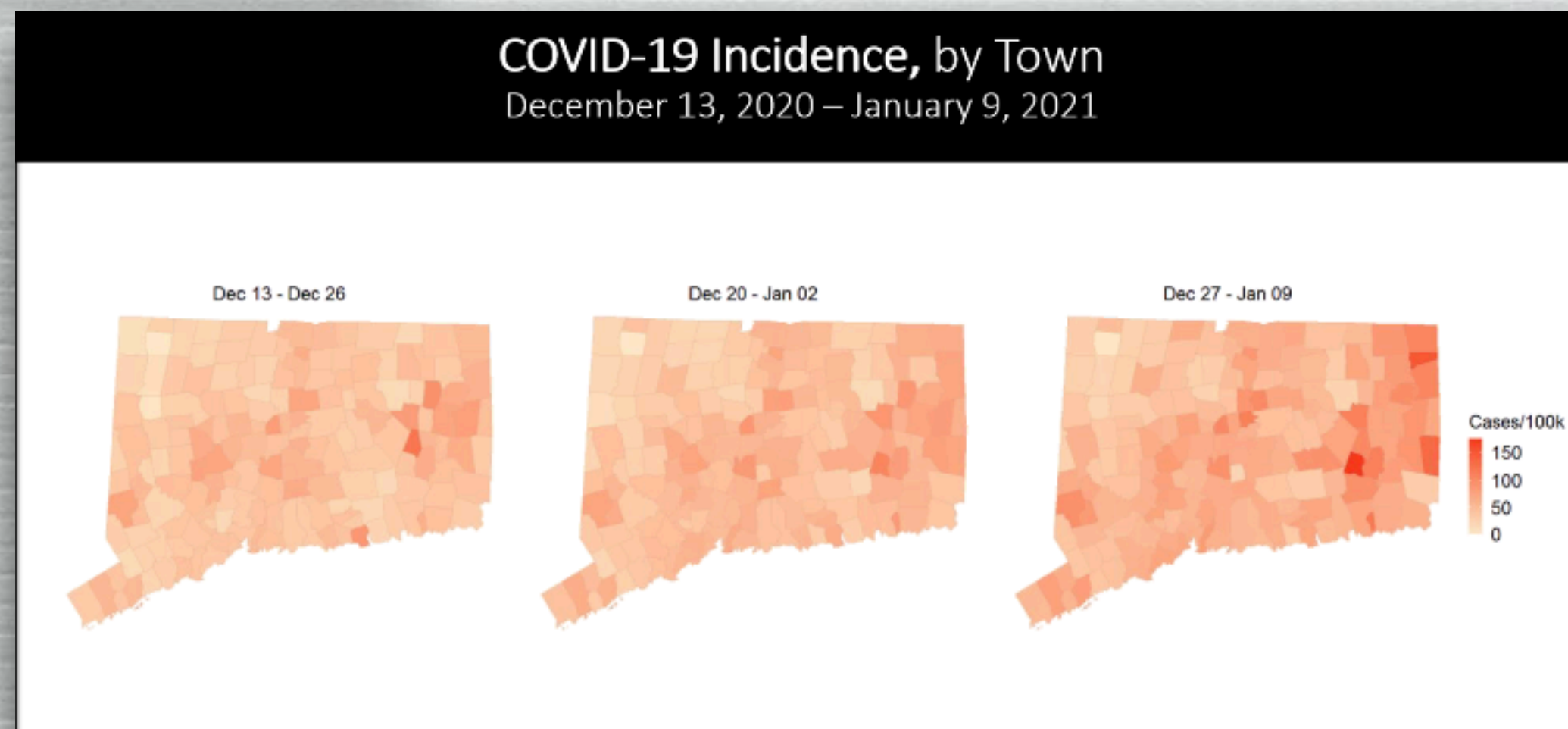
Community Planning & Capacity Building/Infrastructure

Health & Social Services/Housing

The Regional Steering Committee is made up of a cross section of the 42-town and two tribal nation region in terms of perspectives - the same is true of the three Working Groups

A key function is to seek out through our Working Groups input from impacted constituencies regarding the pandemic in terms of **unmet needs (short and long term), solutions/strategy to those needs - including funding** and ways we can be better prepared for future challenges.

A key focus is to address the racial and economic disparities that this pandemic has so vividly brought to the forefront.



Results Through Regionalism

Crumbling Foundations Update

285 foundations replaced in 24 months

Average cost of a full foundation replacement - \$154,139

50 or more projected, starting in July of 2021

CFSIC carries registered claimants totaling 1,689 of which 480 are Pending claimants

CFSIC has paid claims totaling \$56,852,737

Current statutory June 30, 2022 sunset date!



**Connecticut Foundation Solutions
Indemnity Company, Inc.**

crumblingfoundations.org



Results Through Regionalism



Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton, Killingly, Plainfield, Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

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Results Through Regionalism

Regional Engineering Program

Civil Engineering Administrative Services Involving...

- ▶ Project Planning, Scheduling and Cost Estimating
- ▶ Quantity Takeoffs for Public Works Projects
- ▶ Contract and Bid Document Preparation
- ▶ Report and Technical Writing
- ▶ Feasibility Studies
- ▶ Permit Preparation and Processing for Municipal Projects Involving State and Local Agencies
- ▶ Performance Bond Review/Estimates
- ▶ Road Condition Surveys
- ▶ Road Construction Inspection
- ▶ AutoCAD Drawing
- ▶ Spreadsheet Development
- ▶ Work Order and Equipment Maintenance Tracking Systems
- ▶ Expert Testimony before Courts, Boards and Commissions

Plan Review Services for...

- ▶ Wetlands Permits
- ▶ Planning & Zoning Permits
- ▶ Sand & Gravel Permits
- ▶ Subdivisions – Residential & Non-Residential
- ▶ Commercial Site Development

Civil Engineering Design Services for...

- ▶ Roads
- ▶ Sidewalks
- ▶ Trails
- ▶ Drainage
- ▶ Site Grading
- ▶ Soil Erosion and Sedimentation Control
- ▶ Potable Water Systems
- ▶ Sanitary Sewers
- ▶ Septic Systems
- ▶ Low Pressure Force Mains (Grinder Pumps)
- ▶ Subdivisions
- ▶ Land Development
- ▶ Aboveground Storage Tanks
- ▶ Technical Support for Grant Applications
- ▶ Hazards Mitigation

Each participating town receives the equivalent of a full-time in-house engineer at a fraction of the price.

The cost is \$2.45 per capita for unlimited usage.



Results Through Regionalism

Regional Human Services Coordinating Council and Regional Human Services/Veteran's Advisor

The purpose of the **Regional Human Services Coordinating Council** is to **encourage collaborations** that will **foster the development and maintenance** of a **client-focused structure** for the health and human services system in the region. During 2019, to date, 43 persons have been directly assisted on one or more of the following:

- **Energy Assistance**
- **VA benefits**
- **Veteran ID Card**
- **Food Assistance**
- **Housing Assistance**
- **Transportation**
- **Addiction Programming**
- **Shelter Access**
- **Medicare/Medicaid Assistance**
- **Assisted Living**
- **Home Health Aid services**
- **Wellness checks**
- **Pregnancy medical/well-being services**



GIS Services

- On-Demand Mapping
- Build-Outs
- Assessor Updates
- POCD Mapping
- Zoning
- Natural Resources
- GPS Capacity
- Large Format Scanning
- Regional GIS Viewer



Results Through Regionalism

Economic Development

Ashford Brooklyn Canterbury Chaplin
 Eastford Hampton Killingly Plainfield
 Pomfret Putnam Scotland Sterling
 Thompson Union Voluntown Woodstock

Northeastern Connecticut
 Comprehensive
 Economic
 Development
 Strategy
 2018-2023



ROUTE 169

NATIONAL SCENIC BYWAY

Thompson Branding Strategy

ECEC
 ECONOMIC CONNECTICUT ENTERPRISE COUNCIL

affordable
 competitive
 responsive

attractive economic incentives

quality of life

dedicated to
 and much

Pomfret - a Branding Strategy

Route 6 Corridor Study
 Phase One

Planned Commercial District

September 23, 2008

Northeastern Connecticut Council of Governments 2008-2009 Budget and Work Program

Our Town
 Our Future

Ashford's Next 300 Years



Results Through Regionalism

Town Administrative Assistance

“The days of elected, volunteer-managed local governments are quickly disappearing. Municipal management today is ever-increasingly complex as administrators navigate issues involving economic development, human resources, financial management, public safety, education, infrastructure, and others. At the same time, residents have come to expect real-time, on-demand information, state and federal regulations and the volume of data and paperwork flowing through offices is rising, and local policymakers must strive to set community goals to develop sound financial strategies and implement best practices to avoid risk.”

LEE, LENOX & STOCKBRIDGE IMPLEMENTATION PLAN FOR A SHARED CHIEF ADMINISTRATIVE OFFICER
NOVEMBER 2016, Division of Local Services, Commonwealth of Massachusetts

PROFESSIONAL LOCAL GOVERNMENT MANAGEMENT: THE BENEFITS TO YOUR MUNICIPALITY¹

International City/County Management Association (ICMA)

Political Leadership and Professional Management in Today's Cities and Towns

Hiring a professional administrator, appointed by the city or town council or board, is a logical and necessary evolution in municipal government. Historically, many cities and towns were governed by commissions, councils, or boards whose members had both legislative and executive responsibilities. This system functioned effectively when municipal government was limited in scope and complexity. With the expansion of the responsibilities of cities and towns however, the policy making demands of governing bodies greatly increased, as did the need for technical competence in the administration of services. Today's elected board members can better fulfill their legislative or policymaking roles and maintain their overall control of service delivery by delegating the day-to-day management of the municipality to an appointed professional administrator.

Making the Change to Professional Management

Hiring a professional manager or administrator frees elected officials from the administration of daily operations and gives them time to focus on policy-making duties. It empowers elected officials to provide leadership, develop a vision for the community, determine what services to provide citizens, lobby the state legislature on the community's behalf, and communicate and forge new relationships with constituents. An educated, highly trained professional oversees the day-to-day operations. Before a professional manager or administrator can be hired, a municipality's structure of government must be modified to provide for the position. The position of city or town manager or administrator must be created, and the authority to act on behalf of the municipality must be granted to the manager or administrator. This can be done by amending the municipality's own charter under the authority of the state legislature or by creating a professional manager or administrator optional charter for the municipality. States by obtaining

How Your Municipality Will Benefit

- The appointed professional administrator will provide more time to council members to focus on policy-making duties.
- Day-to-day operations will be managed more efficiently and effectively.
- Responsiveness to citizens will be improved.
- The professional administrator will bring to the municipality the experience, academic training, and professional skills of a professional manager or administrator.

Duties of an Appointed Professional Administrator

- Carries out the policies and programs of the council or board.
- Manages city or town operations, including financial management, public safety, and other services.

¹ Partial excerpt

LEE, LENOX & STOCKBRIDGE

IMPLEMENTATION PLAN FOR A SHARED CHIEF ADMINISTRATIVE OFFICER

NOVEMBER 2016



Results Through Regionalism



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Legislative Priorities

i. Crumbling Foundations Funding and CFSIC Extension

- Extend to 2030

ii. COG Funding Formula Change

- New base/per capita

iii. RPIP Reformulation

- Narrows who can receive
- Changes criteria to be more realistic
- Only require a majority vote and no local resolutions
- Removes Inter-Local Agreements

iv. Executive Order Codifications

- Hybrid Meetings
- Use of Electronic filings/permits
- Remove Newspaper postings for Websites

v. Other??



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Resolution 1-1-21

Authorization for the Executive Director to Enter into Contracts and Agreements on Behalf of the Northeastern Connecticut Council of Governments and the Northeastern Connecticut Transit District

Whereas, the Northeastern Connecticut Council of Governments (NECCOG) is a state recognized regional council of governments organized in accordance with Sections 4-124i to 4-124p, inclusive, and

Whereas, the the Connecticut Transit District is a duly authorized public transit district in accordance with Section 7-273b et. al of the General Statutes, and

Whereas, the State of Connecticut, Federal Government and other organizations may require for various agreements and contracts an authorized person for either NECCOG or NECTD to sign on behalf of each respective organization , and

Whereas, NECCOG provides administrative services for NECTD and its Executive Director is also the Executive Director for NECTD, and

Whereas, John Filchak now holds the office of NECCOG and NECTD Executive Director.

Now therefore Be it Resolved, that the Northeastern Connecticut Council of Governments and the Northeastern Connecticut Transit District agree that John Filchak the NECCOG Executive Director and NECTD Executive Director be empowered to sign any and all documents required in the acceptance and execution of state or federal assistance grants or programs already applied for and approved by the Northeastern Connecticut Council of Governments or the Northeastern Connecticut Transit District and those offered by the Grantor.

Made this 22nd day of January, 2021.

I, William Rose, Secretary of the Northeastern Connecticut Council of Governments, an organization existing under the laws of the State of Connecticut, certify that the above resolution is true and complete and adopted at a duly called meeting of the Northeastern Connecticut Council of Governments and the Northeastern Connecticut Transit District held on the 22nd day of January 2021, and that this resolution has not been amended of modified and continues in full force and effect.

I am signing this resolution on _____, 2021

_____, NECCOG Secretary
William Rose

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Resolution 1-2-21

Authorizing a Change in the Annual NECCOG Assessment to \$1.10 per capita Annually to cover Annual Mortgage Payments for the Purchase of the Land located at 125 Putnam Pike

Whereas, the Northeastern Connecticut Council of Governments (NECCOG) purchased land from the Town of Killingly in 2020 located at 125 Putnam Pike, and

Whereas, in order to secure that purchase NECCOG, in part borrowed funds, which are to be paid in full by 2035, and

Whereas, this is an obligation made equally amongst the member towns of NECCOG, and

Whereas, NECCOG's general obligations are paid for through an annual per capita assessment of its member towns.

Now therefore Be it Resolved, that the Northeastern Connecticut Council of Governments annual assessment be increased from its current \$0.95 per capita to \$1.10 per capita for the sole purpose of covering the annual mortgage costs associated with the purchase by NECCOG of the property located at 125 Putnam Pike in Dayville.

Made this 22nd day of January, 2021.

I, William Rose, Secretary of the Northeastern Connecticut Council of Governments, an organization existing under the laws of the State of Connecticut, certify that the above resolution is true and complete and adopted at a duly called meeting of the Northeastern Connecticut Council of Governments held on the 22nd day of January 2021, and that this resolution has not been amended of modified and continues in full force and effect.

I am signing this resolution on _____, 2021

_____, NECCOG Secretary
William Rose

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Results Through Regionalism

Thank you.