

# NECCOG Meeting

October 2020







### Meeting Agenda

October 23, 2020

8:30 am - Via ZOOM Meeting

https://us02web.zoom.us/j/82543040330?pwd=aGp5Z0k3UExvTmptVFlyRXJ0UlhoZz09



### Agenda (amended)

- 1. Call To Order Allan Cahill, NECCOG Chair
  - Welcoming Remarks b. Previous Meeting Minutes

- c. Public Participation
- d. Other Agenda Items
- 2. Director's Report John Filchak, Executive Director
  - a. Transit Activities
  - b. Animal Services
  - c. Engineering Program
  - d. Paramedic Intercept Program
  - e. Regional REVAL
  - f. GIS Program Update
  - g. Economic Development EDD Application Status
  - h. CARES Act Recovery Assistance Grant Funding

- LOTCIP, LRTP and Veteran's Transport Status
- k. Housing Plan Status
- Bouncing Forward from the
- Pandemic: Moving CT Ahead m. HEARTSafe Program
- n. 125 Putnam Pike Acquisition Status
- Crumbling Foundations
- j. Transportation Projects/Initiatives, o. Town Assistance Chaplin, Brooklyn, Woodstock, Union, Eastford and Canterbury
  - p. Region IV DEMHS Activities and Recovery Efforts
  - q. ACIR Best Practices Guides
  - r. NECCOG Desegregate CT
  - Forum October 29
  - s. OPM Regional Assessment
  - Group
  - t. Drought Update/Request
- 2a. Special Quest Presentation Mary Glassman, Senior Advisor to Governor Lamont Connecticut's Local Long-Term Recovery Efforts
- 3. Discussion and Action Items
  - a. Executive Committee Nomination and Election
    - Fill the Member-At-Large vacancy, Executive Committee, acting as the Nominating Committee is putting forth William Rose of Chaplin in nomination to the full board to fill the reminder of the term
  - b. Regional Referrals
    - a. Town of Lisbon Planning and Zoning Commission is proposing the following Zoning Set Amendments: to amend Sections 4.1; 4.1.2; 4.2; and 4.3 inclusive to clarify existing language and provide for accessory dwelling units and provide new standards for their development in R-zones; and include an amendment ti Section 19.3 to include definition for universal design feature.
    - b. Ashford Planning and Zoning Commission: Add to Article 4D, Sections 3 in the Interstate Interchange Development Zone: 10. Warehouse/Freight Movement

NECCOG meetings are conducted in accessible locations and materials can be provided in accessible formats free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, alternative material formats such as audio, Braille, and large print), as available. Interpreter and other translation requests must be made at least fourteen (14) business days before the meeting. Materials in alternative formats must be requested at least three (3) business days prior to the meeting.

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> 125 Putnam Pike, Dayville, CT 860-774-1253 - neccog.org

### c. STIP Amendments or Actions

- a. State Project No. PP160-0006, 2021 Pavement Preservation Program, ultra-Thin Bonded PMA District 1-Interstate 84, Towns of Willington, Ashford, and Union
- b. Project 0170-3545, Region 01, 02, 05, 08, 10, 11, 13, 15: Statewide replacements of highway sheet aluminum

### d. Natural Hazard Mitigation Plan Status

- e. New Regional Services Discussion formation of a special study committee
  - Administrative/Management Services
  - Assessor Services
  - Inspection Services
  - Other
- 4. Other Business
- Chief Elected Official Roundtable
- Adjournment

125 Putnam Pike, Dayville, CT

860-774-1253 - neccog.org



# Call To Order - Allan Cahill, NECCOG Chair

- a. Welcoming Remarks
- b. Previous Meeting Minutes August 2020
- c. Public Participation
- d. Other Agenda Items



- a. Transit Activities
- b. Animal Services
- c. Engineering Program
- d. Paramedic Intercept Program
- e. Regional REVAL
- f. GIS Program Update
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- h. CARES Act Recovery Assistance Grant Funding
- i. Crumbling Foundations
- j. Transportation Projects/Initiatives, LOTCIP, LRTP and Veteran's Transport Status
- k. Housing Plan Status
- I. Bouncing Forward from the Pandemic: Moving CT Ahead
- m. HEARTSafe Program
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# SOUTHER STERN COMMERCE STERN COMMERC

# **Deviated—Fixed Route Ridership**

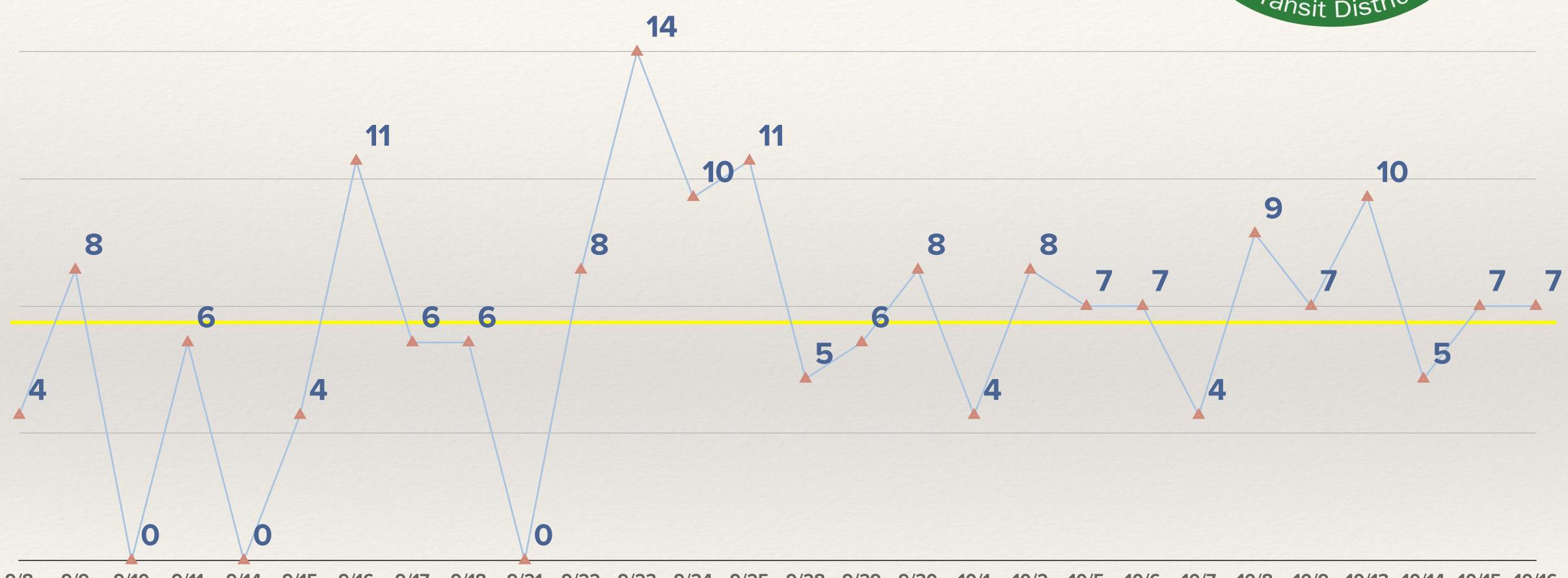


# STERN CON. **Elderly Disabled Ridership** 297 271 254 206 Transit District 156 130 92 85 64 56 48 November December Febraury April May July August September October 16 October January March June



# **Plainfield Bus Service**



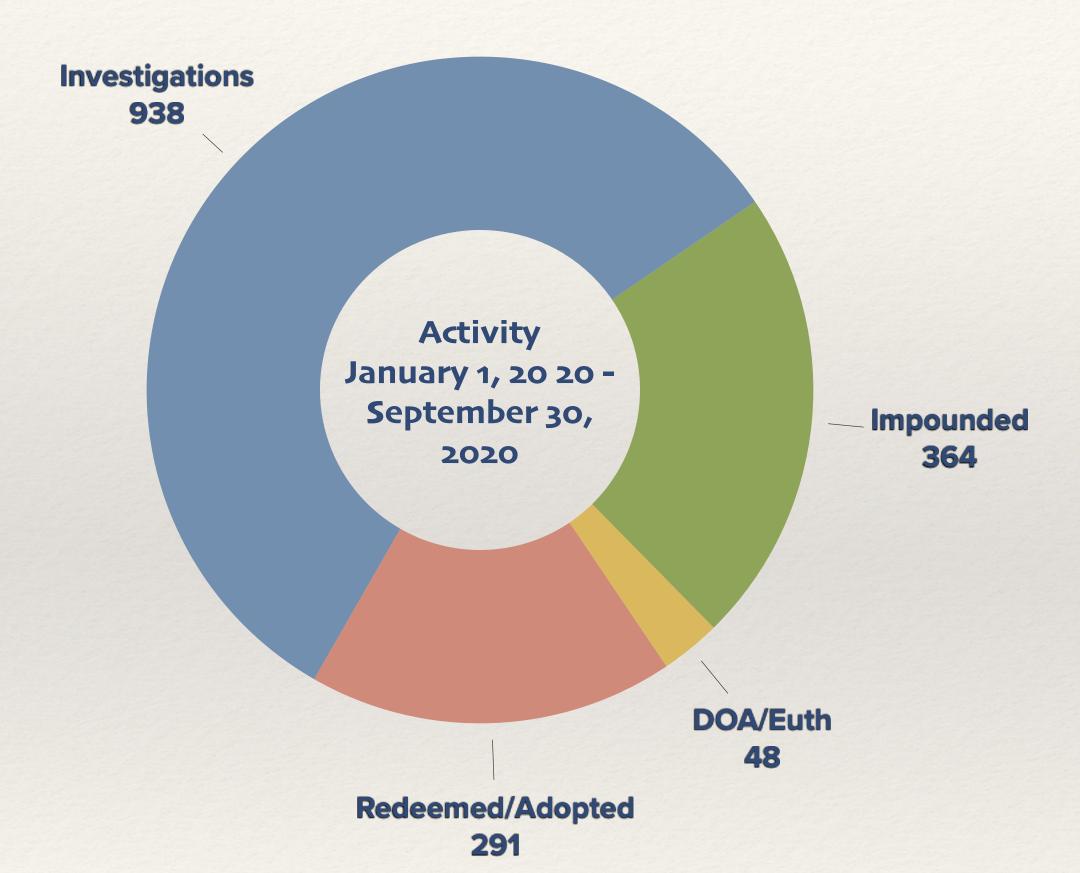


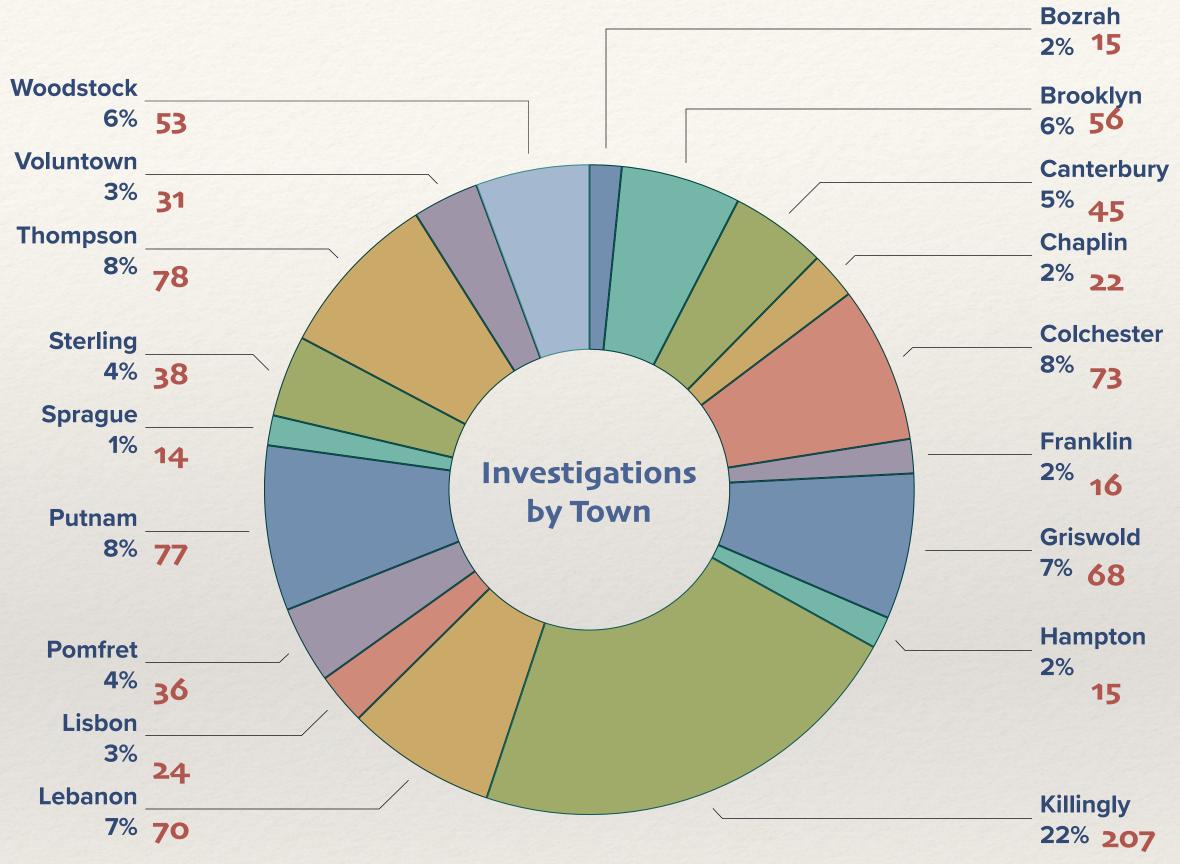


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# **Regional Animal Services**







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# Regional Engineering Services

### **Ashford**

- Senior Housing Sidewalk Replacement Project Approximately 1,000 feet of existing substandard sidewalk is to be replaced with an ADA compliant 5' wide sidewalk. Preparations made to begin creating a schematic drawing and bid specifications for the project.
- 31 Amidon Dr. Dock Replacement and Sidewalk Construction
- 33 Amidon Dr Pool and Retaining Wall Construction

### Brooklyn

- ☐ Vachon Chevrolet Parking Expansion Reviewed consulting engineer's plans.
- Weaver Day Street Subdivision #2 Reviewing plans which consists of 6 single-family house lots with wells and septic systems.
- □ 14 White Brook Drive Review site plan for installation of a swimming pool close to a side yard setback
- ☐ 64 Paradise Drive Review site plan for installation of a swimming pool.
- □331 Wolf Den Road Review site plan for installation of a swimming pool.
- □155 Mason Road Review site plan for construction of a new single family dwelling and possible wetlands impact.
- ☐ Tripp Hollow Road 2-Lot Subdivision Begin reviewing site plan for a 2-lot subdivision submitted review comments for a wetlands application.
- ☐ Beecher Road 5-Lot Subdivision Begin reviewing plans (version 1) for a 5-lot subdivision and submitted review comments for a wetlands application.



# Regional Engineering Services

### Brooklyn

- Lehto Gravel Excavation Site plan review.
- □30 Almada Drive Review site plan for installation of a swimming pool. Prince Hill Road 3-Lot Subdivision Reviewed plan set with supporting documentation for a wetlands application.
- ☐ Church Street 3-Lot Subdivision Reviewed a plan set with supporting documentation for a wetlands application.
- Louise Berry Drive 51 Unit Multi-Family Development This project is adjacent to the Brooklyn Elementary and Middle School grounds.
- 229 Allen Hill Road Reviewed a site sketch for pool installation.
- Tripp Hollow Road 4-Lot Subdivision Received plans for review of a new 4-lot subdivision Review started for this project.

### Canterbury

☐ Tarbox Road Relocation - Reviewed the Applicant's consulting engineer's plans and drainage calculations for the Town of Canterbury Land Use Officer.

### Chaplin

☐ North Bear Hill Road @ Route 198 Intersection Improvement Study



# Regional Engineering Services

### **Pomfret**

☐ Future Salt Shed Site Plan at the Public Works Facility Property - Preliminary conceptual design has begun, cost estimate prepared and design work begun.
□ Route 169 Sidewalk Project - Site inspection - all corrective work was satisfactory to the DOT inspector.
□ Rich Road - Asked to evaluate a drainage issue and road width issue on this road.
☐ Taft Pond Road Bridge - DOT has determined that the bridge is in need of some immediate repairs and has rated the capacity of the bridge at no more than 3 tons. Other issue involves insufficient anchorage of railings due to corrosion of beam members and inadequate attachment to the outer bridge beams.
☐ Future Pomfret Bulky Waste Site - Prepared a conceptual drawing and submitted a preliminary cost estimate.

### **Putnam**

- ☐ Church Street/ Woodstock Avenue Sidewalks and Pavement Restoration Continued updating plans and discussed the project with Mayor. Sent plans and specifications to CT DOT District 2 for review and approval
- ☐ Grove Street Sidewalk Reconstruction Updating plans and bid specifications and cost estimate for submission to CT DOT for review and approval.
- School Street Sidewalk Replacement LOTCIP Application reviewed J&D Engineering's LOTCIP completed application cost estimate.

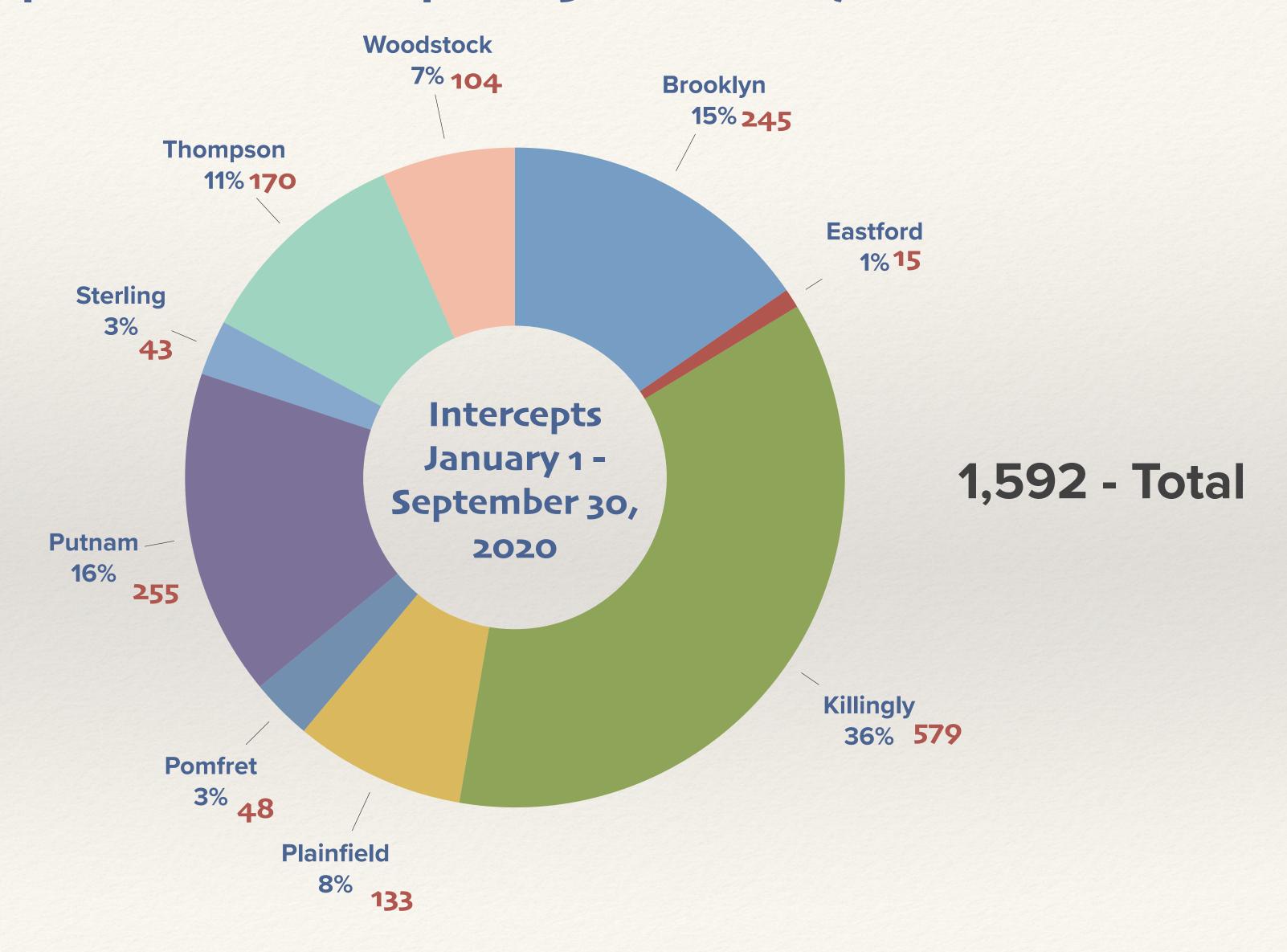
  Comments made and forwarded to Jim so he can forward to J&D for their modification to the cost estimate.



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# Regional paramedic Intercept Program Activity





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### REGIONAL REVALUATION CONTRACT

This REGIONAL REVALUATION CONTRACT (the "Contract") is made as of this \_\_ day of (the "Effective Date"), is by and among the Town of ASHFORD, Town of BROOKLYN, Town of CANTERBURY, Town of CHAPLIN, Town of EASTFORD, Town of HAMPTON, Town of LISBON, Town of PLAINFIELD, Town of POMFRET, Town of SCOTLAND, Town of SPRAGUE, Town of STERLING, Town of THOMPSON, and Town of WOODSTOCK, each a municipal corporation (each is referred to as a "Participating Town" and together they are the "Participating Towns"), the NORTHEASTERN CONNECTICUT COUNCIL of GOVERNMENTS, a regional council of governments, having its principal place of business at 125 Putnam Pike, Dayville, CT 06241 (hereinafter referred to as "NECCOG") and VISION GOV-ERNMENT SOLUTIONS, INC. a Massachusetts corporation, having its principal place of business in Massachusetts at 1 Cabot Road #100, Hudson, MA 01749 (hereinafter referred to as the "Contractor"). Other Particlipating Towns may be added to this Contract under the process described in Section 12 herein.

### RECITALS

WHEREAS, each Participating Town, through its respective Assessor, is required to undertake a reappraisal and revaluation of all real property located within the corporate limits of such Participating Town;

WHEREAS, the Participating Towns desire to contract together and to engage the Contractor to provide certain services related to the reappraisal and revaluation of all taxable real property in its respective Participating Town, all as more particularly provided for in this Contract;

WHEREAS, the Contractor shall assist the Assessor of each Participating Town in making such reappraisal and revaluation; and

WHEREAS, the Participating Towns have entered into an agreement with NECCOG regarding the services that NECCOG is to perform in connection with this Contract; and

NOW, THEREFORE, the Participating Towns, NECCOG and the Contractor, for consideration and under the conditions hereinafter set forth, hereby agree as follows:

### SECTION 1. - BACKGROUND

This Contract is being entered into pursuant to the authority in Section 2 of Public Act 09-60 codified as Section 12-62q of the Connecticut General Statutes ("Section 12-62q"), which provides that "any two or more towns may enter into an agreement, as provided in section 7-148cc, to establish a regional revaluation program. Towns participating in such an agreement shall provide for the revaluation of all parcels of real property encompassed within such towns at the same time and not less than once every five years, or shall annual. ly revalue approximately one-fifth of all such parcels over a five-year period".

Pursuant to Section 12-62q, any such agreement shall: (1) Establish or designate an entity, which may be a regional planning organization, as the coordinating agency for implementation of the regional revaluation program; (2) Indicate how a revaluation company certified in accordance with section 12-2b of the general statutes will be hired and overseen by the Participating Towns or the coordinating agency; (3) include a revaluation schedule that lists any adjustments to the revaluation schedules for Participating Towns; (4) Identify administrative and procedural processes that will be implemented by the Participating Towns to implement the program; and (5) estimate the projected savings resulting from a regional revaluation program. These items are described on Schedule A-1, attached hereto and made a part hereof.

As required by Section 12-62q, NECCOG, acting on behalf of the Participating Towns, submitted to the Secretary of the Office of Policy and Management proposed adjustments to the revaluation schedules for the

### AGREEMENT REGARDING ADMINISTRATIVE SERVICES RELATED TO REGIONAL REVALUATION CONTRACT

This AGREEMENT REGARDING SERVICES RELATED TO REGIONAL REVALUATION CONTRACT (the "Agreement") is \_\_\_, 2020, is by and among the TOWN OF ASHFORD, TOWN OF BROOKLYN, TOWN OF CANTERBURY, TOWN OF CHAPLIN, TOWN OF EASTFORD, TOWN OF HAMPTON, TOWN OF LISBON, TOWN OF PLAINFIELD, TOWN OF POMFRET, TOWN OF SCOTLAND, TOWN OF SPRAGUE, TOWN OF STERLING, TOWN OF THOMPSON and TOWN OF WOODSTOCK, each, a municipal corporation (each is referred to as a "Participating Town" and together they are the "Participating Towns") and the NORTHEASTERN CONNECTICUT COUNCIL OF GOVERNMENTS, a regional council of governments, having its principal place of business at 125 Putnam Pike, Dayville, CT 06241 (hereinafter referred to as "NECCOG"). Other Participating Towns may be added to this Agreement under the process described in Section 10 herein.

### RECITALS

WHEREAS, each Participating Town, through its respective Assessor, is required to undertake a reappraisal and revaluation of all taxable real property located within the corporate limits of such Participating Town;

WHEREAS, the Participating Towns want to create a regional revaluation program to perform such reappraisal and revaluation for each Participating Town;

WHEREAS, the Participating Towns anticipate entering into a Regional Revaluation Contract in substantially the form attached as Schedule A (the "Regional Revaluation Contract") with Vision Government Solutions, Inc. (the "Contractor");

WHEREAS, the Participating Towns desire to engage NECCOG to provide certain services related to the Regional Revaluation Contract with Contractor, all as more particularly provided for in this Agreement.

NOW, THEREFORE, the Participating Towns and NECCOG, for consideration and under the conditions hereinafter set forth, hereby agree as follows:

### SECTION 1. - BACKGROUND

The Regional Revaluation Contract is being entered into pursuant to the authority in Section 12-62q of the Connecticut eneral Statutes ("Section 12-62q"), which provides that "any two or more towns may enter into an agreement, as proided in section 7-148cc and sections 7-339a to 7-339l, inclusive, to establish a regional revaluation program. Towns parcipating in such an agreement shall provide for the revaluation of all parcels of real property encompassed within such owns at the same time and not less than once every five years, or shall annually revalue approximately one-fifth of all uch parcels over a five-year period."

ursuant to Section 12-62g, any such agreement shall: (1) Establish or designate an entity, which may be a regional planing organization, as the coordinating agency for implementation of the regional revaluation program; (2) indicate how a valuation company certified in accordance with section 12-2b of the general statutes will be hired and overseen by the rticipating Towns or the coordinating agency; (3) include a revaluation schedule that lists any adjustments to the revalition schedules for Participating Towns; (4) identify administrative and procedural processes that will be implemented the Participating Towns to implement the program; and (5) estimate the projected savings resulting from a regional valuation program. These items are described on Schedule A-1 of the Regional Revaluation Contract.

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# **GIS Program**

- Parcel updates for Brooklyn and Woodstock in process
- Working with both eQuality and Vision on ownership extracts



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# **Economic Development District**

- Everything submitted
- Awaiting EDA action (4th in line presently)



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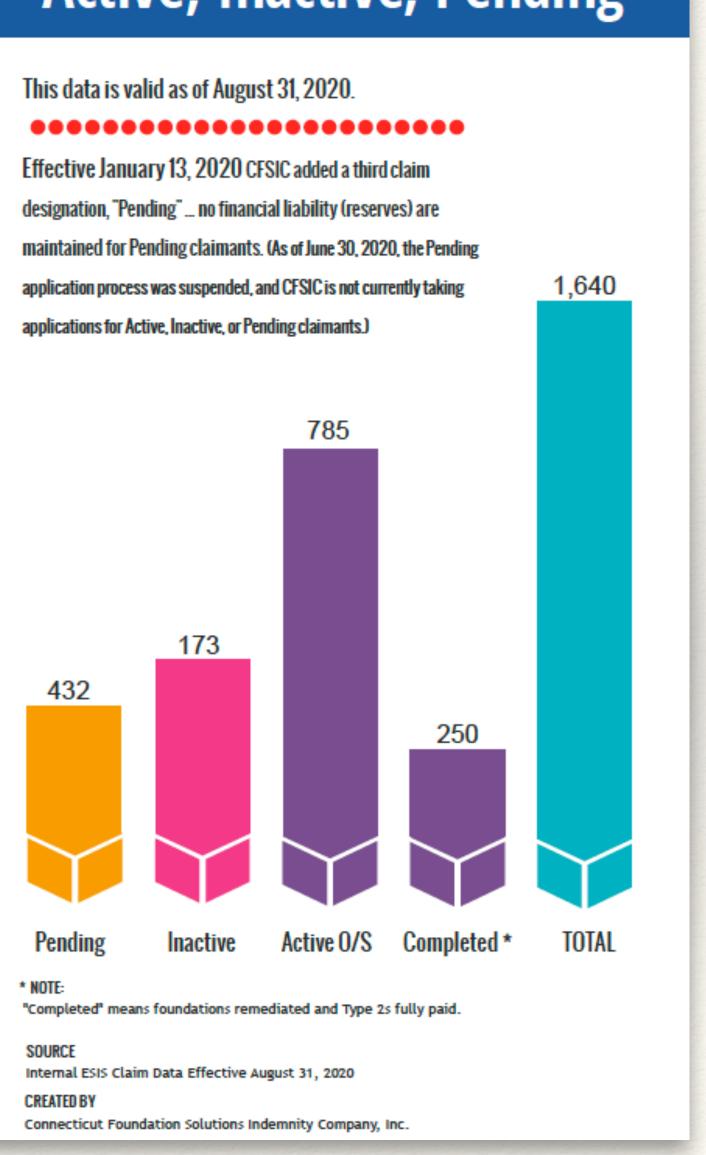




- 230 completed foundations
- CFSIC's average replacement allowable costs are at \$155,096. CFSIC's cap remains the same at \$175,000
- \$50,133,513 Paid Claims

crumblingfoundations.org

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# Transportation Projects/Initiatives, LOTCIP, LRTP and Veteran's Transport Status

- ◆ LOTCIP Projects for Putnam and Thompson waiting on CONNDOT Review
- ◆ STP Rural Projects for Eastford, Hampton and Thompson in Progress
- New STP Rural application for Scotland beginning
- ◆ LRTP in Progress
- Veteran's Transportation Program on hold due to COVID-19



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# Bouncing Forward from the Pandemic: Moving CT Ahead

Two Virtual Panel Discussions: Thursday, October 1, 2020, 2:30pm-4:00pm and Thursday, October 15, 2020, 2:30pm-4:00pm

COVID-19 has from the outset been a disrupter and will likely lead to permanent changes in a variety of areas from retail markets to the use of commercial office space, the vitality of small businesses and the delivery of public services at the state and local level. In addition, Connecticut has the dubious distinction of having the 48th (out of 51) rank on income polarization in the country, with 18.8 times as much income going to the top 20% than reaches the bottom 20%.

Rather than think of "bouncing back" to the previous status quo, the crisis offers an opportunity to get beyond "business as usual" to carry out a paradigm shift for public service delivery, and to move forward on economic and social justice issues.

The COVID-19 crisis has highlighted the importance of advanced information technology at the state and local level and of moving forward to implement best practices across an array of service areas. It also exposed weaknesses in legacy systems that were not

### Thursday, October 1, 2020, 2:30 pm to 4:00 pm

Panel 1: Bouncing Forward from the Pandemic: Next Steps for Public Services Delivery in CT

Moderator: Mayor Shari Cantor, Town of West Hartford

- Digital Government: A Blueprint for Advanced IT for State and Local Services: John Elsesser, Town Manager, Panelist presentations include:
- Shared and Regional Service Delivery Options: John Filchak, Executive Director, NECCOG Municipal Best Practices and Directly Associated Grant Programs: David Wilkinson, Executive Director,
- Post-Crisis Organizational Learning: Dr. Mohamad Alkadry, Department Head and Professor, UConn Public Policy

Thursday, October 15, 2020, 2:30 pm to 4:00 pm

Panel 2: Bouncing Forward from the Pandemic: Economic Disparities, School, Childcare, and Residential Integration

Moderator: Beth Bye, Commissioner, Office of Early Childhood

- State of the State on Economic Disparities: Dr. Stephen Ross, UConn Depts. of Economics and Public Policy
- Addressing Challenges Faced by the Working Poor: Dr. Lauren Ruth, Research & Policy Director, Voices for
- High Potential Programs to Boost High School Students to a Family Living Wage: Dr. Lyle Wray, Executive

RSVP Required. Link will be sent upon registration

Click here to RSVP









# **Bouncing Forward from the Pandemic**

Next Steps for Public Services Delivery in CT

# Shared and Regional Service Delivery Options

John Filchak

Executive Director Northeastern Connecticut Council of Governments



Current Service Delivery

Fractured - Uncoordinated - Inefficient - Unnecessarily Costly

- 5,500 square miles - 738 Housing Units - 54 State Parks - 24 State

Forests - Average Age, 40.8 (37.8 Nationally) - 89,416 Employers - 643 Counts of Governments - 169 Towns - 33 Cities or Boroughs - 8 Counties - 833 Census Tracts - 2,585 Census Block Groups - 6

Core Based Statistical Areas - 17 Urbanized Areas - 310 Zip Codes - 77 State Agencies 35 Boards, Commissions and Councils - 10 Quasi-Public Agencies - 6 Constitutional Offices - 151 State House Districts - 36 State Senate Districts - 26 Joint Standing Committees - 5 Congressional

Districts - 2 U.S. Senators - 9 Regional Councils of Governments - 2 Tribal Nations - 5 Conservation Districts - 2 Wildlife Areas - 2 Resource Conservation Areas - 3 Community Collaborative Rain, Hail and Snow Networks - 13 Deer anagement Areas - 2 national Heritage Corridors - 8 Major Watersheds - 374 Sub Regional Watersheds - 4 Kopek Climate Types - 2 DEEP Districts - 5 Remediation Districts - 3 DEEP Law Enforcement Districts - 123 Aquifer Protection Areas - 3 Wind Speed Zones - 11 DEEP

Conservation Officer Districts - 3 Ozone Non-Attainment Areas - 5 Carbon Monoxide maintenance and Attainment Areas - 3 Long-Term Ombudsme Program Regions - 12 CAP Agencies - 15 United Way Areas - 6 DCSF Regions - 12 WIC Regions and Dental Home Networks - 9 Sexual Assault Crisis Service Districts - 6 Family Support Network Regions - 9 Alcoholics Anonymous Districts - 25 DCF Collaborative Areas - 6 Continuing Care Retirement Regions - 5 DMHAS Mental lealth Boards - 3 Regions for the Department of Developmental Services - 3 DEMHAS Regions - 4 211 Regions - 5 Area Agencies on Aging - 5 Parent Support Group Regions - 3 DDS Community Companion Home Regions - 12 Sub-Regions for DEMHAS - 6 DCF Regions - 8 SDAs - 4 State Highway Networks - 4 Transportation Management Areas - 52 Rail Lines - 4 CONNDOT Maintenance and Construction Regions - 15 Public transit Districts - 17 State Police Facilities - 95 Municipal Police Departments - 282 Fire Districts - 187 EMS Responders - 5 Emergency Medical Services Regions - 169 Emergency Services Plans - 1 COG based Paramedic program - 5 DEMHS Regions - 104 911 Centers - 7 Regional PSAPS - 8 Multi-Town PSAPS - 82 Single Town PSAPS - 13 Judicial Districts - 22 Judicial Branch Areas - 12

Juvenile Court Districts - 54 Probate Courts - 5 Workforce Boards - 2 USDA Rural development Areas - 8 Employment and Training Service Delivery Areas - 9 Labor markets - 8 Workers Compensation Districts - 19 Higher Education Ins Community Colleges - 6 Regional Education Service Centers - 9 District Reference Groups - 33 Alliance Secondary School Districts - 43 Elementary School Districts - 17 Regional School District - 4 Ten Family Assistance Regions - - 6 Family Support Networks - 5 National Survey on Drug Use Re - 8 State Animal Control Regions - 1 COG Based Animal Services Region - 25 CATV/Vide Franchises - 38 Exclusive Water Supply Service Areas - 3 DPH Water Supply

Planning Regions - 6 VFW Regions - 6 Library Association Districts -28 Acute Care Hospitals - 18 Community Care Clinics - 42 DPH/Mass Vaccination Regions - 73 Public Health departments (26 Part-time, 34 Full-time and 19 Regional) - 1 regional Revaluation Program

Shared and Regional Service Delivery Option

Why is it so difficult to find solutions?

Turf Home Rule

**Land of Steady Habits Property Tax** Preference for the Status Quo



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- i. Crumbling Foundations
- j. Transportation Projects/Initiatives, LOTCIP, LRTP and Veteran's Transport Status
- k. Housing Plan Status
- I. Bouncing Forward from the Pandemic: Moving CT Ahead

### m. HEARTSafe Program

- n. 125 Putnam Pike Acquisition Status
- o. Town Assistance Chaplin, Brooklyn, Woodstock, Union, Eastford and Canterbury
- p. Region IV DEMHS Activities and Recovery Efforts
- q. ACIR Best Practices Guides
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# HeartSafe Program

- 20 Prestan Adult Manikins with CPR Monitor (5 bags of four manikins)
- 20 Prestan Infant Manikins with CPR Monitor (5 bags of four manikins)
- ☐ 20 Prestan AED Trainers
- 2 stiff-neck bags with 5 adult ambulance bags in each
- ☐ 1 stiff-neck bag with 10 infant ambulance bags
- 7 stiff-neck bags each with 1 z medical limb, 2 training CATs, 2 Israeli bandages, 2 inert quikclots



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# Statewide Long-Term Economic Recovery Strategy

Phase 1 Sept – Dec 2020

In partnership with the
State, Advance CT, 9 COGs,
5 DEMHS Regions &
Philanthropic
Organizations, GRI and
McChrystal Group will
provide capacity building
support to the newlyformed Regional Recovery
Steering Committees and
produce regional resilience

baseline assessments.

Phase 2 2021 – 2022

GRI will leverage the existing economic development planning and recovery efforts across the state of Connecticut and develop a toolkit for community resilience analysis that will support updating and adapting these plans to support recovery from the COVID-19 emergency. GRI will pilot an inclusive planning process in representative communities in each of the 9 COGs.

GRI and McChrystal Group will support capacity-building and planning efforts supported by the U.S. Economic Development Administration and led by Connecticut's Councils of Governments:

Recovery Coordinators for each of the 9 COGs | Regional Business Resource Centers (RBRCs)

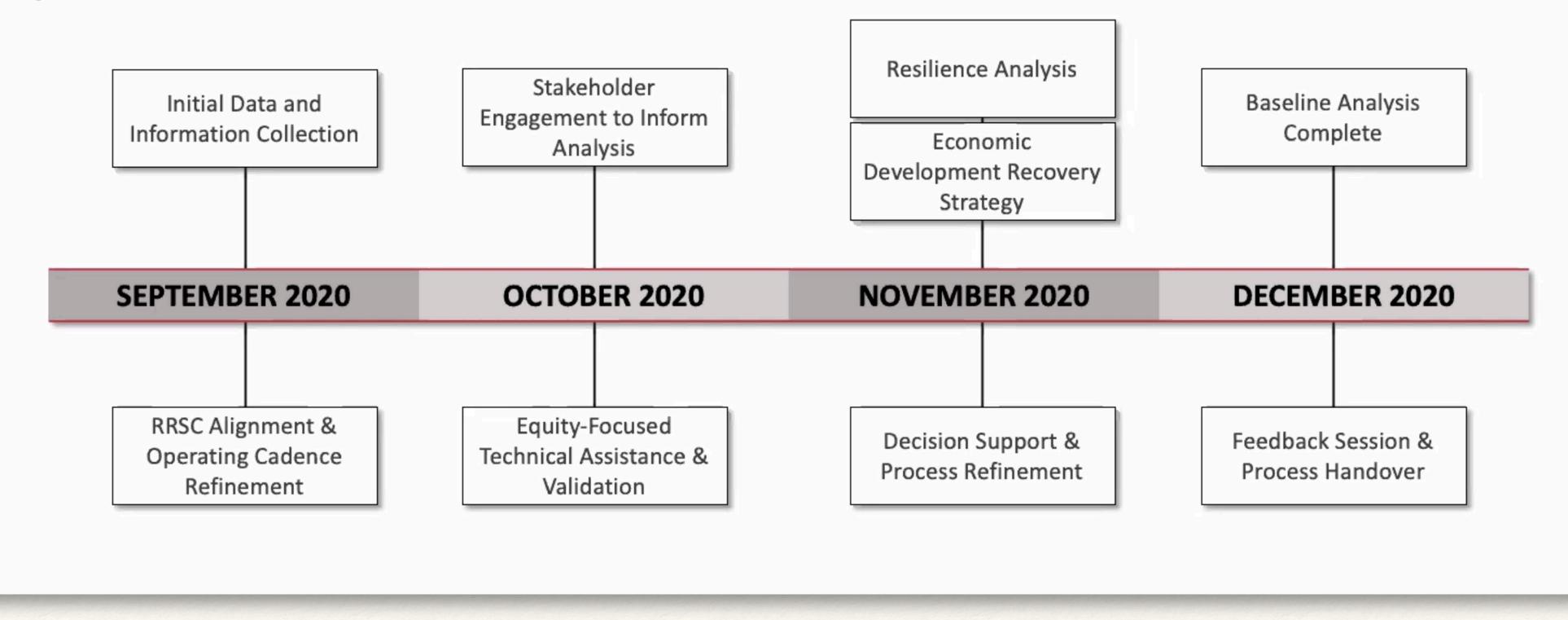
Statewide Business Retention and Expansion | Reimagining CT's Innovation Corridor (CIC)

Regional CEDS Repositioning



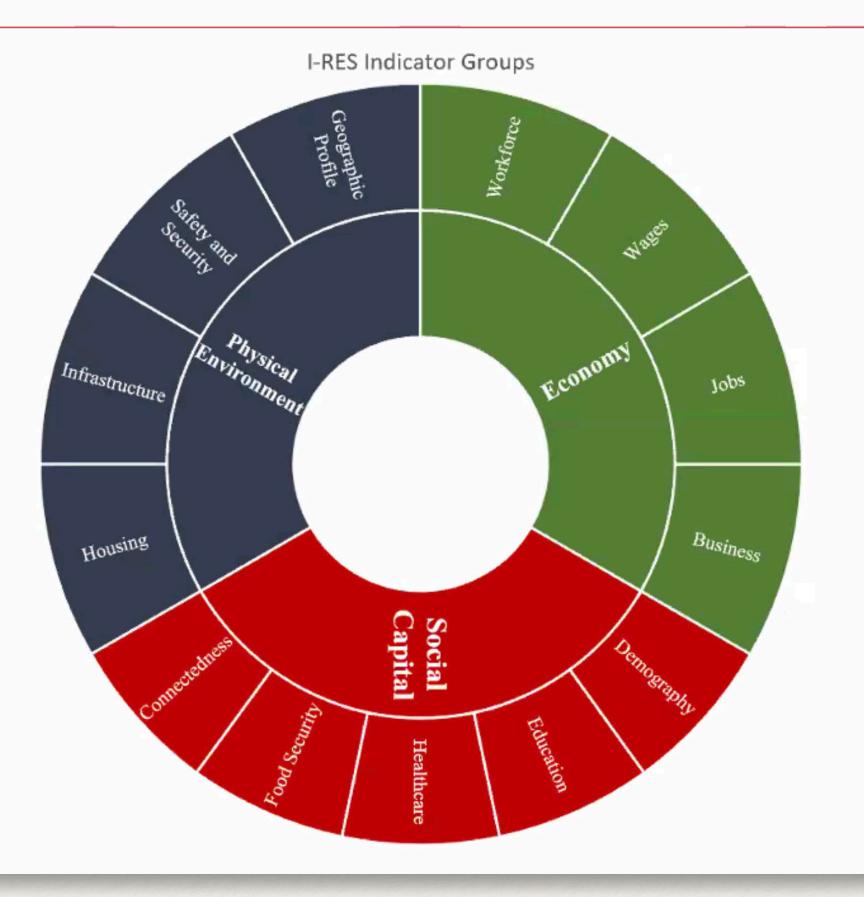
# Phase 1 Will Provide Critical Analysis and Capacity Building to the Newly-Formed Regional Recovery Steering Committees

## Key Activities:





# Elements of Resilience Analysis



#### **Focal areas for Resilience Baseline Assessments**

#### **Economy**

- Financial/budget considerations
- Unemployment rates
- Economic drivers by sector
- Income inequality
- Workforce development

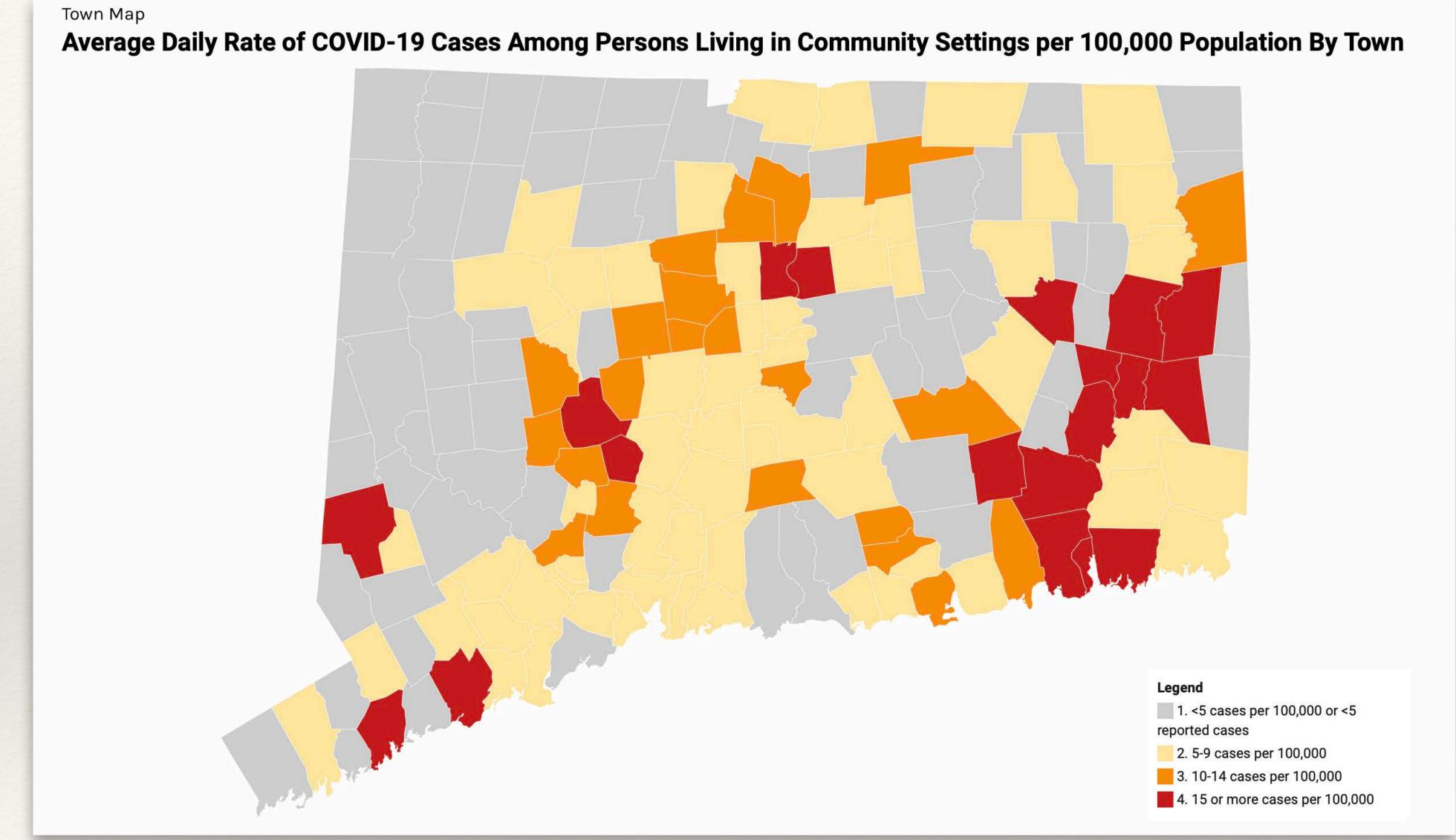
#### **Social Capital**

- Healthcare access
- Education
- Food and housing security

### **Physical Environment**

- Built environment
- Transportation
- Telecommunications







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#### Executive Order 9A (Executive Order Extensions)

- Re-issuance and Extension of COVID-19 Executive Orders to No
  - Pursuant to the emergency declarations issued on September pursuant to the public health and civil preparedness emerg renewed on September 1, 2020 (COVID-19 Orders) that are ur date of this order are hereby reissued.
  - All such orders or individual sections of such orders that were
    - declared effective for the duration and any renewal of t emergency;
    - (b) scheduled to expire on September 9, 2020, or
    - scheduled to expire within six months of when they were that they shall expire on November 9, 2020, unless earlie
  - Any unexpired, reissued COVID-19 Order or individual section expire on any other specific date shall remain in effect until such
    - By way of illustration, and for the sake of clarity, Executive C shall remain in place for six months, will now expire on No deadlines within such order, however, including the Octob moratorium in Section 3 of that order and the November 12 provided for in Section 1 of that order, shall remain unchanged
  - 2. Extension of Agency and Municipality Orders of Concurrent D Preparedness Emergencies. Any unexpired order, rule, regula official, agency, department, municipality, or entity pursuant to an its own terms provides that it shall remain in place for the duration of the public health and civ preparedness emergency shall remain in effect until November 9, 2020, unless earlier modified of terminated by the issuing authority or a subsequent executive order.

**ACIR** 

Advisory Commission on Intergovernmental Relations

Best Practices Guidelines

Updated 9-21-2020 with EO 9A, 9B.2

#### Public Meetings

Public meetings are gatherings of public bo orders address are not. Accordingly, municipal the Executive Orders (including remote acces

- Public meetings bring diverse groups of s engage a wide audience in information s issue or proposal, and can be a starting When done well, they help build a feeling
- The Office of Legislative Research (OLR) required some form of public notification optional or where the statutes apply to Special and Emergency.

#### Statutory References of Note

- Chapter 14 Freedom Of Information A
- Title II of the ADA which covers activities give people with disabilities an equal o
- . Title VI of the Civil Rights Act of 196 programs and activities receiving Fed United States shall, on the ground of r benefits of, or be subjected to d assistance." (42 U.S.C. Section 2000d of national origin to include discrimina to provide Limited English Proficience Providing "meaningful access" will o written translation of vital documents.

#### Executive Orders

#### Declaration of Public Health and Civil

...since first declaring emerge effects from COVID-19 that are I effective treatment for COVID-19 our residents, businesses, and g and operational challenges as ( responsiveness provided by the General Statutes in order to pro of an abundance of caution and to address the many risks and clear justifications for the origi Sections 19a-131a and 28-9 of t public health and civil prepar emergency shall run concurrer until February 9, 2021, unless e

ACIR

Advisory Commission on Intergov Best Practices Guidelines

Updated 9-24-2020 with EO 9A

#### Animal Control

According to the Office of Legislative Research:

All municipalities must have an animal control officer (A must appoint a full-time ACO. Smaller municipalities car

(f) act to prevent crusity to any animal;

(2) take into custody any neglected, cruelly treated, ill, (3) arrest people for violating any law relating to dogs of

municipalities that adopt stray cats ordinances. In Connecticut, no one may begin serving as a state, re 80 hours of initial ACO training and receives a certifical

the commissioner an affidavit agreeing to complete the

Each municipality must have either (f) a sanitary dog po agreement with another city that has such a pound or s commissioner's regulations concerning its construction

#### Statutory Issues/References

- □ CHAPTER 435 DOGS AND OTHER COMPANION AT Sec. 22-328. Enforcement. Animal control officers. Ex Training program curriculum, besuance of certificate, 0 Sec. 22-329. Prevention of cruelty to dogs and other Sec. 22-33fa. Regional animal control officers. Pound
- Sec. 22-336. Towns to provide pounds or other suital
- Sec. 22-339a. Town cleries may deputize agents for to pounds. Fees. Rables cartificate, (a) The town clerk of town as agents for the Essuance of dog licenses and I compliance with the provisions of the statutes relating and tags and the moneys received therefor.
- Sec. 22-359. Control of rables. Regulations.
- Sec. 22-364. Dogs roaming at large, intentional or re-

#### Executive Orders

#### Declaration of Public Health and Civil Preparedness El

...since first declaring emergencies in March at effects from COVID-19 that are not well understoeffective treatment for COVID-19 has been approve

our residents, businesses, and government agencies face new and unanticipated economic, fiscal, and operational challenges as a result of the COVID-19 pandemic, which require the flexibility and responsiveness provided by the emergency powers in Sections 19a-13ta and 28-9 of the Connecticut General Statutes in order to protect the public health and promote civil preparedness. As a result, out of an abundance of caution and to eliminate any confusion about the extent of my emergency powers to address the many risks and concerns that will arise in the coming months and did not constitute clear justifications for the original emergencies I declared in March of this year, and pursuant to

#### ACIR

Advisory Commission on Intergovernmental Relations

Best Practices Guidelines

Updated 9/25/20 - EO 9A

#### **Building Official**

This function is responsible for the enforcement of I and developers, when improvements are made to r this program, with a number of code irrepectors (e.c. Town and City Management Association - Model Practices for Ma

Plans, organizes and directs a comprehensive bulli enforces the State Building Code, town building or

- Receives and reviews proposed building and re
- Participates in preliminary reviews and consulta
- Confers with and interprets code provisions wit
- Assists members of the public in amending pit
- Provides technical consultation to town boards committees
- Oversees and inspects all construction work if
- Issues certificates of use and occupancy
- Receives and investigates complaints of code
- Evaluates the results of various tests, such as
- Works closely with the town's engineer, Zonit
- review duties
- Prepares various reports for town, state and

#### Statutory Issues/References

- Sec. 29-260 Appointment and authority to
- Sec. 29-252 State Building Code
- Soc, 29-263(a) Building Permit besuance

#### Executive Orders

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#### ACIR

Advisory Commission on Intergovernmental Relations Best Practices Guidelines

Updated 9/25/20, EO 9A

#### Elections

#### Critical Functions/Responsibilities

#### Registrar of Voters

- By law, there must generally be two registrars of voters for each municipality.
- Schedule and conduct voter registration sessions
- ✓ Maintain voter registry lists (
- ✓ Participate in Absentee Voting Administration
- ✓ Conduct Boctions
- Besure the proper maintenance, transportation, storage, and preparation of voting machines
- Appoint deputy registrars and flie the appointments with the town clerk. Town Clerks Election Duties Include:

- Examine and approve applications for admission as an elector
- Examine and approve applications for admission as an elector
- Act as filing repository for municipal office candidates' campaign finance statements √ Notify the secretary of the state of campaign finance statement filing violations.
- besse absentee ballot applications, direct the preparation of absentee ballots, and maintain permanent absentee
- ✓ Compile election results and forward them to the Office of the Secretary of the State. Submit up-to-date voting district maps and reports on the number of registered and party-enrolled voters to the
- Keep custody of voting machine keys and other election materials
- Prepare the explanatory text for a local referendum question

#### Regional Election Monitor

This position, working through and for one of the nine regional councils of governments, represent, consult with and act on behalf of the Secretary of the State (SOTS) in preparations for and operations of any election, primary or te-canvas, or any audit conducted pursuant to section 9-320f of the General Statutes.

#### Election Officials at a Polling Place

- Moderators serves as the chief public official at each polling place.
- Assistant Registrars deal with all voters whose names are not on the official voting list and all other problems. Checkers-locate a voter's name in the official lists and check-off that he has come to vote on election day. They also check each voter's identification pursuant to state law. Any problems are referred to the moderator and
- ✓ Ballot Clerks The Ballot Clerk gives each voter a ballot after he has passed the checkers' table and offers him a privacy tolder, if the voter has spoiled his ballot or wishes to change it, the ballot clerk may give him a new ballot in contrarge for his old ballot. The Ballot Clerk keeps track of the number of ballots issued.
- √ Tabulator Tenders is in charge of the voting tabulator and for assisting voters who ask for assistance, while preserving the voters' right to ballot secrecy. The Tabulator Tender is positioned at least three to four feet from the
- Demonstrators are available to educate voters on the correct manner in which to cast their ballots and are available to answer questions from voters about the process. The also assist the Moderator in crowd control. They

Executive Order Link 9A - https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-9A.pdf



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# CT Land Use System Forum

Please join NECCOG for a panel and discussion about DesegregateCT's goals and objectives to address economic, environmental and racial disparities.



Host Maureen
Nicholson
First Selectwoman,
Town of Pomfret



Featuring Sara Bronin
Founder of DesegregateCT,
Architect, Attorney,
Professor, Preservationist

### THURSDAY, OCTOBER 29TH 6:30 PM - 8 PM



Keynote Speaker Dwight H. Merriam, FAICP,

a lawyer and land use planner in Simsbury. He has published over 200 articles and 13 books, including co-editing the treatise Rathkopf's The Law of Zoning and Planning with Prof. Bronin.

UMass BA (cum laude), UNC MRP, and Yale JD.

He can be reached at www.dwightmerriam.com



John Guszkowski, AICP, LEED-AP Senior Planner, CHA Consulting



Joe DeLong
Director and CEO,
Connecticut Conference of
Municipalities



**Eric Santini**Builder/Developer,
Santini Homes



Sean Ghio
Policy Director,
Partnership for Strong
Communities



Alexis Meehan Regional Planner, NECCOG



Kathleenn Krider

Senior Director of Community Engagement and Resource Management, Access Agency

Register at:

https://us02web.zoom.us/meeting/register/tZluc-GvqT8oH90eyjRI\_QDCuns0tLEOaTpQ



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## **OPM Regional Assessment Group**

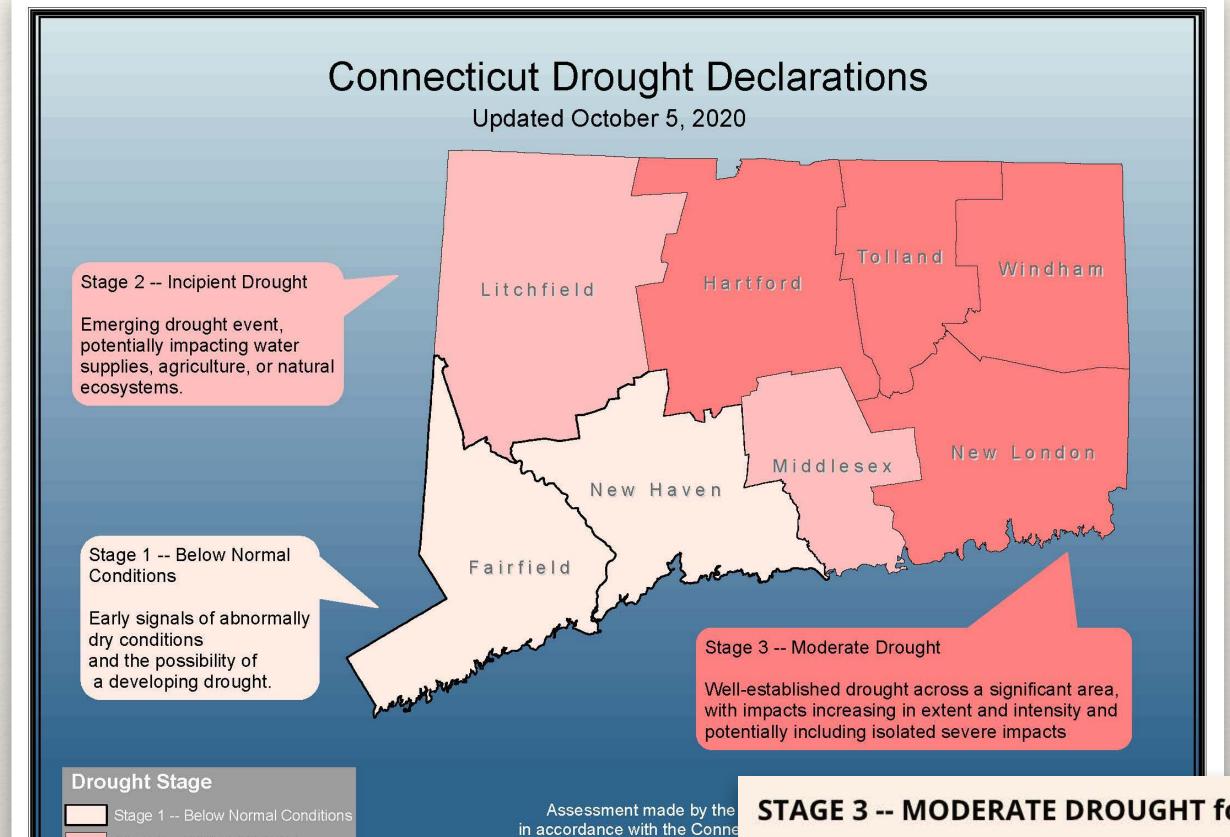
- Motor Vehicle Valuation
- Shared and/or Regional Services
- Revaluation Base RFP and Schedule
- Parcel Data Collection
- ◆ GIS
- Online Systems Uniform Process/data
- ◆ Tax Collection Electronic Payment
- Remote Inspections



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Further information

Stage 2 -- Incipient Drought

STAGE 3 -- MODERATE DROUGHT for Hartford, Tolland, Windham, New London counties

Residents and businesses in Stage 3 locations are urged to:

- End irrigation of established lawns and limit other outdoor water uses;
- Prepare for using alternative water sources in the event wells, farm ponds, fire suppression supplies, or other critical water sources become depleted;
- Avoid burning in or near woodlands or brushlands, and obey any municipal or state orders for outdoor burning bans; and
- For those on private wells, limit water use to only essential needs to reduce the chance of well depletion (see guidance for private well users (2))



# Questions

Thank you



### 3.a. Executive Committee Nomination and Election

To Fill the **Member-At-Large** vacancy, the Executive Committee, acting as the Nominating Committee is putting forth William Rose of Chaplin in nomination to the full board to fill the reminder of the term (December 2020)



Special Quest Presentation - Connecticut's Local Long-Term Recovery Efforts

Mary Glassman, Senior Advisor to Governor Lamont



## 3.b Regional Referrals

- a. **Town of Lisbon** Planning and Zoning Commission is proposing the following Zoning Set Amendments: to amend Sections 4.1; 4.1.2; 4.2; and 4.3 inclusive to clarify existing language and provide for accessory dwelling units and provide new standards for their development in R-zones; and include an amendment ti Section 19.3 to include definition for universal design feature.
- b. **Town of Ashford** Planning and Zoning Commission: Add to Article 4D, Sections 3 in the Interstate Interchange Development Zone: 10. Warehouse/Freight Movement

### 3.c STIP Amendments and Actions

- a. **State Project No. PP160-0006**, 2021 Pavement Preservation Program, ultra-Thin Bonded PMA District 1 Interstate 84, Towns of Willington, Ashford, and Union
- b. **Project 0170-3545**, Region 01, 02, 05, 08, 10, 11, 13, 15: Statewide replacements of highway sheet aluminum signs.



3.d

Natural Hazard Mitigation Plan Status, Alexis Meehan, NECCOG Regional Planner



# Purpose

- Disaster Mitigation Act of 2000 (amendment to the Stafford Acts of 1988)
- FEMA-approved hazard mitigation plans needed for governments to receive certain types of non-emergency disaster assistance
  - ✓ PDM (Pre-Disaster Mitigation)
  - **√** HMGP (Hazard Mitigation Grant Program)
  - √ FMA (Flood Mitigation Assistance)
- To identify risks and vulnerabilities associated with natural disasters and develop long-term strategies for protecting people and property from future hazard events

# Definitions

- Hazard Mitigation the effort to reduce loss of life and property by lessening the impact of disasters
- Natural Hazard an extreme natural event that poses a risk to people, infrastructure, and resources

# Long Term Goals of Hazard Mitigation

- Reduce loss of life, damage to property and infrastructure, and costs to residents and businesses (taxes, insurance, repair costs, etc.)
- Educate residents and policy-makers
- Connect hazard mitigation planning got other community planning efforts
- Enhance and preserve natural resource systems in the community

# Hazards Included in the Plan

- Floods
- Hurricanes and Tropical Storms
- Summer Storms and Tornadoes
- Winter Storms and Nor'easters
- Earthquakes
- Wildfires
- Dam Failure
- Crumbling Foundation
- The effects of Climate Change

# Planning Process

### Initiate the Process

- Establish the organizational structure and outreach strategy
- Identify resources
- Initiate planning coordination

## Establish Objectives

- Validate mitigation goals
- Develop timeline milestones
- Identify stakeholders

## Assess Hazards

- Identify and prioritize hazards
- Discuss current activities to mitigate hazards
- Develop hazard profiles

## Establish Mitigation Strategy

- Validate initial strategies
- Discuss alternatives
- Develop hazard profiles

## Develop Mitigation Actions

- Categorize and prioritize actions
- Estimate costs
- Identify parties
- Create timelines

## Monitor and Update the Plan

- Establish parameters
- Identify responsible parties

# Next Steps

- Outreach and public involvement
- Public information meetings
  - We will be conducting a Resilience Building Workshop for the Northeast Region in late October/early November with the help of The Nature Conservancy to identify priority hazards and vulnerabilities
  - NECCOG Webpage: <a href="http://neccog.org/programs-services/natural-hazard-mitigation-plan-formulation/">http://neccog.org/programs-services/natural-hazard-mitigation-plan-formulation/</a>
  - Online survey: <a href="https://www.surveymonkey.com/r/WD72VMX">https://www.surveymonkey.com/r/WD72VMX</a>



# 3.e New Regional Services Discussion

- Administrative/Management Services
- Assessor Services
- Inspection Services



# Other Business



# **Chief Elected Official Roundtable**



# Adjournment