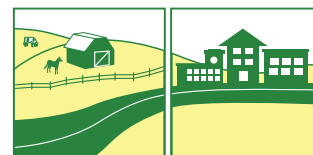




# neccog



Northeastern Connecticut  
Transit District

## Meeting Minutes

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**Friday, May 25**, 2018 - 8:30 am - 125 Putnam Pike, Dayville, CT

Mr. Ives, NECCOG Chair, **opened the meeting** at 8:30 am

**Members present:** Brooklyn, Canterbury, Eastford, Killingly, Pomfret, Putnam, Scotland, Sterling, Thompson, Voluntown and Woodstock. The Director noted that just prior to the Meeting Mr. Eaton from Union called to inform the Board that an unanticipated issue had arisen that prevented him from attending.

The Chair welcomed those assembled and asked everyone to rise for the **Pledge of Allegiance**.

On a motion from Mr. Syme and a second Ms. On a motion from Mr. Syme and a second from Ms. Nicholson the **previous meeting minutes** were approved as presented.

There was **no public participation**.

A **new agenda item** was requested to be added that would authorize the Executive Director to extend the current regional paramedic contract with KB Ambulance from July 1, 2018 thru June 30, 2019. **On a motion** from Mr. Seney and a second from Mr. Gray the motion to add the agenda item passed unanimously.

**Directors Report** - John Filchak, Executive Director reported the following:

► **Town Projects** -

- ✓ **Thompson Zoning** - NECCOG will be working with the Town to conduct a comprehensive rewrite of the town's zoning regulations. This work stems from previous work done by NECCOG for the Town concerning community branding.
- ✓ **Scotland Zoning** - NECCOG is finishing the initial stage of this project (which was an outcome of their POCD that NECCOG facilitated) which involves a full rewrite of the town's zoning regulations
- ✓ **Pomfret Branding** - not yet started - expected to begin this June
- ✓ **Pomfret Airline Trail Assistance** - \$30,000 from DEEP to offset costs for NECCOG to administer this project during 2018-19
- ✓ **Pomfret Sidewalks** - Engineer assisting the town on a fee basis the town complete the project
- ✓ **Chaplin** - major road design project for the Regional Engineer
- ✓ **Voluntown POCD** - project just begun
- ✓ **Putnam ECEC** - NECCOG is preparing application materials for the town related to the Town's Tech Park
- ✓ **Putnam Kennedy Drive Interchange** - NECCOG has now conducted a traffic count study and is developing concepts for both signal lights and a roundabout
- ✓ **Plainfield Transit** - NECCOG/NECTD is working with the town to develop a new service route

- **Transit District Operations** - New Buses were authorized and a sum of \$565,000 - based on a meeting with the bus vendor the District can acquire 8 buses - hopefully by the end of the year
- **125 Putnam Pike Purchase** - NECCOG's legal counsel is reviewing the lease provided by Killingly
- **Crumbling Foundations** - The new Captive Insurance Company is now being formed and should be operational by August or September
- **DEMHS Region 4 Activities** - nothing of significance to report - we are still seeking a few MOAs
- **Transportation: LRTP** - work underway on the draft plan which should be ready for review by early Fall

- ▶ **Commission on Fiscal Stability and Economic Growth** - Round two appears to be in the offing for 2019 more of the same?
- ▶ **Animal Shelter RPIP Grant** - RFP nearing completion, Site Plan in development, Oversight Group being named
- ▶ **Building official Offer** - The Town of Bolton has offered their building official (who lives in Ashford) to our towns - contact the Town Administrator for details.
- ▶ **Pre-Hospital Emergency Care Study** - RFP issued and one proposer responded. The oversight committee (chaired by Dan Syme) will review the response and negotiate a contract.
- ▶ **Harassment Training** - Reminder of the training scheduled for May 30th
- ▶ **COG Funding Options** - OPM is asking for consensus - at least 9 options are now on the table - some of these are favorable toward NECCOG and others not - at least in terms of monies from the state.

### Discussion and Action Items

1. **Transit Bylaw Change** - Action to approve suggested update of the Bylaws. The Director explained that the update is based on other CT districts and the relationship that NECCOG has with the District. Mr. Griffiths stated that he needed more time to review and the item was tabled for the June meeting.
2. **125 Putnam Pike Lease to Buy Endorsement** - Action to support a lease of the newly defined property at 125 Putnam Pike (including the Animal Shelter) to buy agreement with the Town of Killingly by placing \$100,000 down, a lease of \$18,200 per year for ten years and the ability to own the property at the conclusion of the lease. The Director further explained that the lease is now being reviewed by NECCOG legal counsel. Mr. Hendricks further explained that the new lease document was essentially the same as the now expired lease. **On a motion from Mr. Syme and a second from Ms. Nicholson the approach was approved unanimously.**

### 3. Regional Referrals

- a. Town of Woodstock - PROPOSED ZONING REGULATION TEXT AMENDMENTS regarding signage: 051718-a Article II Definitions - several proposed revisions, 051718-b Article V Permit Requirements, A.1. General, c.v - proposed revision, 051718-c Article VI Town-Wide Requirements/Standards, G Signs - new text and several revisions. **With a motion by Mr. Alberts, second by Mr. Syme to approve with no finding of regional impact the item was approved unanimously.**

### 3. STIP Amendments

- a. Project 0136-0073, REPLACE BR 00688 OVER MOSSUP RIVER, Phase FD, \$200,000 - INCREASE FROM FED \$120K.
- b. Project 0136-0073, REPLACE BR 00688 OVER MOSSUP RIVER, Phase CON, \$2,500,000 - INCREASE FROM FED \$1.2M.

**Approved unanimously on a motion from Mr. Syme and a second from Ms. Nicholson**

4. **2018-19 NECCOG and NECTD Work Plan and Budget** - discussion regarding the strengthening of existing programs and/or the addition of new programs

The Director overviewed the snapshot provided of the 2018-19 Work Plan and Budget. He explained that NECCOG uses a Logic Model Approach to develop its plan - which is consistent with new statutory requirements for regional COGs. The full plan will be acted on in June.

5. **Selectmen's Roundtable** - Open discussion on issues, questions or whatever the members would like to discuss.

- Mr. Syme asked that either or both Representative Dubitsky and Representative Dauphinais as well as Ms. Hamzy from CCM to update the Council on the Legislature. Representative Dubitsky stated that at the moment the General Assembly was quiet. He also noted that despite passing a budget that the deficit is growing and that there are significant structural issues that will come into play going forward. He also added that the State will most likely take up Sports Betting in light of the recent Supreme Court action.
- Mr. Lippke raised the issue of preventative tree maintenance. The recent storms in western Connecticut and the storms from a few years ago showed that there is a real public safety issue beyond electric power with the number of trees that may be susceptible to failing in whole or in part as the result of a storm. The Director described an initiative that NECCOG attempted a few years ago to address this issue based on a program in New Jersey. He will forward copies of that report to the members for further discussion.

6. **Authorizing the Executive Director to extend the current contract with KB Ambulance until June 30 2019 in accordance with the same terms and conditions of the existing contract.**

Approved unanimously on a motion from Mr. Griffiths and a second from Mr. Syme

**Adjournment** - motion made by Mr. Alberts and seconded by Mr. Syme - approved unanimously at 8:45 am