



neccog



Northeastern Connecticut
Transit District

Meeting Minutes - June 2018

Friday, June 22, 2018 - 8:30 am - 125 Putnam Pike, Dayville, CT

The meeting was opened by Rick Ives, NECCOG Chair at 8:32 am

Towns represented were Brooklyn, Eastford, Hampton, Killingly (including the Town Manager), Plainfield, Pomfret, Putnam (Town Administrator), Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

The Pledge of Allegiance was conducted.

The meeting was interrupted to present a special ward to Kristyna Pepin in honor of her 40 years of service to NECTD and to wish her well in her retirement.

The Meeting Minutes from the May meeting were accepted as presented on a motion from Mr. Syme and a second by Mr. Beausoleil

There was no Public Participation

The following additional agenda items were proposed:

- ▶ A regional referral from the Town of Putnam regarding a Zone Text amendment
- ▶ A regional referral from the Town of Plainfield regarding a Zone Map amendment
- ▶ Resolution 18-6-1 Authorizing the Executive Director to use \$50,000 from NECCOG and \$50,000 from NECTD Reserve Funds to pay to the Town of Killingly upon the execution of the pending Lease/Sale Agreement toward the purchase of the property at 125 Putnam Pike.

On a motion by Ms. Nicholson and a second Mr. Cahill the additions were approved with the Chair noting that the 2/3's threshold had been realized

Directors Report

- ☐ Town Projects - The Director discussed the completion of the initial draft of the Scotland Zoning Regulations re-write was completed and presented to the Town's P&Z Commission. He noted that this was a unique approach in terms of how it was conducted and that several elements of the regulations may be of interest to other members.
- ☐ Plainfield Transit Options - The Director noted that work is being done to integrate a possible service in Plainfield with existing services in Killingly and Brooklyn. Additionally, a connection with Jewett City is being developed.
- ☐ 125 Putnam Pike Purchase - The Director briefly mentioned that the Lease/Buy Agreement was being finalized and in response to a question from Mr. Hendricks made clear that the COG was the party now holding the process - not the Town.

- ☐ Crumbling Foundations - Director updated the Council on the status of the Captive Insurance Company and Secretary Carson's recent visit.
- ☐ DEMHS Region 4 Activities - nothing discussed
- ☐ Animal Shelter - Director noted that the RFP was complete and would be posted shortly.
- ☐ Pre-Hospital Emergency Care Study - Director noted that the study had begun, the oversight committee had met and there was anticipation that the consultant would shortly be secured.
- ☐ SustainabilityCT - Director introduced Lucas Cummings, a Senior at UCONN, who will spend ten weeks with NECCOG on the SustainableCT initiative.

Discussion and Action Items

1. **Transit Bylaw Change** - Action to approve suggested update of the Bylaws
 - ✓ Update based on other CT districts and the relationship that NECCOG has with the District
 - Motion from Mr. Griffiths and a second by Ms. Nicholson to remove the item from being previously Tabled and ready for action - approved unanimously
 - Motion from Mr. Griffiths and a second by Ms. Nicholson to adopt the Bylaw change as presented - passed unanimously.
2. **125 Putnam Pike Lease to Buy Endorsement** - Authorization for the Executive Director to enter into the Lease to Buy Agreement with the Town of Killingly and Resolution 18-6-1 Authorizing the Executive Director to use \$50,000 from NECCOG and \$50,000 from NECTD Reserve Funds to pay to the Town of Killingly upon the execution of the pending Lease/Sale Agreement toward the purchase of the property at 125 Putnam Pike.
 - Motion by Mr. Syme and second by Ms. Nicholson to pass as presented - adopted unanimously
3. **Regional Referrals**
 - a. Town of Killingly - Zone Map Application #18-1196 - Aquifer Protection Area Boundary for the Crystal-Plainfield Well Field
 - b. Town of Killingly - Zone Text Change Application #18-1190 Amendments to Section 566 - Accessory Dwelling Unit to become Secondary Dwelling Unit
4. **STIP Amendments**
 - a. Project Number 0108-0186, Plainfield - REHAB BR 00302 o/ MOOSUP RIVER 2018, Phase FD - \$500,000 - INCREASE EST. FROM FED \$225K
 - b. Project Number 0108-0186, Plainfield - REHAB BR 00302 o/ MOOSUP RIVER 2019, Phase Con - \$9,800,000 - MOVE FROM FFY'20 TO FFY'19 AND DECREASE EST. FROM FED \$10.26M. BALANCE WITH STPW AND HIPW
 - c. Project Number 0108-0186, Plainfield - REHAB BR 00302 o/ MOOSUP RIVER 2019, Phase Con - \$2,583,000 - ADD FFY'19 STPW ENTRY. BALANCE WITH NHPP-BRX AND HIPW
 - d. Project Number 0108-0186, Plainfield - REHAB BR 00302 o/ MOOSUP RIVER 2019, Phase Con - \$137,000 - ADD FFY'19 HIPW ENTRY. BALANCE WITH NHPP-BRX AND STPW
 - Motion by Ms. Nicholson and second by Mr. Cahill to pass, as a block vote, as presented - adopted unanimously
5. **2018-19 NECCOG and NECTD Work Plan and Budget** - discussion regarding the strengthening of existing programs and/or the addition of new programs
 - Director briefly explained the plan and the approach - Motion by Mr. Griffiths and second by Ms. Nicholson to pass as presented - adopted unanimously

Mr. Ives asked for a motion to change agenda, Selectman's Roundtable before executive session Motion from Mr. Griffiths and a second by Ms. Nicholson to take such an action - adopted unanimously

Mr. Olah from Woodstock raised an issue regarding Animal Services concerning complaints made by citizens at a recent meeting concerning the response time of the program and the programs' website. He also raised an issue about QVEC and communications with the Town's fire departments, including inappropriate communications by dispatchers. Ms. Dubois raised concerns about the costs associated with ambulance services. The Director noted that the Pre-Hospital Emergency Care Study is examining this issue.

6. **Executive Session** to Discuss Executive Director's Employment Contract Extension

Mr. Griffiths motioned and Mr. Syme second to go into executive session at 9:32am. including the Town manager and Town Administrator from Killingly and Putnam respectively.

Executive session concluded at 9:42am and Mr. Griffiths motioned to accept and Ms. Nicholson seconded the Executive Director's raise of \$5,000 the first year and 2% the second and 2.5% the third. - passed unanimously

Adjourn - Mr. Beausoleil motioned to adjourn and Mr. Gray second, meeting adjourned at 9:43am.