



June 2021

Regular Meeting

June 25, 2021

Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton,
Killingly, Plainfield, Pomfret, Putnam, Scotland, Sterling,
Thompson, Union, Voluntown and Woodstock

Results Through Regionalism



Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton, Killingly, Plainfield,
Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

June 2021 Regular Meeting

Friday June 25, 2021 - 8:30 am - Remote Via ZOOM
<https://us02web.zoom.us/j/89320891636?pwd=Zzg1ejRNaDI1RW9KZHdsSWhBVlBTZz09>
Meeting ID: 893 2089 1636
Passcode: 315262

Agenda

1. **Call To Order** - Tracey Hanson, NECCOG Chair

- | | | |
|----------------------|-----------------------------|-------------------------|
| a. Welcoming Remarks | b. Previous Meeting Minutes | c. Public Participation |
|----------------------|-----------------------------|-------------------------|

2. **Director's Report** - John Filchak, Executive Director

- | | | |
|---|---|-----------------------------------|
| a. Transit Activities | e. Regional Human Resources | h. Natural Hazard Mitigation Plan |
| b. Animal Services | f. Pandemic Recovery | i. EDA Grant Status |
| c. Crumbling Foundations | g. Town Assistance - Chaplin,
Brooklyn, Woodstock, Union,
Eastford and Canterbury | j. Legislation |
| d. Transportation Projects/
Initiatives, | | |

3. **Discussion and Action Items**

a. **Resolution 6-1-21 - 2021 - 2022 NECCOG Work Plan and Budget**

b. **COVID Recovery**

1. **Structural Change to Long Term Recovery**

2. **American Rescue Plan Act**

- i. **Special Projects Manager - ARPA** - responsible for professional and administrative management organizing and leading all aspects of the implementation of the American Rescue Plan Act funding for participating towns in the NECCOG region.
- ii. **Possible Regional Initiatives Through the Use of ARPA funds:**
 - Environmental Depot - \$6 million (est)
 - Animal Shelter Improvements - \$750,000 (est.)

c. **Regional Referrals - none**

d. **STIP Amendments or Actions**

- i. PROJECT NUMBER 0141-0157, REGION 15, ROUTE CT 12, THOMPSON - REPLACE BR 02128 O/SUNSET HILL BROOK, 2021 - \$65,000 - ACTION: REVISED COST ESTIMATE - INCREASE COST FROM FED \$40,000

2. **Chief Elected Official Roundtable**

3. **Adjournment**

NECCOG meetings are conducted in accessible locations and materials can be provided in accessible formats free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, alternative material formats such as audio, Braille, and large print), as available. Interpreter and other translation requests must be made at least fourteen (14) business days before the meeting. Materials in alternative formats must be requested at least three (3) business days prior to the meeting.

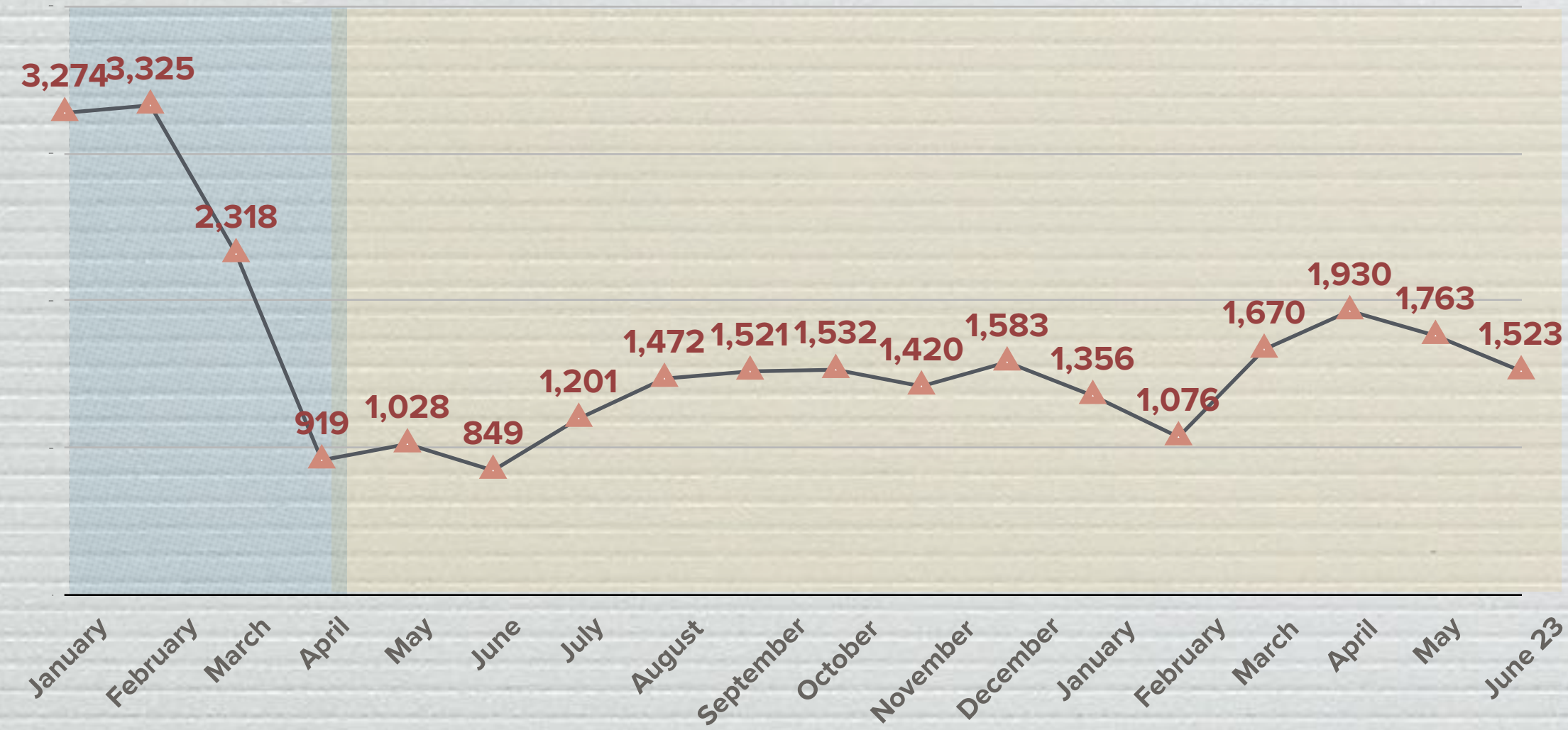
NECCOG fully complies with all Federal and Connecticut nondiscrimination protections, including, but not limited to Title VI of the Civil Rights Act of 1964 in all of its programs and activities. NECCOG does not discriminate on the basis of: race, color, national origin, English proficiency, or age, ancestry, background, disability, gender, gender identity or expression, income, religion, sex, sexual orientation or expression, or military status. Any person who believes himself/herself or through a representative, file a complaint with NECCOG. Please view our website neccog.org or call 860-774-1253 for details/assistance in filling a complaint or for additional information.

125 Putnam Pike, Dayville, CT
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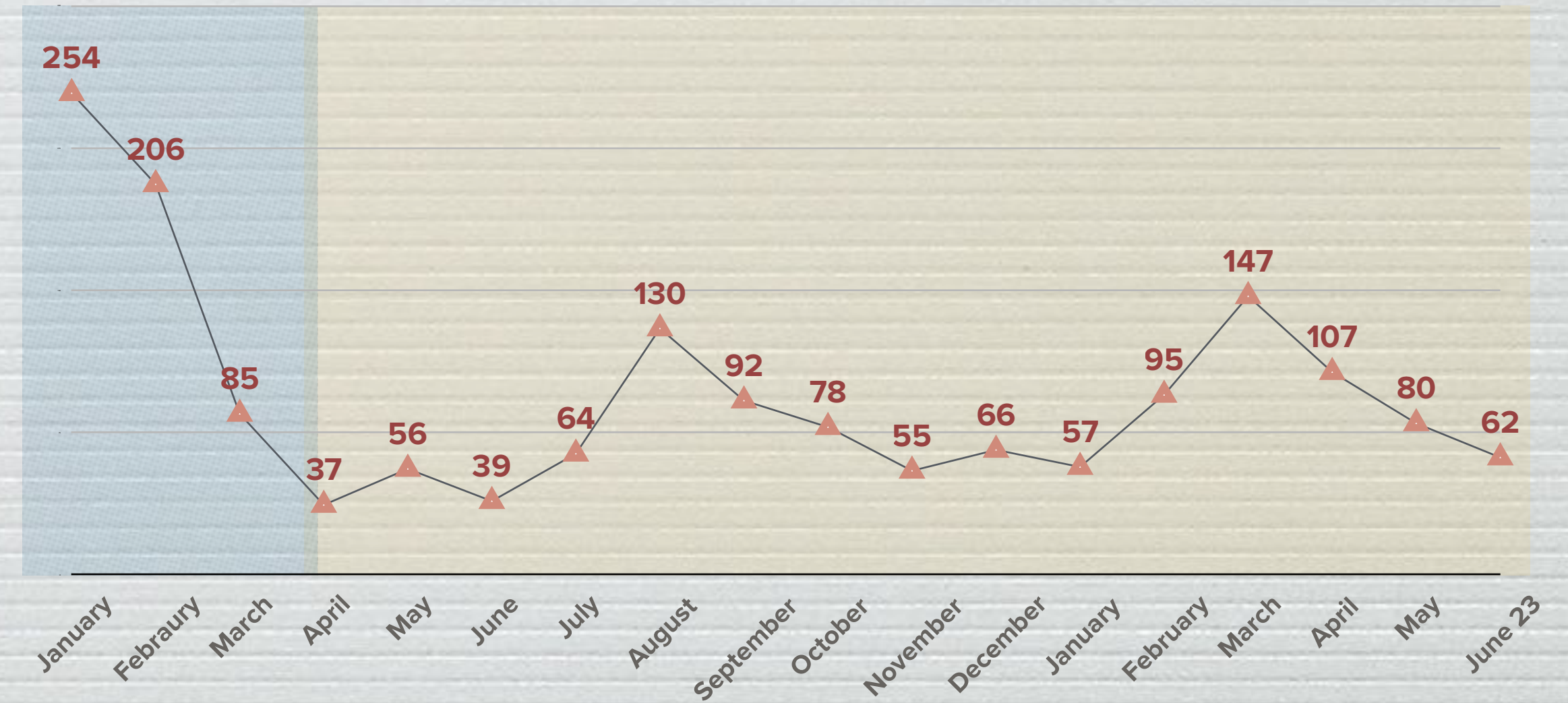


Results Through Regionalism

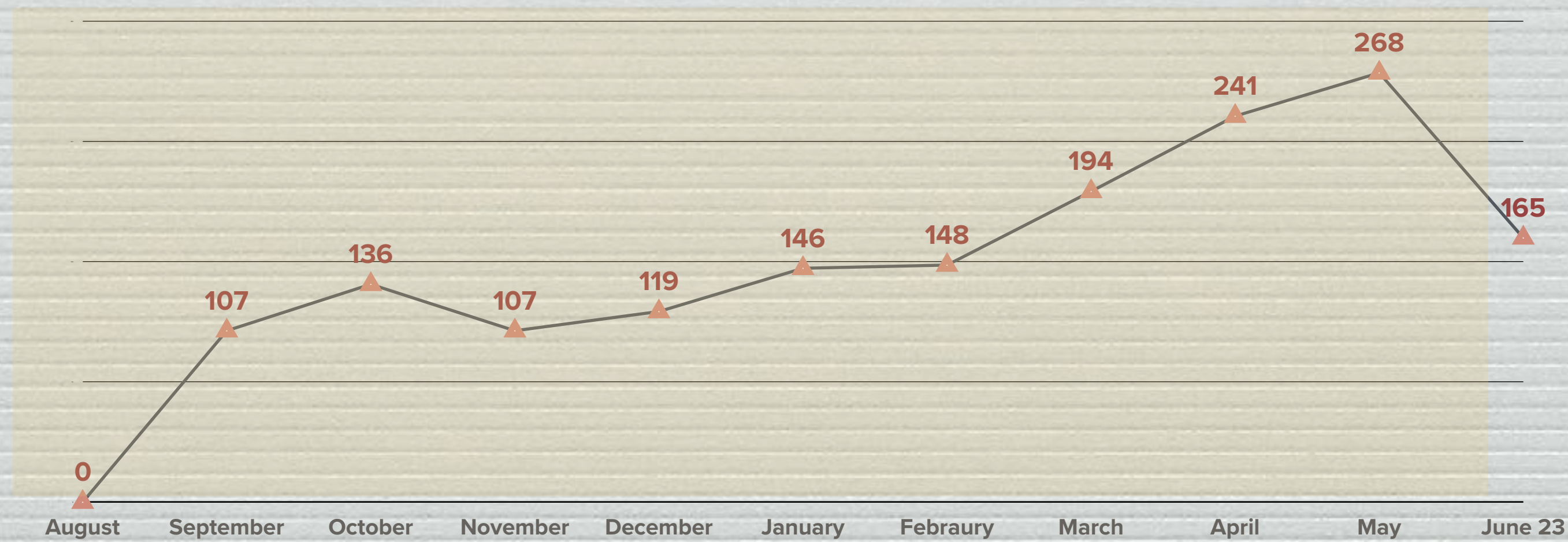
Deviated—Fixed Route Ridership



Elderly Disabled Ridership



Plainfield Bus Service (begun September 8, 2020)



Results Through Regionalism



CONNECTICUT DEPARTMENT OF TRANSPORTATION (CTDOT)

SECTION 5310 GRANT PROGRAM 2021 APPLICATION ANNOUNCEMENT

Section 5310 applications are now available on the state of Connecticut's contracting portal, CTsource.

Applications are due no later than 4:00 pm on Tuesday, August 3, 2021.

The Section 5310 program provides Federal funding for capital and operating expenses to improve mobility for seniors and individuals with disabilities.

For the 2021 application cycle, CTDOT will fund viable Traditional vehicle projects selected for award at 100% federal share, with no local match requirement, per the language in the budget page.

CTDOT will also attempt to fund viable Nontraditional projects selected for award at 100% federal share, as funding permits and per the language in the budget pages.

To read the Application Instructions and navigate to the applications, visit:
www.ct.gov/dot/5310

Eligible Applicants

- Private nonprofit organizations
- State or local government authorities
- Operators of public transportation

Application Types

- Traditional Section 5310 Capital
- Nontraditional Section 5310 Capital
- Section 5310 Operating

Traditional Capital

- A Public Notice must be published in a major newspaper in the proposed service area by July 23, 2021
- Emails or letters notifying transportation operators of the Public Notice must be sent one week prior to the publish date
- The useful life requirement for replacement vehicles is 4 years or 100,000 miles for a mini-van and 5 years or 150,000 miles for a mini-bus or bus

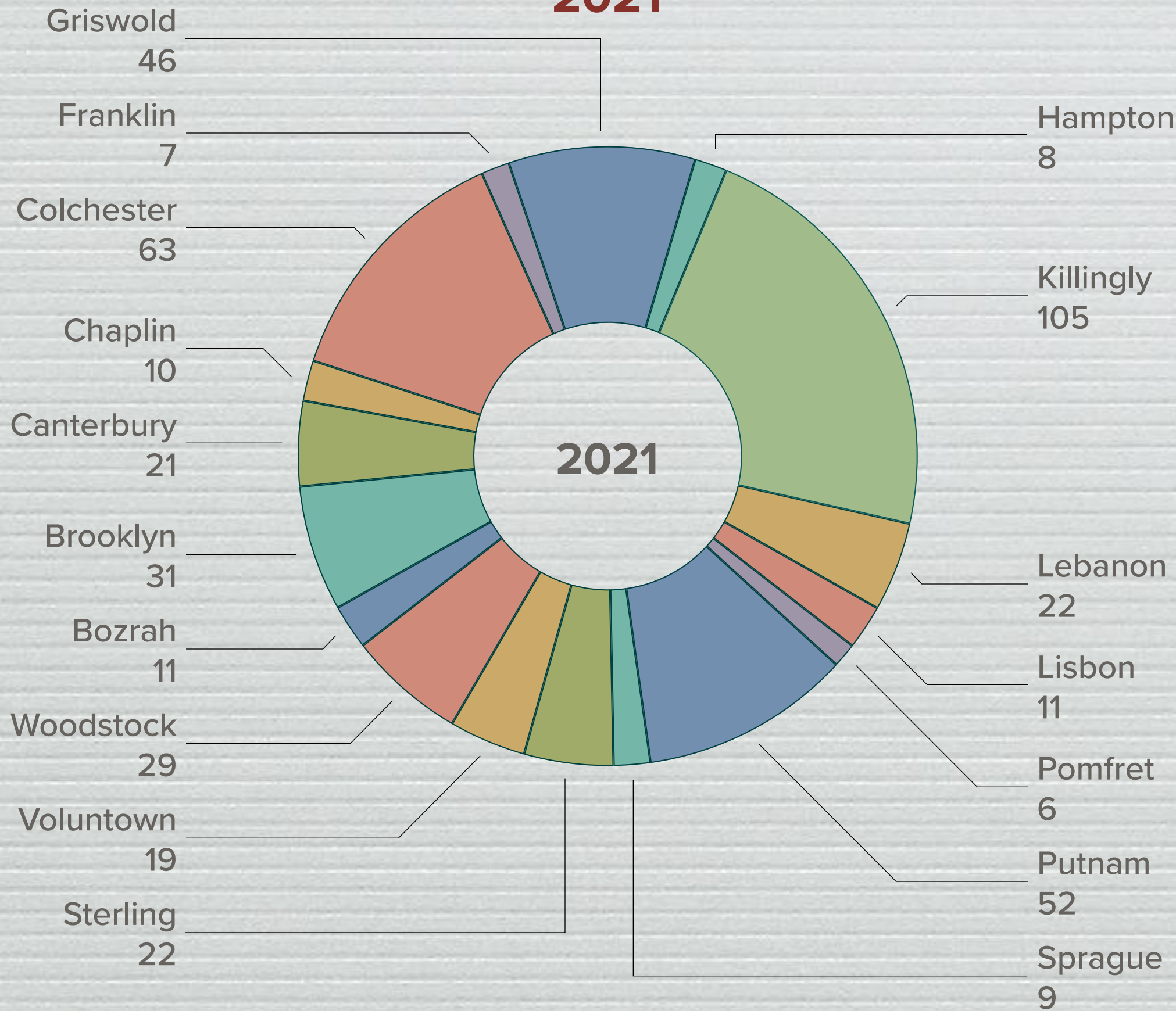
Applications and supporting documentation must be submitted as one (1) PDF file via email to DOT.Section5310@ct.gov with a cc to the appropriate Regional Council of Governments.



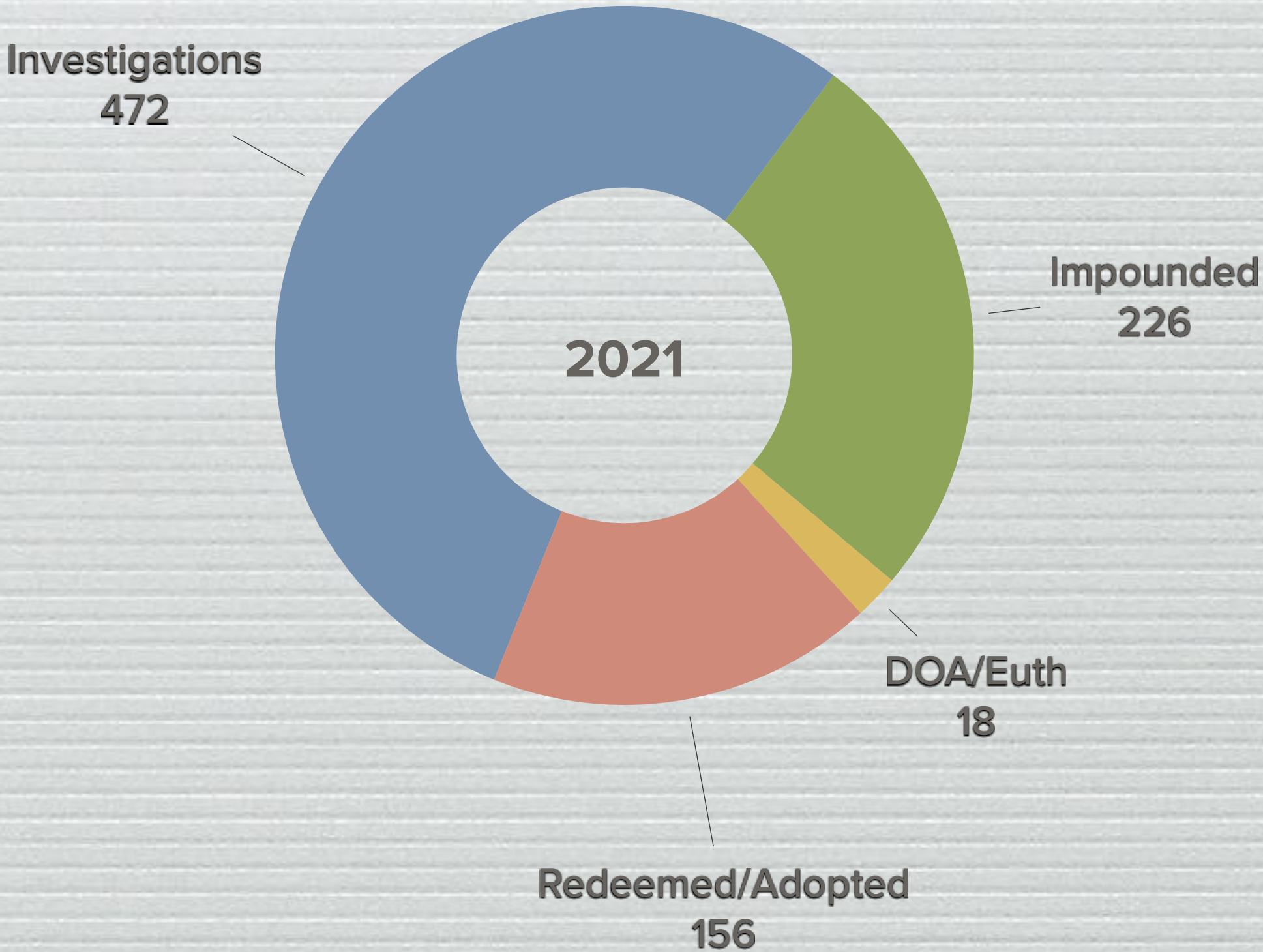
Results Through Regionalism

Animal Services Program

**Town Investigations
2021**



**Total Activity
2021**



Results Through Regionalism

211 Requests and COVID-19 Cases



Selected Region: Northeast CT

Top Categories

Last 2 Weeks Over the Previous 2 Week Period % Change

▼ -36%



▼ -9%



▼ -21%



▲ 67%



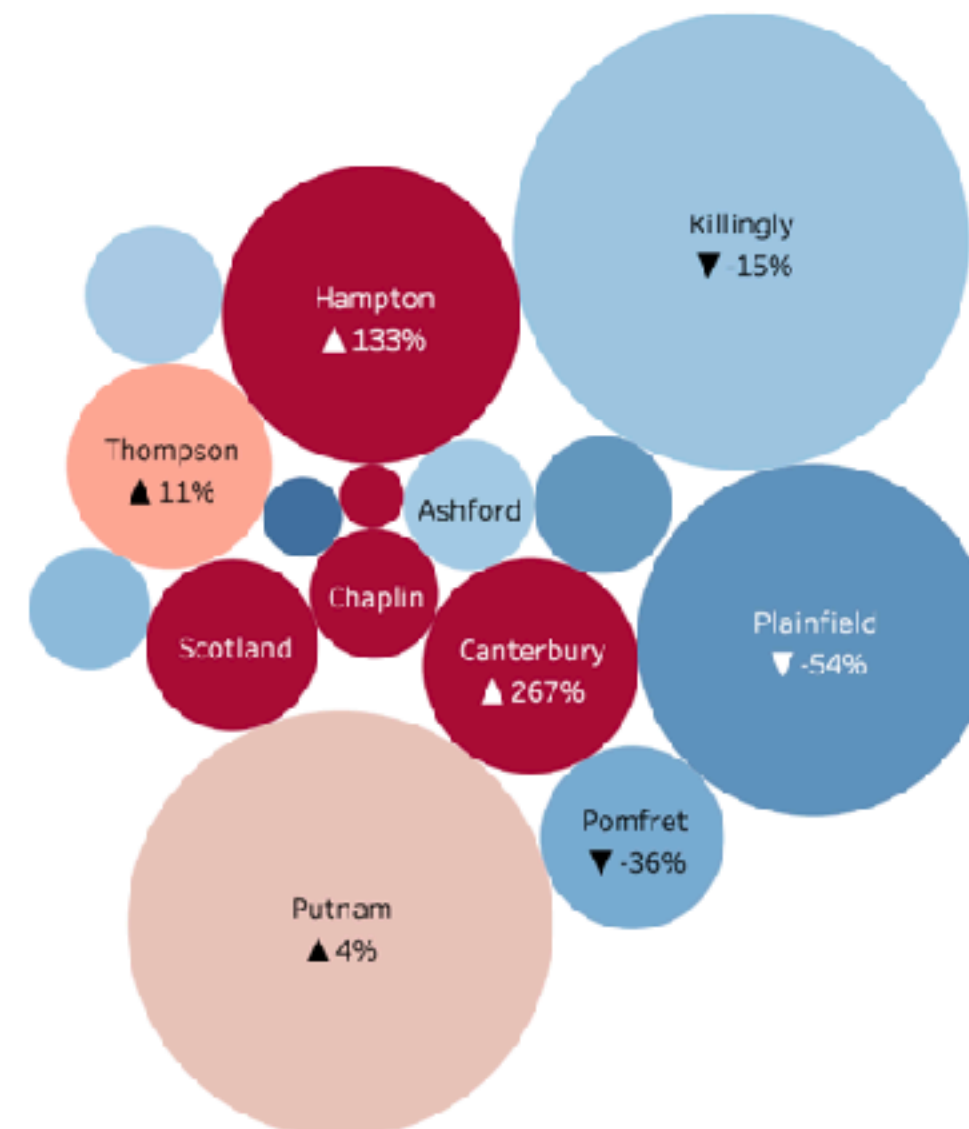
▼ -15%



Towns in Region

Last 2 Weeks Over the Previous 2 Week Period % Change
Select town for town-specific data

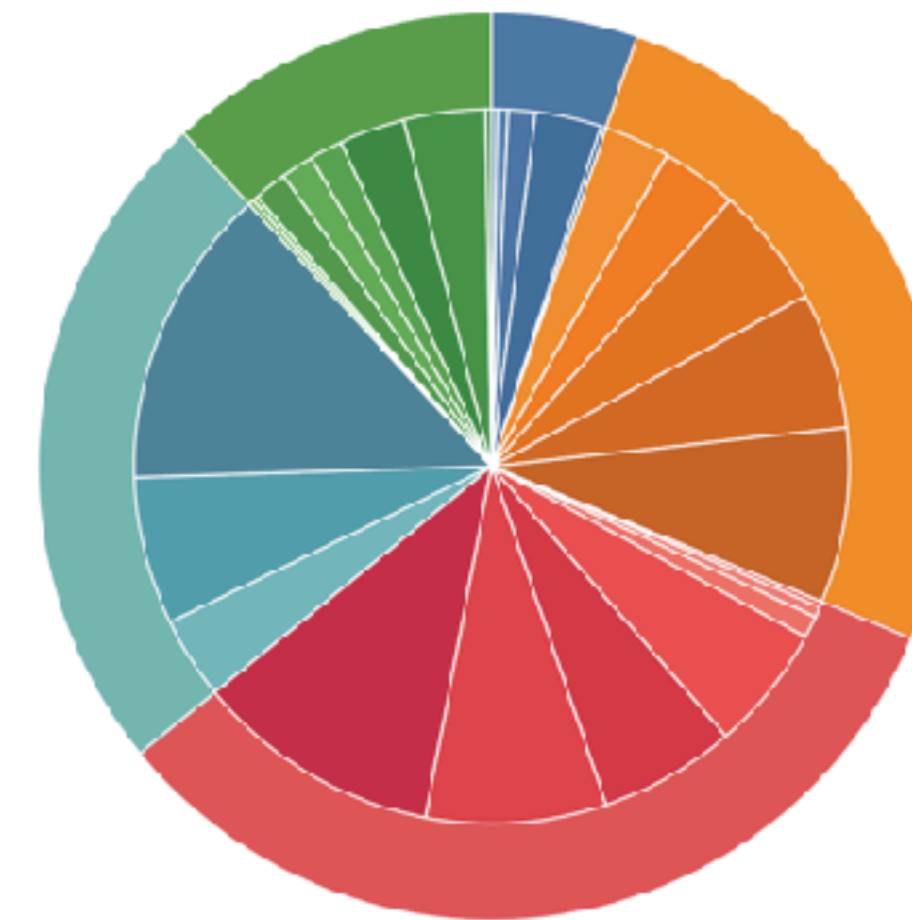
% change



Category-Subcategory Drill Down

Total Requests in Last 2 Weeks of Current Year

- Employment & Income
- Food
- Housing & Shelter
- Mental Health & Addictions
- Utilities



At Risk
Homelessness

24

Emergency Shelters

8

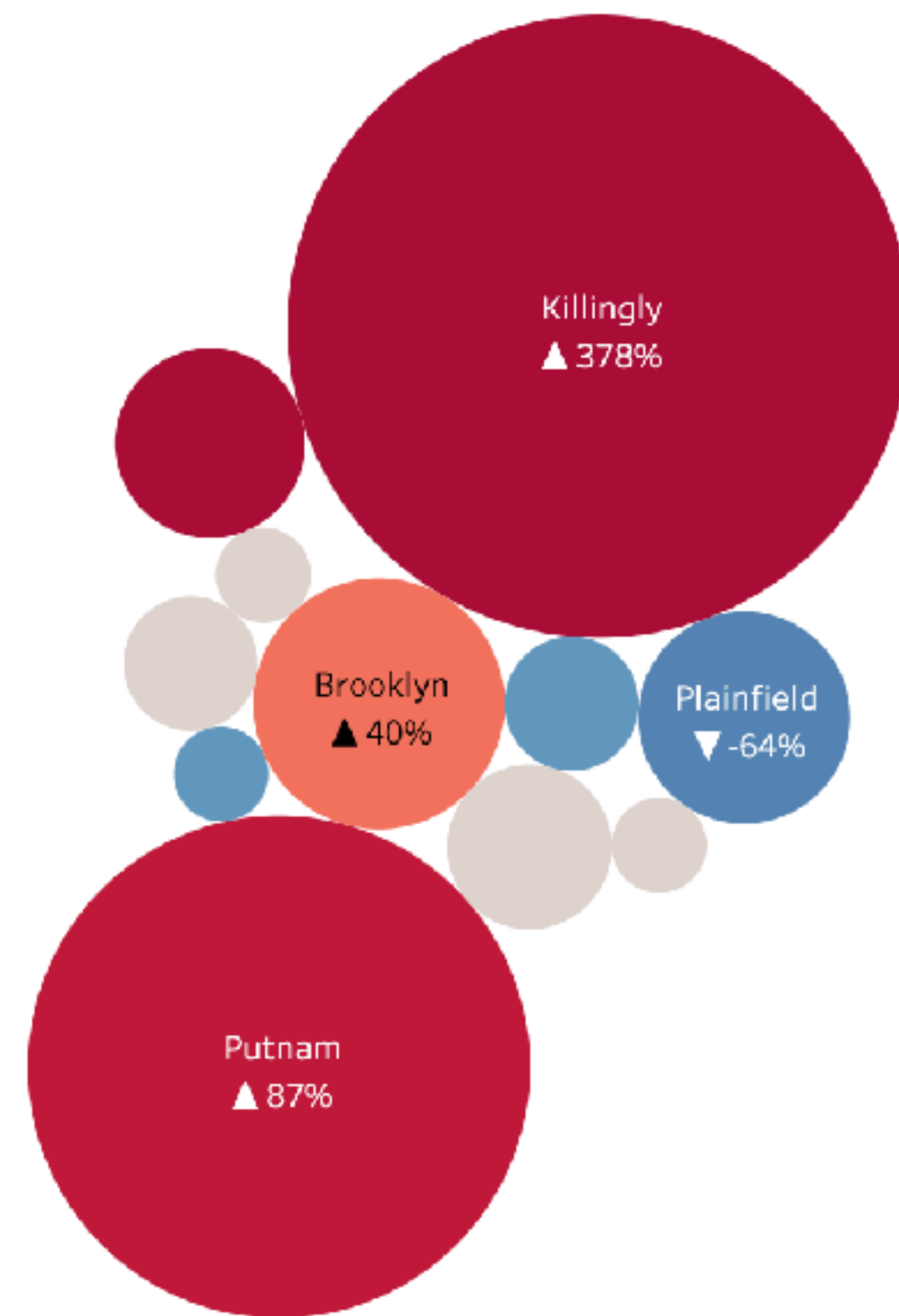
Color indicates change in last 2 weeks from previous 2-week period. Red indicates change increase and blue indicates change decrease. Size indicates volume of requests in the last 2 weeks. Larger circles indicate a high volume of requests and smaller circles indicate low volume of requests.



Results Through Regionalism

Towns in Region

Last 2 Weeks Over the Previous 2 Week Period % Change
Select town for town-specific data



Color indicates change in last 2 weeks from previous 2-week period. Red indicates change increase and blue indicates change decrease. Size indicates volume of requests in the last 2 weeks. Larger circles indicate a high volume of requests and smaller circles indicate low volume of requests.

NECCOG is receiving between 5 and 10 requests a week regarding social services. Most call are for housing (rental assistance), some are health care and/or veteran related. Calls for assistance have decreased over the last month or two/

- With an anticipated new \$100 million bond funding commitment coupled with the Healthy Homes surcharge and the removal of CFSIC's sunset date - an anticipated \$35M will be arriving next summer and for three more years thereafter, allowing CFSIC to open its doors to begin helping Pending claimants in 2022... **three to four years in advance of when it thought this would be possible.**



Substitute House Bill No. 6646

Public Act No. 21-120

AN ACT CONCERNING CRUMBLING CONCRETE FOUNDATIONS.



2021 - 2022

Work Plan and Budget

Results Through Regionalism

Approved _____



Results Through Regionalism

Programs and Projects

■ COVID-19 Response and Recovery

- COVID-19 Response - General
- Economic Recovery and Resilience Plan integrated into the Regional CEDS (new)
- Disaster Recovery Support for Region IV (new)
- Entrepreneurial Enhancement (new)
- On-Line Presence to Assist in the Economic Recovery (new)

■ General

- Intergovernmental Relations
- Town Administrative Services Pilot (new)
- Town Technical Assistance
- Crumbling Foundations
- Regional Property Revaluation Program
- Regional Elections Monitor
- Broadband Infrastructure (new)

■ GIS Services

- Regional Viewer
- Assessor Property Viewer/Updates
- General Mapping Services
- Asset Management Pilot (new)

■ Public Safety

- Paramedic Intercept Program
- Pre-Hospital Emergency Care Implementation
- DEMHS Region IV Emergency Planning
- Tier II Viewer (new)

■ Natural Hazard Mitigation and Resource Protection

- Natural Hazard Mitigation Plan
- Environmental Depot (New)
- Water Resource Protection

■ Animal Services Program

- Regional ASP
- Trap, Neuter, Release and Maintain Program

■ Human Services Coordination Program

- Regional Human Services Coordination Council
- Regional Human Services/Veteran's Advisor
- Veteran's Transportation

■ Planning and Engineering Services

- Regional Engineering Program
- Regional Plan of Conservation and Development
- Statutory Referrals
- Land Use Technical Assistance
- Regional Building Official Pilot (new)

■ Regional Housing Plan

■ Economic Development

- Comprehensive Economic Development Strategy/Economic Development District
- Eastern Connecticut Enterprise Corridor Administration

■ Northeastern Connecticut Transit District

- Transit District Administration
- Deviated Fixed Route Services
- Elderly/Disabled Services
- Plainfield Transit Service Pilot
- Windham Mid-day Shuttle Pilot (new)

■ Transportation Planning and Technical Assistance

- UPWP, General
- UPWP, Administration
- UPWP, Planning and Technical Assistance
- UPWP, Public Participation

■ NECCOG Administration

- Administration
- NECCOG 2021-22 Budget
- NECTD 2021-22 Budget
- 2021-22 Assessments
- Total Operational Budget
- Organization Chart

NECCOG

Items	Projected Revenues	Items	Projected Expenses
Local Assessments	\$105,127	Personnel, Taxes, Fringe	\$1,053,500
Regional Services Grant	\$251,199	Insurance (WC and LAP)	\$25,000
EDA Special Grant	\$187,500	Professional Fees (legal,audit,CPA)	\$35,000
Transit Management	\$140,000	Lease	\$18,200
Veteran’s 5310 Grant	\$143,000	Mortgage	\$19,250
Animal Services Assessments	\$464,594	Advertising	\$4,500
Animal Services Fees	\$15,000	Office Supplies	\$15,000
Professional Services, Planning	\$55,000	Telephone/Internet	\$4,500
Professional Services, Special Projects	\$39,000	Membership Fees	\$3,500
GIS Basic Services	\$19,358	Project/Meeting Expense	\$15,000
Transportation Planning	\$158,750	Books/Publications/Software	\$13,000
Engineering Program	\$69,477	Postage	\$3,500
Paramedic Intercept Program	\$225,000	Website Maintenance	\$8,000
Regional Revaluation	\$222,500	Paramedic Program	\$225,000
Shared Social Services/Veteran Services Advocate	\$8,206	Animal Control (non-payroll)	\$250,000
All Revenues	\$2,103,711	Regional Revaluation	\$222,500
		GIS License and Maintenance	\$35,000
		Travel/Conferences/Professional Development	\$10,000
		Veteran’s Transportation	\$143,000
		All Expenses	\$2,103,450

NECTD

Items	Projected Revenues	Items	Projected Expenses
Local Assessments	\$123,073	Drivers	\$235,000
State Funding	\$181,388	Fringe Benefits	\$35,000
Federal Funding	\$274,830	Bus Maintenance	\$80,000
Advertising	\$3,600	Fuel	\$70,000
Fares	\$25,000	Tires	\$5,000
Rent	\$2,500	Insurance	\$30,400
Municipal/State Funds	\$89,803	Lease to Neccog	\$9,100
All Revenues	\$700,194	Management	\$140,000
		Facility Maintenance	\$11,000
		Professional Services	\$29,500
		Snow/lawn Paint	\$5,000
		Electric	\$16,000
		Oil	\$13,000
		Sewer	\$1,700
		Postage/Lease	\$1,500
		Office Operations	\$11,000
		Advertising	\$4,000
		License/Uniform/Training	\$3,000
		All Expenses	\$700,200

Combined

Items	Projected Revenues	Items	Projected Expenses
NECCOG	2,103,711	NECCOG	2,103,450
NECTD	700,200	NECTD	700,200
Total	\$2,803,911	Total	2,803,650



Results Through Regionalism



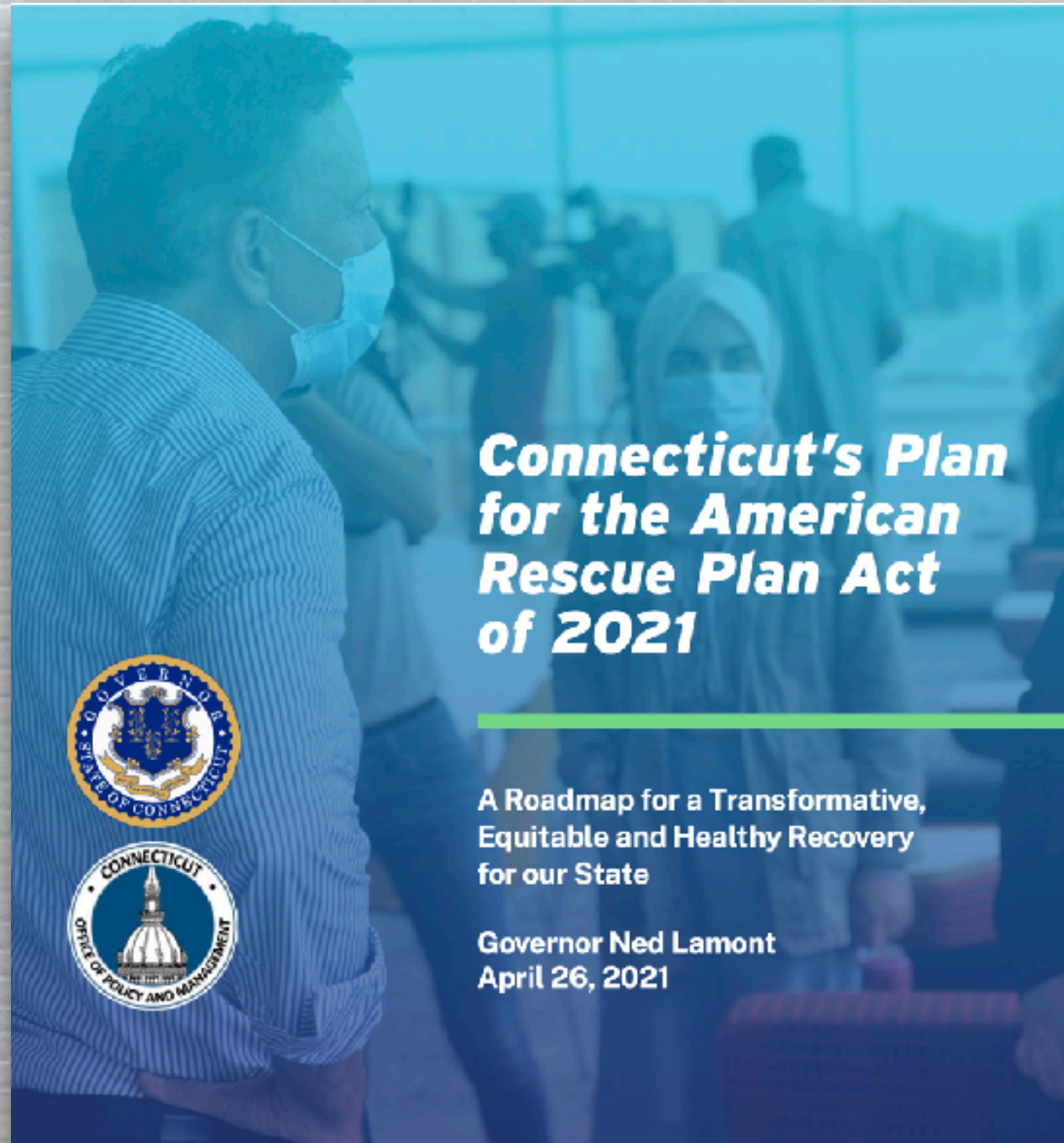
Town	Metropolitan Cities	County Payments (distributed to each town per capita, by county)	Non-Entitlement	Town Totals
Ashford	-	825,231	420,108	1,245,339
Brooklyn	-	1,604,303	816,718	2,421,022
Canterbury	-	985,041	501,464	1,486,505
Chaplin	-	434,240	221,063	655,303
Eastford	-	347,159	176,732	523,891
Hampton	-	357,245	181,866	539,111
Killingly	-	3,362,210	1,711,633	5,073,844
Plainfield	-	2,933,401	1,493,335	4,426,736
Pomfret	-	815,146	414,974	1,230,120
Putnam	-	1,820,939	927,003	2,747,942
Scotland	-	324,274	165,081	489,355
Sterling	-	733,496	373,408	1,106,903
Thompson	-	1,818,999	926,016	2,745,015
Union	-	162,719	82,837	245,556
Voluntown	-	486,799	247,820	734,619
Woodstock	-	1,524,011	775,843	2,299,854

\$18,535,213 \$9,435,901 \$27,971,114

193.94 per capita



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Proposed Allocations from the Coronavirus State Fiscal Recovery Fund Provided under Subtitle M of ARPA

Proposed allocations from the Coronavirus State Fiscal Recovery Fund (CSFRF) provided under Subtitle M of ARPA address the following areas of need:

- Supporting Early Childhood and Family Needs Resulting from COVID-19
- Addressing K-12 Education Impacts of COVID-19
- Addressing the Higher Education Impacts of COVID-19
- Addressing the Mental Health Impacts of COVID-19
- Continuing the State's Nationally Recognized Testing Program
- Addressing the Public Health Impacts of COVID-19
- Promoting Effective, Safe, and Fair Criminal Justice System Responses to COVID-19
- Supporting the Recovery of Private Providers through the Pandemic
- Addressing the Economic Impacts of COVID-19
- Addressing Workforce Development Needs Resulting from COVID-19
- Provision of Government Services Impacted by Revenue Reduction
- Addressing Other State Operations
- Governor's Reserves for Contingencies

Summary of State Fiscal Recovery Fund Allocation Plan

Major Themes	FY 2022	FY 2023	FY 2024	FY 2025 (6 months)	Total	% of \$2.6B	% of \$897M
Criminal Justice	\$7,500,000	\$7,500,000	\$0	\$0	\$15,000,000	0.6%	1.7%
Early Childhood	\$10,800,000	\$0	\$0	\$0	\$10,800,000	0.4%	1.2%
Economic	\$112,375,000	\$38,500,000	\$10,000,000	\$0	\$160,875,000	6.1%	17.9%
Govt Services	\$775,000,000	\$975,000,000	\$0	\$0	\$1,750,000,000	66.1%	N/A
Higher Ed	\$50,500,000	\$30,500,000	\$14,500,000	\$0	\$95,500,000	3.6%	10.6%
K12	\$21,900,000	\$0	\$0	\$0	\$21,900,000	0.8%	2.4%
Mental Health	\$15,575,000	\$15,575,000	\$125,000	\$125,000	\$31,400,000	1.2%	3.5%
Private Providers	\$25,000,000	\$25,000,000	\$0	\$0	\$50,000,000	1.9%	5.6%
Public Health	\$41,870,656	\$28,730,363	\$20,599,760	\$1,375,000	\$92,575,779	3.5%	10.3%
Reserves	\$25,712,873	\$0	\$0	\$0	\$25,712,873	1.0%	2.9%
State Operations	\$30,000,000	\$20,000,000	\$613,650	\$0	\$50,613,650	1.9%	5.6%
State Testing Program	\$200,000,000	\$40,000,000	\$0	\$0	\$240,000,000	9.1%	26.7%
Workforce Development	\$36,576,349	\$36,636,349	\$30,000,000	\$0	\$103,212,698	3.9%	11.5%
Grand Total	\$1,352,809,878	\$1,217,441,712	\$75,838,410	\$1,500,000	\$2,647,590,000	100.0%	100.0%

Total Discretionary Funding Excl. General Fund Support: \$897,590,000



Results Through Regionalism

Compliance and Reporting Guidance

State and Local Fiscal Recovery Funds



June 17, 2021
Version: 1.0

A. Key Principles

There are several guiding principles for developing your own effective compliance regimes:

- Recipients and subrecipients are the first line of defense, and responsible for ensuring the SLFRF award funds are not used for ineligible purposes, and there is no fraud, waste, and abuse associated with their SLFRF award;
- Many SLFRF-funded projects respond to the COVID-19 public health emergency and meet urgent community needs. Swift and effective implementation is vital, and recipients must balance facilitating simple and rapid program access widely across the community and maintaining a robust documentation and compliance regime;
- SLFRF-funded projects should advance shared interests and promote equitable delivery of government benefits and opportunities to underserved communities, as outlined in [Executive Order 13985, On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government](#); and
- Transparency and public accountability for SLFRF award funds and use of such funds are critical to upholding program integrity and trust in all levels of government, and SLFRF award funds should be managed consistent with Administration guidance per [Memorandum M-21-20](#) and [Memorandum M-20-21](#).

B. Statutory Eligible Uses

As a recipient of an SLFRF award, your organization has substantial discretion to use the award funds in the ways that best suit the needs of your constituents – as long as such use fits into one of the following four statutory categories:

1. To respond to the COVID-19 public health emergency or its negative economic impacts;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work;
3. For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

Treasury adopted an [Interim Final Rule](#) to implement these eligible use categories and other restrictions on the use of funds under the SLFRF program.¹ It is the recipient's responsibility to ensure all SLFRF award funds are used in compliance with these requirements. In addition, recipients should be mindful of any additional compliance obligations that may apply – for example, additional restrictions imposed upon other sources of funds used in conjunction with SLFRF award funds, or statutes and regulations that may independently apply to water, broadband, and sewer infrastructure projects. Recipients should ensure they maintain proper documentation supporting determinations of costs and applicable compliance requirements, and how they have been satisfied as part of their award management, internal controls, and subrecipient oversight and management.



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STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT
Intergovernmental Policy and Planning Division

June 24, 2021

American Rescue Plan Act / Coronavirus Local Fiscal Recovery Fund Consultant / Projects Coordinator

As municipalities are planning and establishing uses of their American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Fund (CLFRF) allotments, as well as meeting the "Compliance and Reporting Guidance for State and Local Fiscal Recovery Funds", there has been inquiry on the use of funds to hire a consultant or program coordinator.

US Treasury Guidance provides the following in its FAQ document [SLFRPFAQ.pdf \(treasury.gov\)](#):

- **Can recipients use funds for administrative purposes?** Recipients may use funds to cover the portion of payroll and benefits of employees corresponding to time spent on administrative work necessary due to the COVID-19 public health emergency and its negative economic impacts. This includes, but is not limited to, costs related to disbursing payments of Fiscal Recovery Funds and managing new grant programs established using Fiscal Recovery Funds.
- **Are special-purpose units of government eligible to receive funds?** Special-purpose units of local government will not receive funding allocations; however, a state, territory, local, or Tribal government may transfer funds to a special-purpose unit of government. Special-purpose districts perform specific functions in the community, such as fire, water, sewer or mosquito abatement districts.

Municipalities are strongly encouraged to engage in multi-town activities. A municipality may hire a consultant/coordinator to assist in coordinating and managing or work with their Regional Council of Government (COG) for joint coordination opportunities and a potential regional consultant/coordinator.

Attached is a sample Special Projects Manager - ARPA job description from Barnstable MA as a guide to the types of function and duties that can be accomplished.

450 Capitol Avenue Hartford, Connecticut 06106-1379
[ct.gov/opm](#)



BARNSTABLE COUNTY JOB DESCRIPTION

Title: Special Projects Manager - ARPA	Classification: N/A
Department: Administration	Grade: N/A
Reports to: County Administrator	FLSA Status: Exempt
Effective Date: May 15, 2021	Union Status: Non-represented

Summary

Responsible for professional and administrative management organizing and leading all aspects of the implementation of the American Rescue Plan Act funding for Barnstable County.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Coordinates with County Administrator, department directors, and other senior and technical staff to provide a variety of assistance on matters related to administration of the American Rescue Plan Act (ARPA) of 2021.

Develops planning framework for best use of ARPA funds, coordinates development of project scopes of work and budgets within program timelines.

Informs the internal strategic plans to ensure funded projects are in compliance with local, state, and federal laws.

Coordinates frequent communication and consistent messaging to the community, elected officials, and other stakeholders. Oversees development of data, narrative, graphics, visualizations, and other content for use in County communications, project proposals, presentations, public outreach materials, website, and other social media applications.

Provides oversight of eligible use of funds and is responsible for periodic reporting to the U.S. Department of Treasury and compliance with federal law and related accounting and reporting requirements.

Manages regional advisory group comprised of community leaders tasked with assisting Barnstable County to accomplish projects. Stimulates collaboration between stakeholders who are working towards the same goal.

Performs similar or related work as required, directed or as situation dictates.



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