

# NECCOG

**Northeastern Connecticut Council of Governments**

Ashford - Brooklyn - Canterbury - Chaplin - Eastford - Hampton - Killingly - Plainfield  
Pomfret - Putnam - Scotland - Sterling - Thompson - Union - Voluntown - Woodstock

**Results through Regionalism**

## June 2023 Regular Meeting

June 23, 2023





**June 2023 Regular Meeting** (Hybrid)  
June 23, 2023 - **9:00 am**  
**Canterbury Town Hall** - 1 Municipal Drive, Canterbury CT 06331  
**ZOOM Meeting Link:** [HERE](#)

**Agenda- Amended**

- 1. **Open Meeting** - Maureen Nicholson, Chair
  - a. Welcoming Remarks
  - b. Previous Meeting Minutes
  - c. Public Participation (2 minute limit per speaker)
- 2. **Director’s Report** - John Filchak, Executive Director
  - a. Transit Activities
  - b. Animal Services Program
  - c. Paramedic Intercept Program
  - d. Crumbling Foundations
  - e. GIS Projects
  - f. Transportation Projects and Planning - LRTP
  - g. Regional Planning Activities
  - h. EDA Grant
  - i. ACIR Update
  - j. Environmental Depot Update
  - k. Legislative Wrap-up
- 3. **Presentations, Discussion and Action Items**
  - a. **Resolution 06-1-23**, Approval of the 2023 - 2024 NECCOG Plan of Work with NECCOG/NECTD Budgets
  - b. **Resolution 06-2-23**, Approval of the Fiscal Year 24 and Fiscal Year 25 NECCOG Unified Plan of Work Program (UPWP) and Delegation of Authority For its Executive Director to Enter into Agreements with the Connecticut Department of Transportation and other State/Federal Agencies
  - ~~c. **Resolution 5-1-21**, Delegation of Authority For the Executive Director to Enter into Agreements with the Connecticut Department of Transportation and other State/Federal Agencies~~
  - d. **Acceptance of the FY 21-22 NECCOG and NECTD Annual Audits**
  - e. **Regional Referrals**
    - i. Town of Mansfield- 190-9, 190-78 Zoning Revisions and Grammatical Updates
    - ii. Town of Ashford - Z-2023-55 Zoning Amendment
    - iii. Town of Plainfield - 23-6TA Zoning Regulations Amendment , 23 - 7TA Text Amendment Request
    - iv. Town of Killingly- Zone Text Amendment #23-1310, #23-1311
    - v. Town of Chaplin- Zoning Regulations Amendments Section 8-3(b)
  - f. **STIP Amendments/Actions**
    - i. Project 0111-0126, Pomfret -AIR LINE TRAIL RECONSTRUCTION, Phase ROW 2024, State \$10 Fed \$ 40
    - ii. Project 0111-0126, Pomfret -AIR LINE TRAIL RECONSTRUCTION, Phase RD 2024, State \$53 Fed \$ 214

NECCOG/NECTD meetings are conducted in accessible locations and materials can be provided in accessible formats free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, alternative material formats such as audio, Braille, and large print), as available. Interpreter and other translation requests must be made at least fourteen (14) business days before the meet ing. Materials in alternative formats must be requested at least three (3) business days prior to the meeting.

NECCOG?NECTD fully complies with all Federal and Connecticut nondiscrimination protections, including, but not limited to Title VI of the Civil Rights Act of 1964 in all of its programs and activities. NECCOG/NECTD does not discriminate on the basis of: race, color, national origin, English proficiency, or age, ancestry, background, disability, gender, gender identity or expression, income, religion, sex, sexual orientation or expression, or military status. Any person who believes himself/herself or through a representative, file a complaint with NECCOG/NECTD. Please view our website [neccog.org](#) nectar.org or call 860-774-1253 for details/assistance in filling a complaint or for additional information.

- iii. Project 0111-0126, Pomfret -AIR LINE TRAIL RECONSTRUCTION, Phase CON, FYI , State \$30 Fed \$ 121
- iv. Project 0111-0126, Pomfret -AIR LINE TRAIL RECONSTRUCTION, Phase CON FYI, State \$530 Fed \$2,119
- v. Project 0141-0157 Thompson- REPLACE BR 02128 o/ SUNSET HILL BROOK - AC CONVERSION, Phase CON, 2023, State \$356 Fed \$1,425
- vi. Project 0141-0157 Thompson- REPLACE BR 02128 o/ SUNSET HILL BROOK - AC CONVERSION, Phase CON, 2024, State \$295 Fed \$1,180

- e. Regional Initiatives Discussion and Possible Approval for RPIP Applications
  - i. Regional Inspection and Enforcement Program
  - ii. Regional Municipal Assessment Services
  - iii. Regional Municipal Administration

4. **CEO Roundtable**

5. **Adjourn**





## 2. Director's Report - John Filchak, Executive Director

- a. Transit Activities
- b. Animal Services Program
- c. Paramedic Program
- d. Crumbling Foundations
- e. GIS Projects
- f. Transportation Projects and Planning - LRTP
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# Regional Paramedic Services RFP



## Request for Proposals

The Northeastern Connecticut Council of Governments (“**NECCOG**”) hereby invites the submission of sealed proposals for:

## Regional Paramedic Intercept Services

Proposals will be received at the offices of the Northeastern Connecticut Council of Governments, 125 Putnam Pike, Dayville, Connecticut 06241, until 2:00 P.M. (E.D.T.), on July, 21, 2023 (“**Proposal Due Date**”), at which time they will be publicly opened and read aloud.

The Request for Proposals may be obtained at the offices of the Northeastern Connecticut Council of Governments, located at 125 Putnam Pike, Dayville, Connecticut 06241, between the hours of 9:00 a.m. and 4:00 p.m. Monday through Friday.

The Northeastern Connecticut Council of Governments reserves the right to amend or withdraw this Request for Proposals for any reason, waive technical defects in Proposals, to reject any or all Proposals, in whole or in part, and to make such awards, in whole or in part, including accepting a Proposal or part of a Proposal, although not the low Proposal, that in its judgment will be in the best interest of the Northeastern Connecticut Council of Governments.

John Filchak  
Executive Director  
Northeastern Connecticut Council of Governments  
125 Putnam Pike  
Dayville, Connecticut 06241  
Phone: 860-774-1253





## 2. Director's Report - John Filchak, Executive Director

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## Parcel Updates

- All parcel updates received have been completed for the 7 communities that are part of our GIS program for the GL22 assessment year and were uploaded to the viewer on June 9<sup>th</sup>. As part of the annual data collection process by OPM, we have submitted our data as well as the GIS + CAMA data from the other NECCOG communities to OPM on May 24<sup>th</sup>.

## Assessor Tax Maps

- Most of our communities have received their tax maps for this year. We are still in the midst of a proposed map renumbering project for Eastford. Union tax maps are done and are waiting for final approval from the Assessor before printing.

## Viewer Updates

- Zoning layers have been added to our viewer on a trial basis. As of right now, Pomfret and Union's zoning layers have been added, and the other 4 communities will join them once they are reviewed and approved by the ZEO.

## Pomfret Trails Mapping

- Assisted Pomfret in updating their historical and trails mapping pamphlet, originally created in 2013. The publication of this map is grant funded by Eastern Regional Tourism District and is to be printed no later than June 30.

## Layers for EDA Viewer

- We are currently in the process of updating zoning layers for all of NECCOG's communities for use in the viewer for Task 4. We have used historical information to update the ECEC zones as well. We are still in the draft stages of creating a public facing Survey123 form for businesses and organizations to add places and relevant information for the viewer.



# EDA COVID Recovery

## Task I

On Schedule. Primary work: (1) Project scoring criteria, (2) website, including Story Map and Viewer

## Task III

On Schedule.

## Task IV

On Schedule. Primary work: (1) zoning layers, (2) ECEC locations, (3) Ag businesses & links, (4) Woman-owned businesses & links, (5) Minority-owned businesses & links, (6) business development services and (7) Human Service assistance.



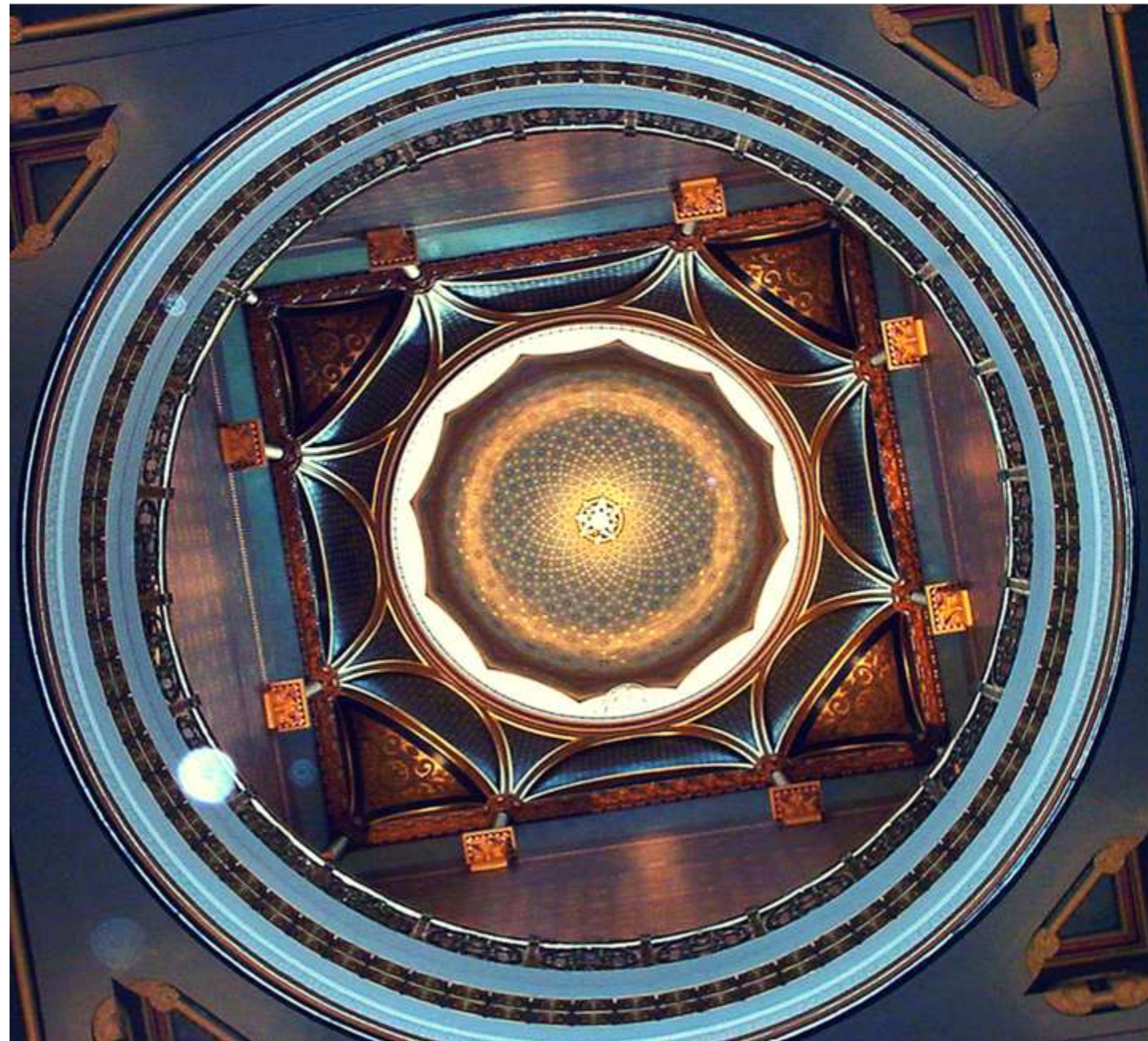
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# MAJOR PUBLIC ACTS

2023 LEGISLATIVE SESSION



- **Regional Election Advisor**
- **Roaming Livestock**
- **Crumbling Foundations**
- **COG Funding**



OFFICE OF LEGISLATIVE RESEARCH

June 20, 2023

Connecticut General Assembly

860-240-8400 | [www.cga.ct.gov/olr](http://www.cga.ct.gov/olr)



# Forest Resources in Municipalities

DEEP's Division of Forestry has created a brief **survey to document urban and community forest resources in municipalities** throughout our state. The survey will ask you to report on presence and status of tree ordinances, professional tree staff, management plans, and tree-related advocacy groups in your municipality. These data are used by the USDA Forest Service (USFS) to advocate for funding and impacts the amount of federal funding that CT receives for its urban and community forestry program.

Your participation is crucial to ensuring ongoing and robust funding for our state to provide technical assistance and grant funding to your municipality!

RESPONSES NEEDED by Thursday July 6<sup>th</sup>.



## **Federal Emergency Management Agency (FEMA) New Preliminary Flood Insurance Rate Maps (FIRM)**

Eligibility to participate in the National Flood Insurance Program (NFIP), towns must adopt revised regulations for development in designated FEMA floodplains that meet or exceed the minimum federal standards of 44 CFR 60.3 prior to the effective date of the community's new FIRM.





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Results through Regionalism

**2023 - 2024**  
**Work Plan and Budget**



2023-24 Budget - NECCOG

Items	Projected Revenues
Local Assessments	\$104,930
Regional Services Grant	\$470,852
UPWP	\$296,487
EDA COVID Recovery Grant	\$200,000
FEMA Natural Hazard Mitigation Plan Grant	\$112,500
Transit Management	\$175,000
Animal Services Assessments	\$580,000
Animal Services Fees	\$10,000
Animal Services Donations	\$5,000
Professional Services, Planning	\$80,500
Professional Services, Special Projects	\$15,000
GIS Basic Services	\$19,561
Engineering Program	\$110,088
Paramedic Intercept Program	\$250,000
Regional Revaluation	\$251,818
Grants Management	\$19,561
All Revenues	\$2,701,297

Items	Projected Expenses
Personnel, Taxes, Fringe	1,715,619
Insurance (WC and LAP)	\$27,000
Professional Fees (legal,audit,CPA)	\$31,000
Lease	\$20,000
Mortgage	\$19,250
Advertising	\$4,500
Office Supplies	\$15,000
Telephone/Internet	\$5,000
Membership Fees	\$7,500
Project/Meeting Expense	\$5,000
Books/Publications/Software	\$6,500
Postage	\$1,500
Website Maintenance	\$8,000
Paramedic Program	\$250,000
Animal Services (non-payroll	\$265,000
Regional Revaluation	\$251,818
GIS License and Maintenance	\$32,000
Travel/Conferences/Professional Development	\$6,000
UPWP Match	\$30,610
All Expenses	\$2,701,297

2023-24 Budget - NECTD

Items	Projected Revenues
Local Assessments - 5310	\$104,374
State Funding	\$196,172
Federal Funding	\$409,648
Elderly/Disabled Cash	\$23,768
Fares	\$20,000
Municipal Grant	\$89,803
All Revenues	\$843,765

Items	Projected Expenses
Wages	\$295,000
Fiscal Operational	\$15,000
Labor and parts	\$75,000
Fuel	\$82,000
Tires	\$10,000
Insurance (WC and LAP)	\$20,170
Fringe Benefits	\$35,000
Utilities	\$41,750
Professional Services (legal, audit, Fiscal)	\$33,000
Administration (NECCOG)	\$175,000
Land Lease	\$9,450
Advertising	\$4,000
Office Supplies	\$15,000
Snow/Lawn Maintenance/Janitor	\$13,395
Telephone/Internet/Website	\$13,500
Membership Fees	\$1,000
Books/Publications/Software	\$1,000
Uniforms/Licenses/Training	\$3,000
Postage	\$1,500
All Expenses	\$843,765

Combined Budgets

Items	Projected Revenues
NECCOG	\$2,460,645
NECTD	\$843,765
All Revenues	\$3,304,410

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NECCOG	\$2,460,645
NECTD	\$843,765
All Revenues	\$3,304,410





Resolution 06-2-23

Approval of the Fiscal Year 24 and Fiscal Year 25 NECCOG Unified Plan of Work Program (UPWP) and Delegation of Authority For its Executive Director to Enter into Agreements with the Connecticut Department of Transportation and other State/Federal Agencies

WHEREAS, the Unified Planning Work Program is required as a basis and condition for all funding assistance for transportation planning to state, local and regional agencies by the FTA and FHWA; and

WHEREAS, the Connecticut Department of Transportation provides NECCOG with certain funds, on biannual basis, to carry out planning priorities and activities to be carried out within the NECCOG region, and;

WHEREAS, the FY24/FY25 Unified Planning Work Program was developed pursuant to State and Federal requirements, and;

WHEREAS, NECCOG is required to provide certifications and assurances that all pertinent State and Federal statutes, regulations, executive orders, and directives will be fully adhered to and it is the intent of this Body to comply fully with all required certifications and assurances.

NOW, THEREFORE, BE IT RESOLVED that the Northeastern Connecticut Council of Governments approves the FY 2024/FY 2025 Unified Planning Work Program for Transportation Planning for the NECCOG region

BE IT FURTHER RESOLVED that the NECCOG Board of Directors authorizes staff to take all necessary administrative actions to administer and implement the FY 2024-24 Unified Planning Work Program; and

BE IT FURTHER RESOLVED that John Filchak, NECCOG Executive Director, is authorized to execute and file all needed and necessary agreement, reports or actions on behalf of the Northeastern Connecticut council of Governments to implement specific items of the FY 2024/FY25 NECCOG Unified Planning Work Program with the Connecticut Department of Transportation and other State/Federal Agencies.

Made and Approved this \_\_\_\_\_ day of June, 2023



Unified Planning Work Program  
FY 2024 - 2025

Approved May 26, 2023 by Vote of the NECCOG Council





**NORTHEASTERN CONNECTICUT  
COUNCIL OF GOVERNMENTS**

**FINANCIAL STATEMENTS,  
SUPPLEMENTARY INFORMATION AND  
INDIRECT COST AND OVERHEAD  
RATE CALCULATION**

**AS OF AND FOR THE YEAR ENDED  
JUNE 30, 2022**

**NORTHEASTERN CONNECTICUT  
TRANSIT DISTRICT**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTARY INFORMATION**

**AS OF AND FOR THE YEAR ENDED  
JUNE 30, 2022**



**e. Regional Referrals**

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## The provision of any service that one or more participating municipalities of COG currently provide but which is not provided on a regional basis

Proposals **must satisfy** the following criteria:

- A. The proposed service **will be available to or benefit all participating members regardless of such members' participation** in the grant application process;
- B. **When compared to the existing delivery of services**, the proposal demonstrates (i) a **positive cost benefit**, (ii) **increased efficiency and capacity** in the delivery of services, (iii) a **diminished need for state funding**, and (iv) **increased cost savings**;
- C. The proposed service **promotes cooperation among participating members** that may lead to a **reduction in economic or social inequality**;
- D. The proposal has been **approved by a majority of the members** of the council and contains a **statement that not less than twenty-five per cent of the cost of such proposal shall be funded by the council in the first year of operation, and that by the fourth year of operation the council shall fund one hundred per cent of such cost**; and
- E. Any **employee organizations that may be impacted** by a proposal **have been informed of and consulted** about the proposal.



# Proposed RPIP Initiatives

## Regional Inspection and Enforcement Program

The proposed service would provide timely, uniform building plan reviews, building permits permits, inspections and compliance enforcement. Additionally, this new regional service will include land use (zoning and wetlands) enforcement. The objective is to provide participating towns with professional inspection and enforcement services as well as being a clearinghouse for information regarding building and land use compliance.

## Regional Municipal Assessment Services

Through NECCOG, a common set of certified assessors (preferably ones already working in the region) will be provided to each participating town (3-4 are anticipated) to enable such towns to have consistent, reliable and cost-effective assessment services.

## Municipal Administrative Services

The proposed regional service will provide professional town management services for the region's smaller towns through NECCOG as a means to ensure continuity of operations, budgeting, finance, HR and other ongoing functions - enabling local elected officials to focus on policy.

**Special Meeting to Discuss  
July 11 - 9:30 am  
Location TBD**



# CEO Roundtable



## re·gion·al·ism

The action or process of working together to achieve common interests rather than by acting independently



# Thank You

**Most people are unaccustomed to working across boundaries. We tend to focus on the tasks immediately in front of us, within our small sphere of influence. ..**

**Regional collaboration becomes compelling when people recognize that they are more likely to achieve their interests by working together than by acting independently.**

