

NECCOG

Northeastern Connecticut Council of Governments

Ashford - Brooklyn - Canterbury - Chaplin - Eastford - Hampton - Killingly - Plainfield
Pomfret - Putnam - Scotland - Sterling - Thompson - Union - Voluntown - Woodstock

Results through Regionalism

May 2023 Regular Meeting

May 26, 2023

May 2023 Regular Meeting

May 26, 2023 - 9:00 am, Canterbury Town Hall
Hybrid - ZOOM - Remote Link:

Agenda

1. Call To Order - Maureen Nicholson, NECCOG Chair

- a. Welcoming Remarks
- b. Previous Meeting Minutes
- c. Public Participation

2. Director's Report - John Filchak, Executive Director

- a. Transit Activities
- b. Animal Services
- c. Paramedic Intercept Program
- d. Crumbling Foundations
- e. Transportation Projects, LOTCIP, TRIP, RTP
- f. Safe Routes Grant Status
- g. DUMIS Region IV 2022 MOAs
- h. Regional Natural Hazard Mitigation Plan Grant Application
- i. EDA COVID Recovery Grant Status
- j. Community Investment Fund
- k. 2023 Legislative Session
- l. FY 22 Audits

3. Discussion and Action Items

- a. Unified Planning Work Program (UPWP) - Fiscal Years 2024 - 2025 - Discussion and Endorsement
- b. NECCOG 2023-24 Work Plan/Budget - Discussion
- c. STIP Actions and Amendments
- d. Regional Referrals
 - i. Town of Ashford- PZ-23-7 Text Amendment: 300-14 Definition of Primary Residence
 - ii. Town of Mansfield- Z-2023-50 - Zoning regulations temporary or seasonal out door dining and electric vehicle charging stations.
 - iii. Town of Plainfield- Project # 0108-0191, replacement bridge No. 01647 RT 664.

4. CEO Roundtable

5. Adjourn

NECCOG meetings are conducted in accessible locations and materials can be provided in accessible formats free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, alternative material formats such as audio, Braille, and large print), as available. Interpreter and other translation requests must be made at least fourteen (14) business days before the meeting. Materials in alternative formats must be requested at least three (3) business days prior to the meeting.

NECCOG fully complies with all Federal and Connecticut nondiscrimination protections, including, but not limited to Title VI of the Civil Rights Act of 1964 in all of its programs and activities. NECCOG does not discriminate on the basis of: race, color, national origin, English proficiency, or age, ancestry, background, disability, gender, gender identity or expression, income, religion, sex, sexual orientation or expression, or military status. Any person who believes himself/ herself or through a representative, file a complaint with NECCOG. Please view our website neccog.org or call 860-774-1253 for details/assistance in filing a complaint or for additional information.

Director's Report

- a. **Transit Activities**
- b. **Animal Services**
- c. **Paramedic Intercept Program**
- d. **Crumbling Foundations**
- e. **Transportation Projects, LOTCIP, TRIP, LRTP**
- f. **Safe Routes Grant Status**
- g. **DEMHS Region IV 2022 MOAs**
- h. **Regional Natural Hazard Mitigation Plan Grant Application**
- i. **EDA COVID Recovery Grant Status**
- j. **Community Investment Fund Assistance**
- k. **2023 Legislative Session**
- l. **FY 22 Audits**

RSG Proposed Change

			Current	\$ amount inc. % Increase					
Base			185,500	375,000					
non-MPO Base				375,000				sum base	3375000
Per Capita			0.68	1.01				less base	3625000
Planning Region (COG)	Population (2010 Census)	2020 population	Minimum Annual Funding Allocation					perpacita	1.01
Capitol (CRCOG)	973,959	976,248	\$847,792	\$ 1,356,407	\$ 508,615	60%			
Metropolitan (MetroCOG)	318,004	325,778	\$401,743	\$ 702,500	\$ 300,757	75%			
Lower CT River Valley (RiverCOG)	175,685	174,225	\$304,966	\$ 550,146	\$ 245,180	80%			
Naugatuck Valley (NVCOG)	448,738	450,376	\$490,642	\$ 827,756	\$ 337,114	69%			
Northeastern (NECCOG)	96,617	95,348	\$251,200	\$ 470,852	\$ 219,652	87%			
Northwest Hills (NHCOG)	115,247	112,503	\$263,868	\$ 488,098	\$ 224,230	85%			
South Central (SCRCOG)	570,001	570,487	\$573,101	\$ 948,502	\$ 375,401	66%			
Southeastern (SECCOG)	286,711	280,430	\$380,463	\$ 656,912	\$ 276,448	73%			
Western (WestCOG)	589,135	620,549	\$586,112	\$ 998,828	\$ 412,717	70%			
	3,574,097	3,605,944	\$4,099,886	\$7,000,000					
Average Increase						74%			

CONNECTICUT DEPARTMENT OF TRANSPORTATION (CTDOT)

SECTION 5310 GRANT PROGRAM 2022 APPLICATION ANNOUNCEMENT

Section 5310 applications are now available on the state of Connecticut's contracting portal, CTsource.

Applications are due no later than 4:00 pm on Friday, June 30, 2023.

The Section 5310 program provides Federal funding for capital and operating expenses to improve mobility for seniors and individuals with disabilities.

For the 2022 application cycle, CTDOT will fund only viable Nontraditional operating projects selected for award at 50% or 80% federal share with local match requirement, as funding permits and per the language in the budget pages.

To read the Application Instructions and navigate to the applications, visit:
www.ct.gov/dot/5310

Eligible Applicants

- Private nonprofit organizations
- State or local government authorities
- Operators of public transportation

Application Types

- Section 5310 Operating

Applications and supporting documentation must be submitted as one (1) PDF file via email to DOT.Section5310@ct.gov with a cc to the appropriate Regional Council of Governments.

Section 5310 grant application is now available for Nontraditional operating projects only. Due to significant increase in the vehicle pricing, the full allotment for the traditional program of the FFY 2022 apportionment, will be used to compensate for the difference in vehicle pricing for the Subrecipients awarded through 2019 and 2020&2021 application cycles. As a result, **no Traditional applications can be solicited at this time.**

The application materials can be found online at the state's contracting portal CTsource [CTsource Bid Board](#) (search for solicitation "15699"). Program information and application instructions can be found on CTDOT's Section 5310 program website [Section 5310 Application Materials](#). Applicants are requested to submit applications to both CTDOT and the Regional Councils of Governments (RCOGs) via email as one PDF attachment by 4:00 p.m. on **Friday, June 30, 2023.**

Traditional Section 5310 project examples include:

- buses and vans
- wheelchair lifts, ramps, and securement devices
- transit-related information technology systems, including scheduling/routing/one-call systems
- mobility management programs
- acquisition of transportation services under a contract, lease, or other arrangement

Nontraditional Section 5310 project examples include:

- travel training
- volunteer driver programs
- building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- improving signage, or way-finding technology
- incremental cost of providing same day service or door-to-door service
- purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs
- mobility management programs

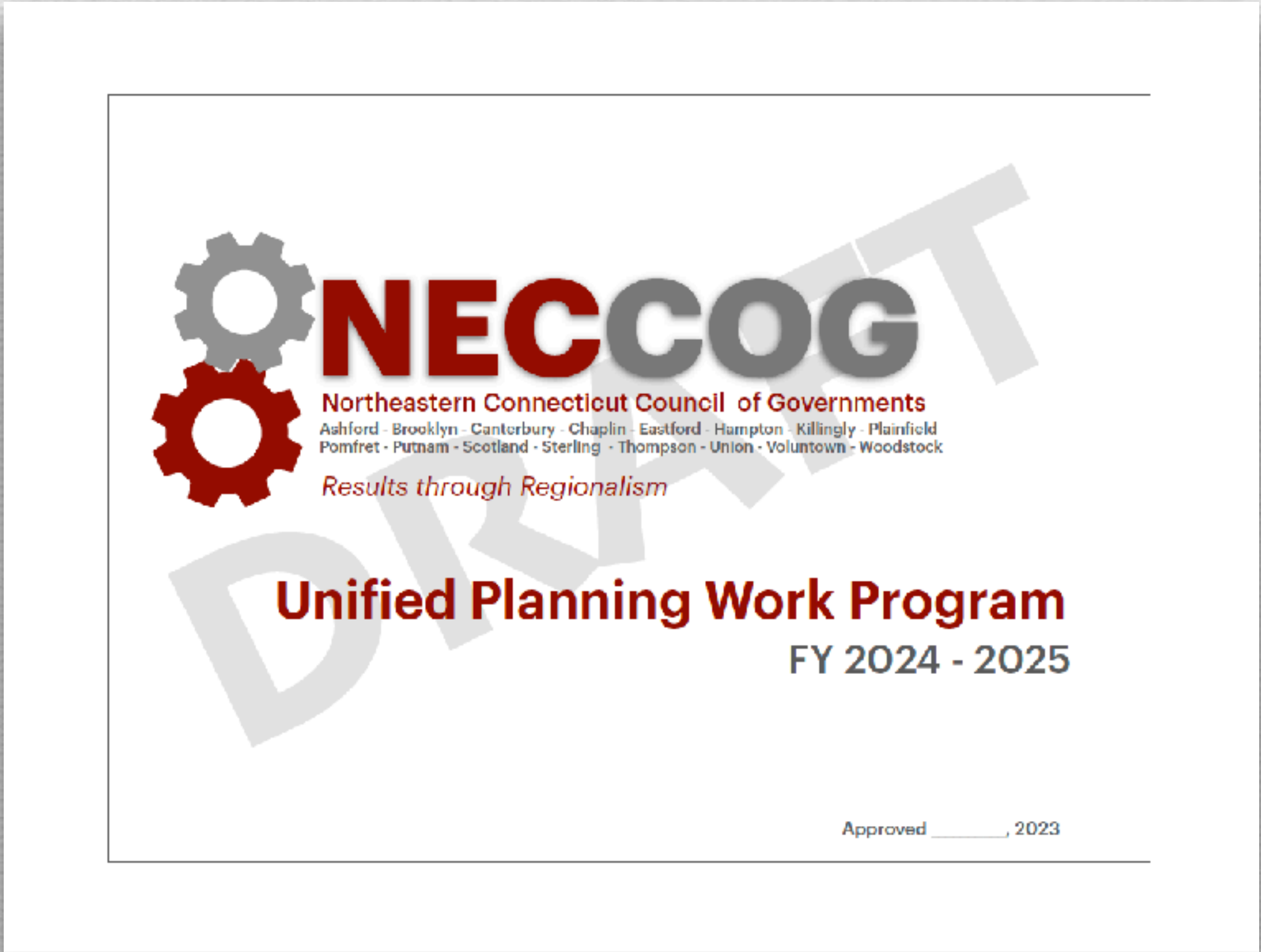
3. Discussion and Action Items

a. Unified Planning Work Program (UPWP) - Fiscal Years 2024 - 2025 - Discussion and Endorsement

Unified Planning Work Program

The UPWP establishes the transportation planning activities and programs for NECCOG during the course of the work program years 2024 and 2025. The transportation studies and planning efforts outlined in the UPWP are guided by the regional transportation vision, goals, issues, and priorities developed through the extensive long-range planning process. The purposes of the UPWP are to ensure that:

- It confirms for CONNDOT, FHWA, and FTA that an appropriate cooperative, comprehensive and continuing planning process is in place;
- It includes sufficient detail for CONNDOT to determine the eligibility of funding;
- Address issues in accordance with the requirements in the Moving Ahead for Progress in the 21st Century Act (MAP-21), the Fixing America's Surface Transportation Act (FAST Act) and other federal planning regulations;
- It provides useful information for the public, the NECCOG Board of Directors, member towns, and partner agencies about how NECCOG activities are funded and how they complement each other to achieve progress toward adopted regional objectives;
- It supports program management and reporting; and
- Addresses the major transportation issues in the NECCOG region.



FY24/25 UPWP

UPWP is divided into two tasks: (1) Administration and (2) Planning and Technical Assistance

- ▶ **Task 1 - Administration and Management of the Planning Process** - This task includes all **administrative functions** related to the maintenance of the UPWP. This task addresses **coordination with federal, state and local partners** (public, private and non-profit). This task also includes **data collection, maintenance and development to support the planning process**, including Geographic Information System activities. Additionally, this task address all **public participation to ensure compliance with FOIA, Title VI and to ensure an inclusionary process**.
- ▶ **Task 2 - Planning and Technical Assistance** - This task includes the **specific and general activities and services to be provided to NECCOG member towns** in terms of studies/research, technical assistance on transportation projects and other related matters.

NECCOG's UPWP embraces and continues to focus activities on the following
10 planning factors:

1. Support the **economic vitality of the region**, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the **safety of the transportation system** for motorized and non-motorized users.
3. Increase the **security of the transportation system** for motorized and non-motorized users.
4. **Protect and enhance the environment, promote energy conservation, improve the quality of life**, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
5. Enhance the **integration and connectivity of the transportation system** across and between modes for people and freight.
6. Increase the **accessibility and mobility** of people and for freight.
7. Promote **efficient system management and operation**;
8. Emphasize the **preservation of the existing transportation system**.
9. Improve the **resiliency and reliability of the transportation system** and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance **travel and tourism**.

Anticipated Funding for FY 24

Estimated SPR	Estimated FTA Section 5311	Total Federal	State Match	Local match	Total	Agreement Amount
\$223,877	\$21,000	\$244,877	\$30,610	\$30,610	\$327,097	\$296,487

Anticipated Funding for FY 25

Estimated SPR	Estimated FTA Section 5311	Total Federal	State Match	Local match	Total	Agreement Amount
\$223,877	\$21,000	\$244,877	\$30,610	\$30,610	\$327,097	\$296,487



2023 - 2024
Work Plan and Budget

Programs and Projects

General

- Intergovernmental Relations
- Town Administrative Services
- Town Technical Assistance
- Crumbling Foundations
- Regional Property Revaluation Program
- Regional Elections Advisor Program
- Human Services Coordination Council

COVID-19 Response and Recovery

- Economic Recovery and Resilience Plan - EDA
- Entrepreneurial Enhancement - EDA
- On-Line Presence to Assist in the Economic Recovery - EDA

GIS Services

- Regional Viewer
- Town Parcel Updates and Tax Maps
- General Mapping Services
- Asset Management Pilot
- Tier II Viewer

Public Safety

- Paramedic Intercept Program
- Pre-Hospital Emergency Care
- DEMHS Region IV Emergency Planning

Natural Hazard Mitigation and Resource Protection

- Natural Hazard Mitigation Plan
- Environmental Depot

Animal Services Program

- Regional ASP
- Trap, Neuter, Release and Maintain Program

Planning and Engineering Services

- Regional Engineering Program
- Plan of Conservation and Development
- Statutory Referrals
- Land Use Technical Assistance
- Regional Building Official Program
- Regional Land Use Enforcement program

Economic Development

- Comprehensive Economic Development Strategy/Economic Development District
- Eastern Connecticut Enterprise Corridor Administration

Grants Management

- ARPA, RPIP, IIJA, ~~LOCTCIP~~, Small Cites and available state and federal grants

Northeastern Connecticut Transit District Administration

Transportation Planning and Technical Assistance

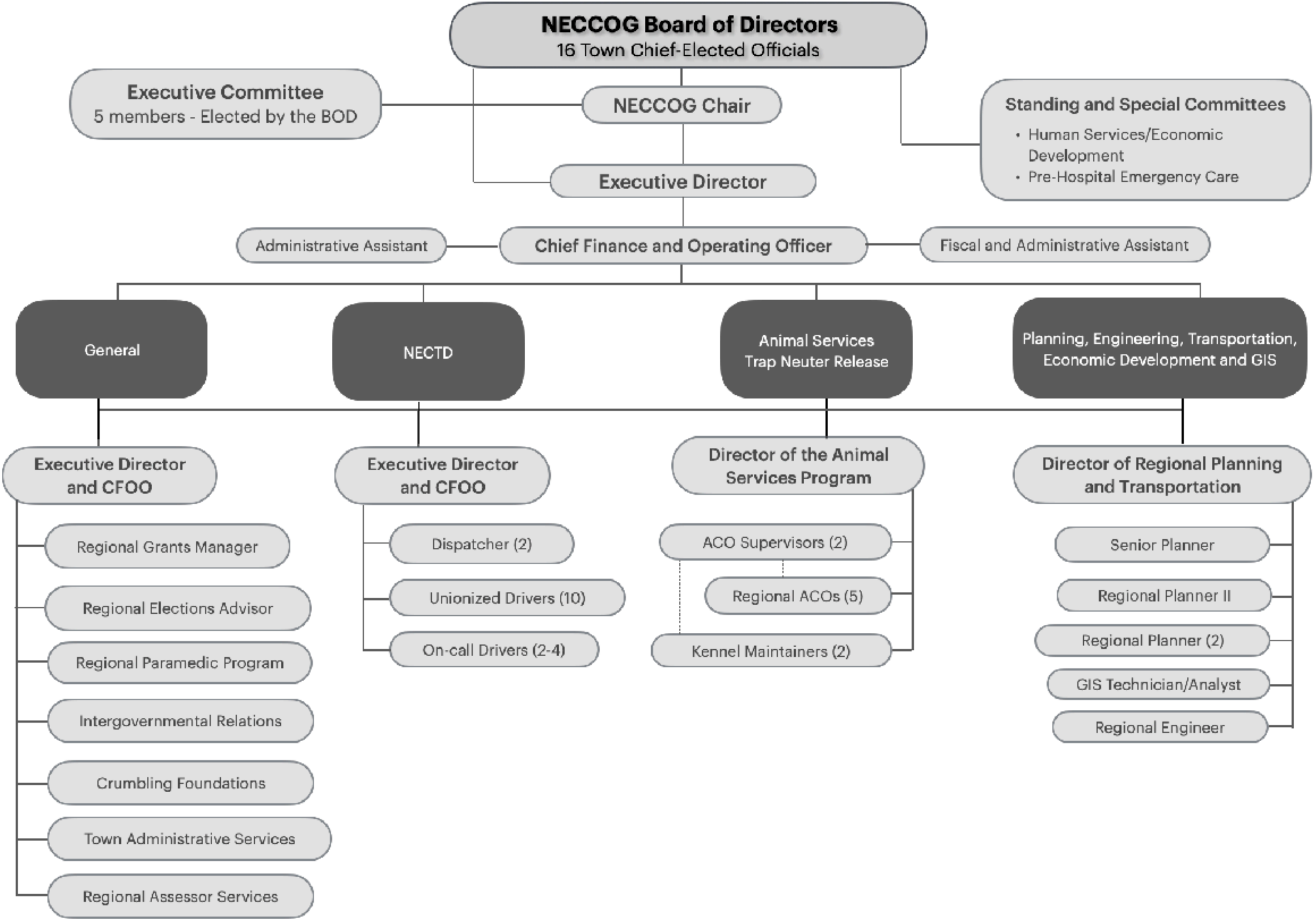
- UPWP
- IIJA Transportation Safety Grant

NECCOG Administration

- Organizational Chart
- NECCOG Budget
- NECTD Budget
- Combined Budgets

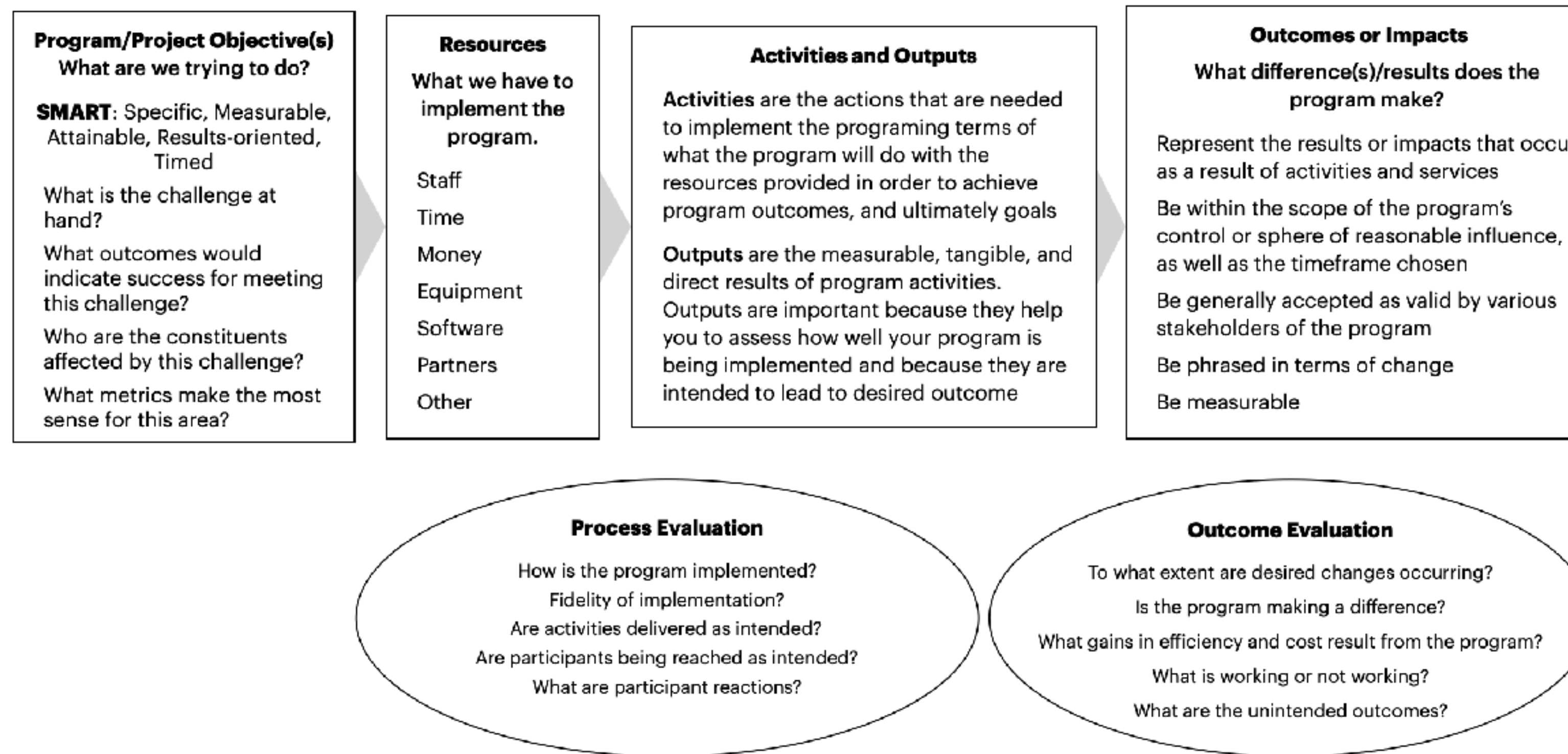
Appendix A - Significant Statutes Related to Regional Councils of Governments

Organizational Structure

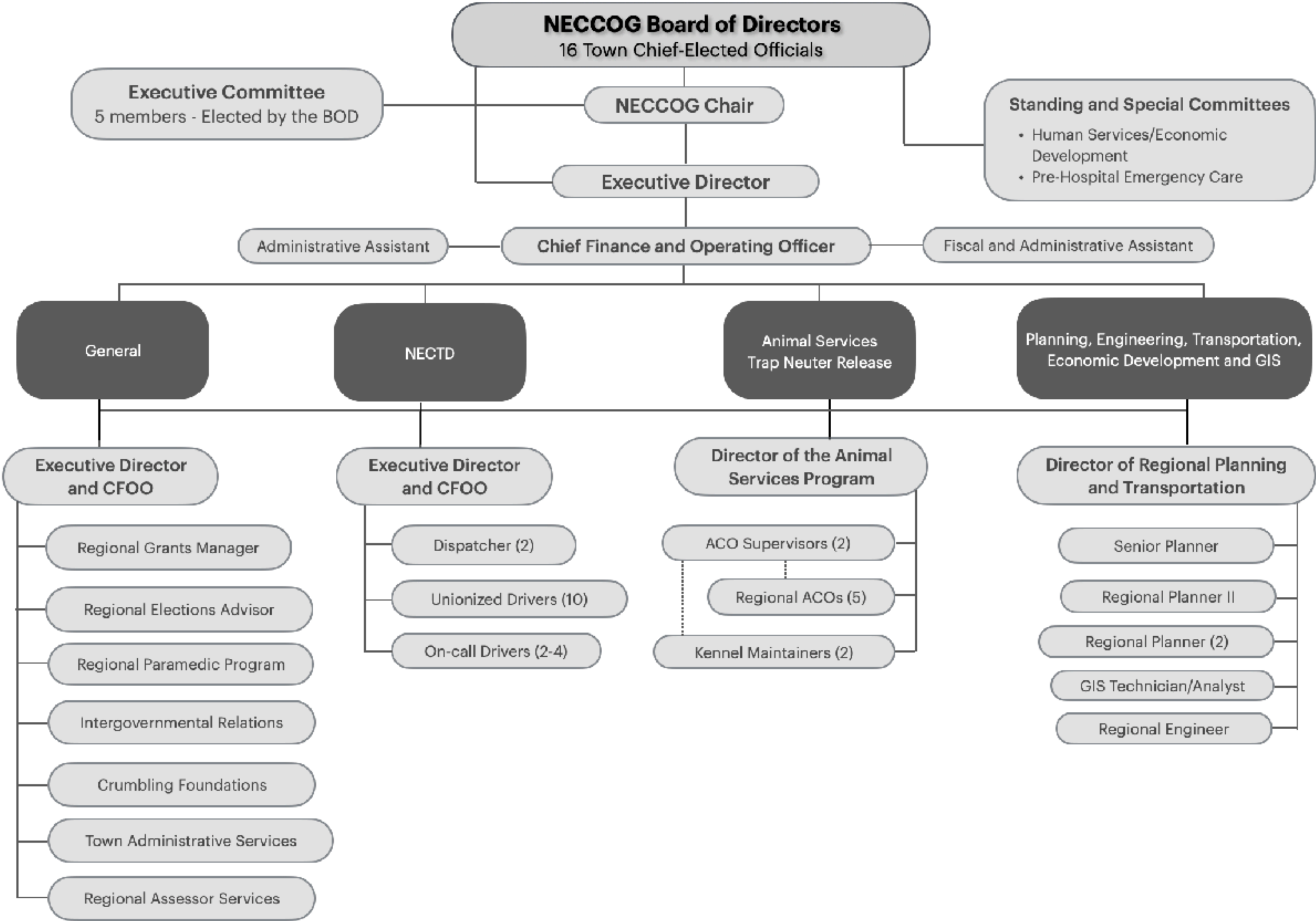


Work Plan Development

The NECCOG Work Plan employs the Logic Model approach. 'A logic model is a systematic and visual way to present and share the organization's understanding of the relationships among the resources available to operate a program, the activities planned, and the changes or results the organization hopes to achieve.' The logic model allows for a clearer picture of the organization's inputs, outputs and outcomes - resulting in a better opportunity to evaluate programs and/or initiatives of NECCOG. The logic model process has been in use for more than thirty years and is consistent with state, federal and local reporting and accountability. NECCOG is accountable for its actions and expenditures at the local, state and federal level. The Logic Model ensures a better understanding of what we do and what we spend. In addition to this document be an accounting to the membership of NECCOG's activities, there are additionally multiple reporting requirements



Organizational Structure



2023-24 Budget - NECCOG

Items	Projected Revenues
Local Assessments	\$104,930
Regional Services Grant	\$251,200
UPWP	\$275,487
EDA Special Grant	\$200,000
FEMA Natural Hazard Mitigation Plan Grant	\$112,500
Transit Management	\$175,000
Animal Services Assessments	\$580,000
Animal Services Fees	\$10,000
Animal Services Donations	\$5,000
Professional Services, Planning	\$80,500
Professional Services, Special Projects	\$15,000
GIS Basic Services	\$19,561
Engineering Program	\$110,088
Paramedic Intercept Program	\$250,000
Regional Revaluation	\$251,818
Grants Management	\$19,561
All Revenues	\$2,460,645

Items	Projected Expenses
Personnel, Taxes, Fringe	\$1,474,967
Insurance (WC and LAP)	\$27,000
Professional Fees (legal,audit,CPA)	\$31,000
Lease	\$20,000
Mortgage	\$19,250
Advertising	\$4,500
Office Supplies	\$15,000
Telephone/Internet	\$5,000
Membership Fees	\$7,500
Project/Meeting Expense	\$5,000
Books/Publications/Software	\$6,500
Postage	\$1,500
Website Maintenance	\$8,000
Paramedic Program	\$250,000
Animal Services (non-payroll)	\$265,000
Regional Revaluation	\$251,818
GIS License and Maintenance	\$32,000
Travel/Conferences/Professional Development	\$6,000
UPWP Match	\$30,610
All Expenses	\$2,460,645

2023-24 Budget - NECTD

Items	Projected Revenues
Local Assessments - 5310	\$104,374
State Funding	\$196,172
Federal Funding	\$409,648
Elderly/Disabled Cash	\$23,768
Fares	\$20,000
Municipal Grant	\$89,803
All Revenues	\$843,765

Items	Projected Expenses
Wages	\$295,000
Fiscal Operational	\$15,000
Labor and parts	\$75,000
Fuel	\$82,000
Tires	\$10,000
Insurance (WC and LAP)	\$20,170
Fringe Benefits	\$35,000
Utilities	\$41,750
Professional Services (legal, audit, Fiscal)	\$33,000
Administration (NECCOG)	\$175,000
Land Lease	\$9,450
Advertising	\$4,000
Office Supplies	\$15,000
Snow/Lawn Maintenance/Janitor	\$13,395
Telephone/Internet/Website	\$13,500
Membership Fees	\$1,000
Books/Publications/Software	\$1,000
Uniforms/Licenses/Training	\$3,000
Postage	\$1,500
All Expenses	\$843,765

Combined Budgets

Items	Projected Revenues
NECCOG	\$2,460,645
NECTD	\$843,765
All Revenues	\$3,304,410

Items	Projected Expenses
NECCOG	\$2,460,645
NECTD	\$843,765
All Revenues	\$3,304,410

3. Discussion and Action Items

c. STIP Actions and Amendments - None

d. Regional Referrals

- i. Town of Ashford- PZ-23-7 Text Amendment: 300-14 Definition of Primary Residence
- ii. ii. Town of Mansfield- Z-2023-50 - Zoning regulations temporary or seasonal outdoor dining and electric vehicle charging stations. iii. Town of Plainfield- Project # 0108-0191, replacement bridge No. 01647 RT 664.



re·gion·al·ism

The action or process of working together to achieve common interests rather than by acting independently

Thank You

Most people are unaccustomed to working across boundaries. We tend to focus on the tasks immediately in front of us, within our small sphere of influence. ..

Regional collaboration becomes compelling when people recognize that they are more likely to achieve their interests by working together than by acting independently.

