



Executive Directors Report – October 25th, 2024

1) Animal Control

- We hired two supervisors, one starting at the end of September, the other has a start date at the end of October. Both have extensive animal control experience. An administrative clerk/receptionist started 2nd week of October, also with extensive legal clerking experience. Two new ACO's graduated at the beginning of October.
- Held a first monthly team meeting on 10/17/24 with all dept personnel.
- I met with several Town Council members in Windham to discuss providing animal control services and utilizing their animal control facility. NECCOG serves Towns adjacent and beyond Windham, providing the service to them would be a positive strategic move. I will provide a proposal to them by the end of the year.
- We have three major cases on-going, two from Woodstock and one from Eastford. Our two facilities are beyond capacity, we are fostering some animals to relieve the strain. Overtime is very high to maintain adequate care. We hope to have disposition from the courts in November for the largest case. We will make every legal effort to recover the costs for the Towns and NECCOG, including liens if necessary.
- The facility in Killingly needs some updating and expansion is long overdue, especially now that we provide services for many more Towns. I met with Syl to go over various plans prepared in the past, funding is obviously key to any capital project. Montville recently received a multimillion dollar grant from the State, special legislation and bonding. Once the election has passed, I will start working on funding.

2) Transit District

- Jim, Jim, and Maureen met with the facilities team (Peter Montana) from CTDOT on October 10th, 2024 to review the condition of our facility. They brought with them about 8; engineers, architects, job estimators, transit experts, from their outside contractors, Jacobs and BL, to go over the scope of the assessment that will take place in the coming months. They will be evaluating the interior and exterior of the facility and matching that up to the current needs of the Transit District. Since this facility was constructed, needs have changed, codes have changed, and the organization has grown substantially.

3) Regional Town Administrator

- Chair Nicholson, Chris, Juan, and I met with the Collins Center consultant Mary on October 3rd to discuss the next steps, developing a profile for the posting of the position. As a follow-up Mary met with the four of us individually on October 9th at our respective offices.

4) Regional Revaluation

- The bid review committee met on Wednesday to review the two bids and move the process along. Once this process is complete it will come before the entire Council for approval.

5) Outreach

- Monthly appearances started on WINY on October 9th, 2024. My regular time will be first Fridays at 9am. I did not receive any calls on air, but I did get some feedback from citizens after, in writing and in person.
- Attended the annual COST conference, while there were some good topics presented such as affordable housing, State legislative changes, and MS4 (Municipal Separate Storm Sewer System) requirements and best practices, I find interacting with other municipal leaders from around the State to be highly beneficial.

- Met with KB Ambulance Chief Administrator Stephen Varga on October 15th, to review emergency services.
- I attended my second CTCOG directors meeting in person at the LOB in Hartford. This group is becoming increasingly important as it seems the State of CT is taking advantage of the 9 COGs to administer programs that in the past may have been direct from State to Towns. This delegation is a way for the State to become more effective, rather than dealing with 169 Towns and not fully understanding needs. I see this trend continuing. A recent example would be the recent GIS grant.
- I will begin meeting with all of you individually in December at your Town Halls. I will ask you all what is working well, what is not, and what it is you would like to see us work towards in the future. As I mentioned previously, if you are agreeable, I will come in to meet your Board of Selectman/Town Council.

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6) Annual Meeting

- Victoria is making all the arrangements for our annual meeting. After discussion with Chair Nicholson and staff, we are planning to move this event around from Town to Town going forward. This year we are having the annual meeting at Black Dog in Putnam on Friday December 20th from 11-2, lunch will be served. The annual meeting is a chance for us to celebrate the work that our staff and Town leaders have done all year and a time for fellowship while enjoying food from one of our member community's businesses. The remarks and presentations will be brief, we are going to leave the technological formal presentation back at the office.